

INSTITUTIONAL EFFECTIVENESS COMMITTEE
October 4, 2013
12:30 P.M. - CIRCADIAN
MINUTES

The following Institutional Effectiveness Committee members and guests were present:

<p><u>CO-CHAIRS</u> Matthew Jordan, Interim, Associate Dean General Education and Program Review Shelagh Rose, Languages Division</p> <p><u>MANAGEMENT MEMBERS</u> Crystal Kollross, Interim Director Institutional Joe Futtner, Dean, Visual Arts and Media Studies Cynthia Olivo, Associate Dean Counseling Effectiveness and Enrollment Management</p> <p><u>FACULTY MEMBERS</u> Stephanie Fleming, Performing & Com. Arts Terry Stoddard, Natural Sciences Rita D'Amico, Languages Sonya Valentine, Natural Sciences Andrea Murray, Social Sciences Myriam Altounji, Counseling</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Carlos Altamirano, TLC Gloria Wong, Staging Services</p> <p><u>STUDENT MEMBERS</u> Eric Bustamante, ASB</p> <p><u>GUESTS</u> Sheri Stoddard, Natural Sciences</p>
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The following Institutional Effectiveness Committee members and experts were absent:

<p><u>FACULTY MEMBERS</u> Dan Raddon, Business & Computer Technology Carla Christensen, Health Sciences Deborah Bird, Engineering & Technology Otilio Perales, English Division Marie McClendon, Mathematics Division</p> <p><u>MANAGEMENT MEMBERS</u> Jim Arnwine, Dean, Performing and Communication Arts Salomon Davila, Dean, CTE</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Carrie Afuso, Student Services Chris Weisbart, Library</p> <p><u>MEMBER-AT-LARGE</u> Cecile Davis Anderson, Counseling</p>
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CALL TO ORDER

The meeting convened at 12:48 p.m.

APPROVAL OF MINUTES

The committee approved the September 27, 2013 minutes. .

SHARED GOVERNANCE DISCUSSION

The Academic Senate, at their annual retreat on September 7, 2013, discussed Program Review as it relates to the Institutional Effectiveness Committee. **T. Stoddard** told the committee that a significant number of Academic Senate members expressed a heartfelt belief that this committee should be under the auspices of the Academic Senate. As a result of their discussion, the Academic Senate Executive Board placed a “proposal to charge the Educational Policies Committee to oversee academic program review (SLOs)” on their September 9, 2013 agenda. There was much discussion at this meeting and the Academic Senate eventually approved a statement that academic program review is the purview of the Academic Senate. This approved statement has no effect over existing policy or procedure; the IEC has authority to oversee the program review process as established by mutual agreement between the Board of Trustees and the Academic Senate in Policy No. 2560.

M. Jordan took the IEC through a power point presentation which gave some legal definitions of shared governance and academic and professional matters. A discussion followed. Several committee members pointed out that the IEC has a large faculty membership and that this was done on purpose to assure that this committee had heavy faculty input. The committee made several suggestions:

- Faculty members of the IEC could discuss/report their experience on the committee with their colleagues.
- The IEC would create a one-page information sheet with relevant updates that can be distributed.

The committee agreed to remain open to dialogue with the Academic Senate on processes for Program review. M. Jordan made such an invitation for dialogue to the Academic Senate President during summer 2013 and has received no response to this invitation.

CLOSING THE ACHIEVEMENT GAP

Crystal Kollross, Interim Director of Institutional Effectiveness gave a presentation on the Project 90 Scorecard for PCC. Data was presented that showed PCC students success by ethnicity. Ms. Kollross told the committee that based on this data; there is concern about the performance of our Hispanic and African American students. PCC is presently 45% Hispanic.

ADJOURNMENT

The meeting adjourned at 2:30 p.m.

Recorder: Beverly Tillman