



# PASADENA AREA COMMUNITY COLLEGE DISTRICT

## INSTITUTIONAL EFFECTIVENESS COMMITTEE

Friday, November 20, 2015  
12:30 PM – 2:30 PM  
President's Conference Room C-233

### Meeting Notes

#### In attendance

Carrie M. Afuso	Crystal A. Kollross
Carlos Altamirano	Christopher Langstaff
Myriam M. Altounji	Susan C. Roig
David J. Colley	Jude T. Socrates
Ryan M. Cornner, Co-Chair	Sheri A. Stoddard
Salvador G. Davila	Sonya C. Valentine
Armando Duran	Gloria Wong
Christopher Jiménez y West	Ruoyi Wu

Meeting called to order at 12:46 PM

I. Public comment on non-agenda items  
None

II. Announcements

**Motion made** by Myriam M. Altounji, to add an item to the agenda: *Past Due Program Review and deadline*. Motion seconded by Christopher Jiménez y West. No further discussion requested. Unanimously approved; no opposition, no abstentions. **Motion approved.**

Introductions made around the room.

Gloria Wong, vocal jazz choir to perform.

Jude Socrates, reminded members of equity math conference taking place Saturday.

Carlos Altamirano, First Year Pathways held yesterday. Hopes that in future, the College (faculty and staff) engages more with students at these type of events.

Library received equity funding. Hours have been extended.

Salomon Davila, Chancellor approved 25 recommendations for task force across multiple functions. May bring similar changes as SSSP did a few years ago. Certificates and AA are valuable to local work force.

Christopher Jiménez y West, college to hire 50 faculty. Concerned as to what faculty composition will look like. Training session to be held January 22 or 29, led primarily by HR and to include set up for instructional committees. Base level diversity training for faculty and staff. Faculty member will provide training on cultural competency February 16.

Ryan Cornner, announcements allow committee to hear of the great work going on, especially as it relates to what the committee doing. As previously discussed, adding a component to job announcements of the role faculty and staff play in shared governance. The Board of Governors met Monday; approved report written by task force on ACCJC as an accrediting institution. Recommended that new accrediting agency be used. BOG was not ready in past to accept report. This changes nothing for PCC. PCC remains on probation; report due September 2016. Departing chancellor to come up with a plan by March to move forward. Plan may be detailed; many changes going on. Report indicates that BOG no longer has faith in ACCJC to correct issues in reports.

### III. Approval of Notes – November 6, 2015

**Motion made** by Sonya C. Valentine to approve meeting notes November 6, 2015 with changes as discussed. Motion seconded by Armando Duran. No further discussion requested. Majority approved; no opposition, 2 abstentions. **Motion approved.**

### IV. Task Team Distribution

Marjorie Smith brought new teams. Task team make up distributed to members; discussion ensued.

### V. Past Due Program Reviews and Deadline

Committee would like to determine which program reviews are still outstanding and set a deadline.

Motion made by Myriam Altounji to set deadline for Unit review submissions of March 4, 2016, and determine which instruction and non-instruction are past due. Motion seconded by Christopher Jiménez y West.

Faculty co-chair will work with instructional. Ryan Cornner to take to leadership for discussion and reorganization. Will ask leaders of programs to list degrees, certificates, etc., under that program, including Title V awards. Motion stands. Ryan Cornner will bring complicated unit reviews to group to review and decide how to proceed.

### VI. Evaluation survey

Ryan Cornner requested committee members mark typos, notes etc. on handout and return to him. Suggestions discussed.

**Motion made** by Carlos Altamirano to approve Evaluation Survey with changes as discussed. Motion seconded by Crystal Kollross. No further discussion requested. Unanimously approved; no opposition, no abstentions. **Motion approved.**

### VII. Team Time

#### Adjournment

Ryan Cornner extended huge thanks to Shereece Sims for her exceptional work on the outcome sets, and David Colley for making IEC more efficient.