

Institutional effectiveness committee
April 18, 2014
12:30 p.m. – Circadian
Minutes

The following Institutional Effectiveness Committee members were present:

<u>CO-CHAIRS</u> Shelagh Rose, Languages Division	<u>CLASSIFIED STAFF MEMBERS</u> Gloria Wong, Staging Services Carrie Afuso, Student Services Chris Weisbart, Distance Education
<u>FACULTY MEMBERS</u> Stephanie Fleming, Performing & Com. Arts Sonya Valentine, Natural Sciences Rita D'Amico, Languages Deborah Bird, Engineering & Technology Dan Raddon, Business & Computer Technology	<u>EX-OFFICIO MEMBER</u> Cynthia Olivo, Counseling Services
<u>MANAGEMENT MEMBERS</u> Joe Futtner, Dean, Visual Arts & Media Studies	<u>STUDENT MEMBERS</u> Eric Bustamante, ASB
	<u>GUESTS</u> Beverly Tate, English Division3

The following Institutional Effectiveness Committee members were absent:

<u>FACULTY MEMBERS</u> Carla Christensen Health Sciences Andrea Murray, Social Sciences Marie McClendon, Mathematics Division Terry Stoddard, Natural Sciences Otilio Perales, English Division Myriam Altounji, Counseling	<u>MANAGEMENT MEMBERS</u> Leslie Tirapelle, Distance Education Salomon Davila, Dean, CTE Crystal Kollross, Director Institutional Effectiveness
<u>CO-CHAIRS</u> Matthew Jordan, Interim Associate Dean General Education and Program Review	<u>CLASSIFIED STAFF MEMBERS</u> Carlos Altamirano, TLC

CALL TO ORDER

The meeting convened at 1:00 p.m.

APPROVAL OF MINUTES

There was not a quorum at this meeting; no votes were taken.

LEADERSHIP REPORT

The committee had a discussion about flex days. They agreed that the IEC Leadership Team would draft language for a request to the Academic Senate to talk about how to best survey faculty about their opinion on flex days and other professional usage of time.

Program Review Author Visit - GEMS

The committee went through a series of questions with the author of the Gender, Ethnicity and Multicultural Studies (GEMS) Program Review. The author asked questions and received feedback from the committee.

ADJOURNMENT

The meeting adjourned at 2:05 p.m.

Recorded by: Beverly W. Tillman