

**INSTITUTIONAL EFFECTIVENESS COMMITTEE**  
**March 21, 2014**  
**12:30 P.M. - CIRCADIAN**  
**MINUTES**

The following Institutional Effectiveness Committee members and guests were present:

<p><b><u>CO-CHAIRS</u></b> Shelagh Rose, Languages Division Matthew Jordan, Interim, Associate Dean General Education and Program Review</p> <p><b><u>MANAGEMENT MEMBERS</u></b> Leslie Tirapelle, Distance Education Armando Duran, Interim Associate Dean, Counseling &amp; Student Success Services</p> <p><b><u>FACULTY MEMBERS</u></b> Sonya Valentine, Natural Sciences Myriam Altounji, Counseling Rita D'Amico, Languages Terry Stoddard, Natural Sciences Stephanie Fleming, Performing &amp; Com. Arts Deborah Bird, Engineering &amp; Technology</p>	<p><b><u>CLASSIFIED STAFF MEMBERS</u></b> Carlos Altamirano, TLC Chris Weisbart, Distance Education</p> <p><b><u>VISITOR</u></b> Michelle Pedrini, Languages Division</p>
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The following Institutional Effectiveness Committee members were absent:

<p><b><u>FACULTY MEMBERS</u></b> Andrea Murray, Social Sciences Carla Christensen, Health Sciences Marie McClendon, Mathematics Division Dan Raddon, Business &amp; Computer Technology Otilio Perales, Languages Division</p> <p><b><u>MANAGEMENT MEMBERS</u></b> Salomon Davila, Dean, CTE Joe Futtner, Dean, Visual Arts &amp; Media Studies Crystal Kollross, Director, Institutional Effectiveness</p>	<p><b><u>STUDENT MEMBERS</u></b> Eric Bustamante, ASB</p> <p><b><u>CLASSIFIED STAFF MEMBERS</u></b> Carrie Afuso, Student Services Gloria Wong, Staging Services</p>
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The meeting convened at 12:58 p.m. in the Circadian.

**LEADERSHIP REPORT** - Update on Integrated Planning Process

**S. Fleming** gave a Power Point presentation on the Integrated Planning Process. She has made this presentation to several groups on campus; most recently to the Budget and Resource Allocation Committee. She took the committee through the process which has been enhanced by the collaboration of three committees coming together (BRAC, Planning and Priorities, and IEC) for two integrated planning sessions. She said the next step would be to form a small task force to work on creating a model that

would reflect all the suggestions from the two integrated sessions. Deborah Bird and Leslie Tirapelle volunteered to be on the task force.

**PROGRAM REVIEW AUTHOR VISIT - French**

The committee went through a series of questions with the author of the French Program Review. The author asked questions and received feedback from the committee.

**ADJOURNMENT**

The meeting adjourned at 2:28 p.m.

**Recorded by:** Beverly W. Tillman