

INSTITUTIONAL EFFECTIVENESS COMMITTEE

Friday, November 7, 2014

12:30 PM – Circadian

Minutes

PRESENT	ABSENT
Shelagh Rose, Co-Chair Carrie Afuso, Classified Staff Member Carlos Altamirano, Classified Staff Member Myriam Altounji, Faculty Member Deborah Bird, Faculty Member Salomon Davila, Management Member Joe Futtner, Management Member Krista Goguen, Faculty Member Andrea Murray, Faculty Member Leslie Tirapelle, Management Member Sonya Valentine, Faculty Member Chris Weisbart, Classified Staff Member Gloria Wong, Classified Staff Member	Ryan Cornner, Co-Chair Rita d'Amico, Faculty Member Stephanie Fleming, Faculty Member Crystal Kollross, Management Member Patricia Lynn, Faculty Member Terry Stoddard, Faculty Member

CALL TO ORDER

The meeting was called to order at 12:54 by Shelagh Rose.

APPROVAL OF MINUTES

Shereece was not present. Sonya Valentine and Krista Goguen did the minutes.

Motion to approve –the minutes of the 10/24/14 meeting. J. Futtner 2nd - C.

Altamirano

Abstentions: D. Bird, Salomon Davila, Andrea Murray

Minutes from 10/24/14 meeting were discussed and approved

LEADERSHIP REPORT

- a. TaskStream: C. Altamirano stated that currently authors cannot make changes to the standing requirements (mission and program outcomes). R. Cornner is working with TaskStream to resolve this issue so authors have the option of revising the standing requirements when needed. Currently they just roll over to the next cycle, but it is important to have the option of making changes to this area.
- b. Accreditation: At the Planning and Priorities meeting, Standards IA and IB were approved. The Planning and Priorities Committee has been serving as the Accreditation Steering Committee.

NEW FACULTY CO-CHAIR

K. Goguen expressed that some on the AS don't feel they are being kept in the loop enough and that it was important that this Motion be brought directly to the AS. S. Valentine suggested that several of the faculty on the IEC attend AS together. S. Rose has not yet been notified that she is being removed, but as the co-chair has 20% release time and at this late time in the semester, it is well past time to request classes for Spring 2015. C. Altamirano will present a formal letter signed by the Classified Staff of the IEC to the Academic Senate board.

WEBSITE UPDATES

Updates to IEC website were reviewed and discussed including the meeting schedule, assessment information and the program review calendar.

WORKING GROUPS

Reviewed membership on teams and program reviews each team is scheduled to review. Team reviews are due 11/18/14.

FUTURE AGENDA ITEMS – DISCUSSION

IEC's role in supporting the college equity plan through the program review process.

Announcements:

- Program Review Bootcamp Friday, 11/14/14 10am – 3:45pm in W101 to help and support program authors working on their PR.
- Laura Rendón – speaker and special workshop on Leveraging Student Strengths to Foster Student Success 11/17/14, 9am-1pm. Money available for subs through Equity funds Everyone encouraged to go.

ADJOURNMENT

The meeting was adjourned at 2:07pm.