

INSTITUTIONAL EFFECTIVENESS COMMITTEE
Friday, October 24, 2014
12:30 PM – Circadian
Minutes

PRESENT

Shelagh Rose, Co-Chair
Ryan Cornner, Co-Chair
Joe Futtner, Management Member
Armando Duran, Management Member
Leslie Tirapelle, Management Member
Sonya Valentine, Faculty Member
Myriam Altounji, Faculty Member
Krista Goguen, Faculty Member
Patricia Lynn, Faculty Member
Carlos Altamirano, Classified Staff Member
Chris Weisbart, Classified Staff Member
Gloria Wong, Classified Staff Member
Carrie Afuso, Classified Staff Member

ABSENT

Crystal Kollross, Management Member
Salomon Davila, Management Member
Rita d'Amico, Faculty Member
Terry Stoddard, Faculty Member
Andrea Murray, Faculty Member
Stephanie Fleming, Faculty Member
Deborah Bird, Faculty Member

CALL TO ORDER

The meeting was called to order at 12:48pm by S. Rose

APPROVAL OF MINUTES

Motion to approve – J. Futtner; 2nd – C. Altamirano

Abstentions: K. Goguen, P. Lynn

Minutes from 09/12/14, 09/26/14 and 10/10/14 meetings were approved

LEADERSHIP REPORT

The IEC is currently recruiting members from the following departments:

- Math
- English
- VAMPS
- CEC

The committee is also looking for a temporary replacement for R. d'Amico

ASSIGN NEW REVIEWS

The following programs were assigned teams for review:

- Administration of Justice (Team 1)
- BIT (Team 3)
- Dental Assisting (Team 5)
- Kinesiology and Wellness (Team 2)

NEW FACULTY CO-CHAIR

S. Rose's two year term as the co-chair of IEC ended in spring 2014. The academic senate has asked that a new faculty chairperson of IEC be in place for spring 2015. The committee recommends that someone currently serving on IEC or who has served on IEC previously, take the position as co-chair. C. Altamirano proposed the spring 2015 deadline be extended so that a new co-chair would not have to be in place until fall 2015. S. Rose has agreed to remain in her position through the spring 2015 term, during the accreditation cycle.

J. Futtner motioned for the following: *While the IEC recognizes the right of the Senate Executive Committee to select the IEC co-chair, the committee expresses concern that the change is occurring during the semester of the accreditation site visit. The committee recommends that the*

Senate Executive Committee retain the current IEC faculty co-chairperson and begin the selection of a new co-chairperson for fall 2015. The committee further recommends that the co-chairperson be selected from the faculty who have served on IEC. The motion was seconded by C. Altamirano. Motion was approved.

REVIEW OF RUBRICS

The committee modified and finalized rubrics for Administrative Units and Student Learning Services (SLS) as a group.

WEBSITE UPDATES

The committee is working on getting a team together to update and modify the information on the IEC website.

ACCREDITATION

The final versions of the Standards are being produced based on the feedback that was received. The Planning & Priorities Committee will be going over Standard I at their 10/27/14 meeting, which contains elements of program reviews.

FUTURE AGENDA ITEMS – Discussion with Possible Action

None

ADJOURNMENT

The meeting adjourned at 2:30pm