

**INSTITUTIONAL EFFECTIVENESS COMMITTEE**  
**APRIL 19, 2013**  
**12:30 P.M. - CIRCADIAN**  
**MINUTES**

The following Institutional Effectiveness Committee members, experts, and guests were present:

<p><b><u>CO-CHAIRS</u></b> Shelagh Rose, Languages Division Cynthia Olivo, Associate Dean, SLS Counseling</p> <p><b><u>MANAGEMENT MEMBERS</u></b> Jim Arnwine, Dean, Performing and Communication Arts Joe Futtner, Dean, Visual Arts and Media Studies</p> <p><b><u>FACULTY MEMBERS</u></b> Krista Goguen, Library Stephanie Fleming, Performing &amp; Com. Arts Sonya Valentine, Natural Sciences Carla Christensen, Health Sciences Cecile Davis Anderson, Counseling Otilio Perales, English Division Marie McClendon, Mathematics Division</p>	<p><b><u>CLASSIFIED STAFF MEMBERS</u></b> Jeff Hupp, Counseling Services Carrie Afuso, Student Services Carlos Altamirano, TLC Gloria Wong, Library</p> <p><b><u>RESOURCE EXPERT</u></b> David Colley, Enrollment Manager, Planning Analyst Matthew Jordan, Interim, Associate Dean General Education and Program Review</p> <p><b><u>GUESTS</u></b> Karen Carlisi Miki Sumitomo Took Took Thongthiraj Amy Ulmer Tim Melnark Jeong K. O Barbara Freund Carla Christensen</p>
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The following Institutional Effectiveness Committee members and experts were absent:

<p><b><u>FACULTY MEMBERS</u></b> Terry Stoddard, Natural Sciences Dan Raddon, Business &amp; Computer Technology Andrea Murray, Social Sciences</p> <p><b><u>MANAGEMENT MEMBERS</u></b> Crystal Kollross, Interim Director Institutional Effectiveness and Enrollment Management Salomon Davila, Dean, CTE</p>	<p><b><u>STUDENT MEMBERS</u></b> Diane V. Corral, ASB Miranda Alvarado, ASB</p>
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**CALL TO ORDER**

The meeting opened at 12:30 p.m. in the President's Conference Room (C233).

**INTRODUCTIONS**

The committee members introduced themselves.

**DISCUSSION WITH PROGRAM REVIEW AUTHORS**

The committee went through a series of questions with the authors of the Program Reviews listed below.

The authors asked questions and received feedback from the committee.

- **Linguistics** – Next Program review due in 6 years
- **English Literature** – Next Program review due in 6 years
- **Speech** – Next Program review due in 6 years
- **Nursing** – Next Program review due in 2 years

**APPROVAL OF MINUTES**

The committee approved the April 12, 2013 minutes with one revision.

**ANNOUNCEMENTS**

An Integrated Planning Session (three committees IEC, BRAC, and P&P) will be held on Friday, April 26, 2013, 9:00 a.m. – 12:00 p.m. in the Circadian.

**ADJOURNMENT**

The meeting adjourned at 2:35 p.m.

**Recorded by:** Beverly W. Tillman