

**INSTITUTIONAL EFFECTIVENESS COMMITTEE**  
**NOVEMBER 1, 2013**  
**12:30 P.M.**  
**CIRCADIAN**  
**AGENDA**

1. Call to Order
2. Announcement/Introductions
3. Approval of Minutes – October 25, 2013
4. Leadership Report
5. Program Review Author Visit - Discussion with Possible Action
  - Japanese
6. Program Review Presentation
  - Natural Sciences
7. Work Session – Written Feedback for Author Visits
  - Group 1: German and Graphic Communication
  - Group 2: Chinese and Auto Tech
  - Group 3: Russian, BIT, and Fire Tech
  - Group 4: French and Dental Lab
  - Group 5: Spanish and SLPA
8. Future Agenda Items – Discussion with Possible Action
9. Adjournment