

INSTITUTIONAL EFFECTIVENESS COMMITTEE
APRIL 5, 2013
12:30 P.M. - CIRCADIAN
MINUTES

The following Institutional Effectiveness Committee members, experts, and guests were present:

<p><u>CO-CHAIRS</u> Cynthia Olivo, Associate Dean, SLS Counseling Shelagh Rose, Languages Division</p> <p><u>MANAGEMENT MEMBERS</u> Crystal Kollross, Interim Director Institutional Effectiveness and Enrollment Management Joe Futtner, Dean, Visual Arts and Media Studies Salomon Davila, Dean, CTE</p> <p><u>FACULTY MEMBERS</u> Krista Goguen, Library Stephanie Fleming, Performing & Com. Arts Sonya Valentine, Natural Sciences Carla Christensen, Health Sciences Andrea Murray, Social Sciences Cecile Davis Anderson, Counseling</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Carlos Altamirano, TLC Lori Gabrielian, Counseling Services Gloria Wong, Library</p> <p><u>STUDENT MEMBERS</u> Diane V. Corral</p> <p><u>GUESTS</u> Sherri Stoddard for Terry Stoddard Kirsten Ogden, English Division</p>
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The following Institutional Effectiveness Committee members and experts were absent:

<p><u>FACULTY MEMBERS</u> Terry Stoddard, Natural Sciences Marie McClendon, Mathematics Division Dan Raddon, Business & Computer Technology Otilio Perales, English Division</p> <p><u>CLASSIFIED STAFF MEMBERS</u> Carrie Afuso, Student Services</p> <p><u>MANAGEMENT MEMBERS</u> Jim Arnwine, Dean, Performing and Communication Arts</p>	<p><u>STUDENT MEMBERS</u> Miranda Alvarado, ASB</p> <p><u>RESOURCE EXPERT</u> David Colley, Enrollment Manager, Planning Analyst Matthew Jordan, Interim, Associate Dean General Education and Program Review</p>
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CALL TO ORDER

The meeting opened at 12:58 p.m.

ANNOUNCEMENTS

There will be no IEC meeting on April 26, 2013. The IEC will have a joint meeting on April 26th with BRAC, and the Planning and Priorities Committee from 9:00 – 12:00 p.m. in the Circadian.

APPROVAL OF MINUTES

The committee approved the March 22, 2013 minutes with revisions. (Abstentions: A. Murray, S. Davila, C. Davis-Anderson, C. Olivo, J. Futtner).

Kirsten Ogden – English Division

Kirsten Ogden spoke to the committee about innovative ideas that are being incorporated into the English Division's pedagogy. One program, that will help the basic skills students, is called "Stretch" which was originally launched at Arizona State. Stretch spreads one semester over two semesters and takes the content of one course and cuts it in half; putting half the course work in one semester and half in the other semester. Students can self-place themselves into the program. She told the committee that there will be an Innovative Teaching for Social Justice Conference held this summer. The conference is for all teachers in all disciplines. She encouraged everyone to come and to let others know about the conference.

LEADERSHIP REPORT

C. Olivo

- Informed the committee about new laws affecting California community colleges.
- The revision to Policy #2560 (Institutional Effectiveness) was voted down at the Academic Senate. The issue of the IEC not reporting to the Academic Senate; that it reports to the College Council was a factor in their decision. There were 11 votes in favor, 13 opposed and 2 abstentions.
- Matt Jordan will become the chair of the IEC upon approval of the College Council.
- The College is in the process of implementing Degree Works which can track degrees and certificates.
- IEC Broad Recommendations
 - Included in Matt Jordan's report to the Accrediting Commission.
 - Posted on the PULSE
 - Will be presented to the College Council and the Board of Trustees
 - Will be distributed campus-wide via email

Salomon Davila – Certificates, Internships

He is working on industries versus programs to identify where there are transferable, industry type of skills in E&T, Welding, Machine shop, BIS, CIS, CS, etc. This method will produce more certificates.

He has hired a temporary full-time instructor to help with the internship project. There are many types of internships. He learned that there are Title 5 laws that govern internships. On April 19th the faculty will meet to discuss this subject.

Stephanie Fleming – Program Review

Stephanie will be doing professional learning for program review. She will train faculty and assist them with tools, models, and other resources.

S. Rose – Professional Development

A team is working on creating a center on campus for professional learning. They will be requesting a budget through the administration to create a space on campus.

Video

"Summarizing Innovation," is how C. Olivo described this video featuring the SASI program.

FUTURE AGENDA ITEMS

There are two IEC meetings left this school-year: April 12, 2013 and April 19, 2013.

ADJOURNMENT

The meeting adjourned at 2:23 p.m.

Recorded by: Beverly W. Tillman