

INSTITUTIONAL EFFECTIVENESS COMMITTEE
March 7, 2014
12:30 P.M. - CIRCADIAN
MINUTES

The following Institutional Effectiveness Committee members and guests were present:

| | |
|---|---|
| <p><u>CO-CHAIRS</u> Shelagh Rose, Languages Division Matthew Jordan, Interim, Associate Dean General Education and Program Review</p> <p><u>MANAGEMENT MEMBERS</u> Crystal Kollross, Interim Director Institutional Joe Futtner, Dean, Visual Arts and Media Studies</p> <p><u>FACULTY MEMBERS</u> Sonya Valentine, Natural Sciences Otilio Perales, English Division Myriam Altounji, Counseling Rita D'Amico, Languages Terry Stoddard, Natural Sciences Stephanie Fleming, Performing & Com. Arts</p> | <p><u>CLASSIFIED STAFF MEMBERS</u> Carlos Altamirano, TLC Gloria Wong, Staging Services</p> <p><u>EX-OFFICIO MEMBER</u> Armando Duran, Alt., Counseling Services (for Cynthia Olivo)</p> <p><u>VISITOR</u> Dina Mokhnatkin, Languages Division</p> |
|---|---|

The following Institutional Effectiveness Committee members were absent:

| | |
|---|--|
| <p><u>FACULTY MEMBERS</u> Andrea Murray, Social Sciences Carla Christensen, Health Sciences Marie McClendon, Mathematics Division Deborah Bird, Engineering & Technology Dan Raddon, Business & Computer Technology</p> <p><u>MANAGEMENT MEMBERS</u> Salomon Davila, Dean, CTE Leslie Tirapelle, Distance Education</p> | <p><u>STUDENT MEMBERS</u> Eric Bustamante, ASB</p> <p><u>CLASSIFIED STAFF MEMBERS</u> Carrie Afuso, Student Services Chris Weisbart, Library</p> |
|---|--|

CALL TO ORDER

The meeting convened at 12:48 p.m.

APPROVAL OF THE MINUTES

The committee approved the minutes of the January 24, 2014 meeting. The committee approved the minutes of the January 31, 2014 meeting with one revision..

LEADERSHIP REPORT

C, Altamirano gave an update on the status of Program Review Assignments. The committee agreed that upon the completion of an author(s) visit, their updated questionnaire would be forwarded to the co-chairs within 48 hours and sent on to the author(s) within a week.

PROGRAM REVIEW AUTHOR VISIT

Russian - The committee went through a series of questions with the author of the Russian Program Review. The author asked questions and received feedback from the committee.

ADJOURNMENT

The meeting adjourned at 2:28 p.m.

Recorded by: Beverly W. Tillman