

**INSTITUTIONAL EFFECTIVENESS COMMITTEE**  
**Friday, May 1, 2015**  
**12:30 PM – President's Conference Room (C-233)**  
**Minutes**

<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
Ryan Cornner, Co-Chair Shelagh Rose, Co-Chair Carlos Altamirano, Management Member Sonya Valentine, Faculty Member Sheri Stoddard, Faculty Member Crystal Kollross, Management Member Salomon Davila, Management Member Krista Goguen, Faculty Member Joe Futtner, Management Member Jude Socrates, Faculty Member Chris Weisbart, Classified Staff Member Stephanie Fleming, Faculty Member Tamiya Cousins, Classified Staff Member Leslie Tirapelle, Management Member Deborah Bird, Faculty Member Myriam Altounji, Faculty Member	Armando Duran, Management Member Rita d'Amico, Faculty Member Andrea Murray, Faculty Member Gloria Wong, Classified Staff Member Carrie Afuso, Classified Staff Member

**I. Call to Order** – 12:46pm by R. Cornner

**II. Announcements/Intros**

- Tamiya Cousins has joined the IEC as a classified staff member.
- As a potential broad recommendation, R. Cornner recommends a better integration of advisory committees.

**III. Approval of Minutes** – Motion for approval of 02/27/15 and 04/24/15 minutes: 1<sup>st</sup> – C. Altamirano; 2<sup>nd</sup> – J. Futtner.

02/27/15: Approved unanimously – Motion carries

04/24/15: Abstentions: M. Altounji – Motion carries.

**Discussion with Possible Action:**

**IV. Presentation of Program Review Feedback**

The committee reviewed, made changes and approved the following program review author summaries:

**a. Business** – Moved for approval: 1<sup>st</sup> – C. Altamirano, 2<sup>nd</sup> – S. Stoddard; unanimous – motion carries

**b. Kinesiology** – Moved for approval: 1<sup>st</sup> - S. Stoddard; 2<sup>nd</sup> – D. Bird; unanimous – motion carries

**c. Photo** – Moved to for approval: 1<sup>st</sup> – C. Kollross, 2<sup>nd</sup> – K. Goguen; unanimous – motion carries

**d. Engineering** – N/A

**e. Journalism** – N/A

**f. Hospitality** – Moved for approval: 1<sup>st</sup> – C. Altamirano, 2<sup>nd</sup> – D. Bird; unanimous – motion carries

**g. Graphic Communications** – N/A

**V. Leadership Report**

- While many author summaries have been done, numerous program reviews have still not been completed in TaskStream. (C. Altamirano)
- Over the summer, R. Cornner will be drafting plan for how the new program review structure should be integrated into planning. He will also be developing drafts for what an annual update would look like. (R. Cornner)

**VI. Future Agenda Items** – None

**VII. Adjournment** – 2:15pm