

INSTITUTIONAL EFFECTIVENESS COMMITTEE
Friday, March 27, 2015
12:30 PM – Library Terrace Room
Minutes

<u>PRESENT</u>	<u>ABSENT</u>
Ryan Cornner, Co-Chair Carlos Altamirano, Classified Staff Member Chris Weisbart, Classified Staff Member Sonya Valentine, Faculty Member Sherri Stoddard, Faculty Member Myriam Altamirano, Faculty Member Salomon Davila, Management Member Krista Goguen, Faculty Member Andrea Murray, Faculty Member Jude Socrates, Faculty Member Gloria Wong, Classified Staff Member	Crystal Kollross, Management Member Joe Futtner, Management Member Armando Duran, Management Member Shelagh Rose, Co-Chair Stephanie Fleming, Faculty Member Leslie Tirapelle, Management Member Deborah Bird, Faculty Member Rita d'Amico, Faculty Member Carrie Afuso, Classified Staff Member

1. **Call to Order** – 1:03pm by R. Cornner

2. **Approval of Minutes** – Tabled until next meeting

3. **Leadership Report**

a. Membership Updates: There is currently a classified and management vacancy on the IEC.

b. Website Updates: All rubrics are on the IEC website and the online glossary has been updated.

c. Author Visits 3/24/15: Child Development; very collegial, gave a lot of input. Author summary was approved with some edits made.

d. Pending Program reviews: Program reviews should be reviewed once the author summary has been completed. Program reviews that are incomplete are okay, however, all of them should be started, at the very least.

4. **Accreditation Update** (R. Cornner):

- None of the recommendations received by the Accreditation Site Visiting Team were unexpected.
- PCC received seven possible recommendations, all of which were deficiencies and two of which were repeated from 2009. Final results should be expected in July.
- Directly impacting the IEC, a recommendation was given for program review to be integrated with resource allocations; program review should be the driving force through which resource decisions are made.
- It was decided yesterday (03/26/2015) that the College Council will be the committee that oversees the implementations of the recommendations.

5. **Revisions to PR Process:** The committee brainstormed ideas on how program reviews can link to the determination of how money, equipment and staff get allocated. Some of the recommendations included: having an annual update process, including detailed documentation and instructions on the program review process and how it feeds into budgeting, settling on one format (with flexibility) for the completion of all program reviews, make the process easier, and stalling on the current program reviews until there is a new model. C. Altamirano moved to endorse these recommendations to go to the Accreditation Integrated Planning Committee; 2nd: M. Altamirano. Motion carries.

6. **Future Agenda Items** – Discussion with Possible Action – None

7. **Adjournment** – 2:26pm