

INSTITUTIONAL EFFECTIVENESS COMMITTEE
November 22, 2013
12:30 P.M. - CIRCADIAN
MINUTES

The following Institutional Effectiveness Committee members and guests were present:

<p><u>CO-CHAIRS</u> Shelagh Rose, Languages Division Matthew Jordan, Interim, Associate Dean General Education and Program Review</p> <p><u>MANAGEMENT MEMBERS</u> Leslie Tirapelle, Distance Education Joe Futtner, Dean, Visual Arts and Media Studies Salomon Davila, Dean, CTE</p> <p><u>FACULTY MEMBERS</u> Stephanie Fleming, Performing & Com. Arts Sonya Valentine, Natural Sciences Deborah Bird, Engineering & Technology Marie McClendon, Mathematics Division Myriam Altounji, Counseling Dan Raddon, Business & Computer Technology Rita D'Amico, Languages Carla Christensen, Health Sciences</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Carlos Altamirano, TLC Gloria Wong, Staging Services Carrie Afuso, Student Services</p> <p><u>STUDENT MEMBERS</u> Eric Bustamante, ASB</p> <p><u>EX OFFICIO MEMBER</u> Cynthia Olivo,, Counseling Services</p> <p><u>VISITORS</u> Lydia McDonald, Languages Ted Young, Languages Sonia Wurst, Business Information Technology</p>
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The following Institutional Effectiveness Committee members were absent:

<p><u>FACULTY MEMBERS</u> Terry Stoddard, Natural Sciences Otilio Perales, English Division Andrea Murray, Social Sciences</p> <p><u>MANAGEMENT MEMBERS</u> Crystal Kollross, Interim Director Institutional</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Chris Weisbart, Library</p>
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CALL TO ORDER

The meeting convened at 12:45 p.m.

APPROVAL OF THE MINUTES

The committee approved the minutes of the November 8, 2013 meeting.

LEADERSHIP REPORT – Integrated Planning

The three committees (BRAC, Planning and Priorities, and Institutional Effectiveness) met on November 15, 2013. The committees discussed the planning process and strategized ways to integrate the resource allocation segment of the process into the system so that it would be clear to faculty, staff, students and the public how resources are used to support the colleges' mission and goals. .

PROGRAM REVIEW AUTHOR VISITS

German - The committee went through a series of questions with the author of the German Program Review. The author asked questions and received feedback from the committee.

Business Information Technology – The committee went through a series of questions with the author of the Business Information Technology Program Review. The author asked questions and received feedback from the committee.

ADJOURNMENT

The meeting adjourned at 2:30 p.m.

Recorded by: Beverly W. Tillman