

Institutional Effectiveness Committee
March 22, 2013 – Circadian
12:30 p.m.
MINUTES

The following Institutional Effectiveness Committee members, experts, and guests were present:

<u>MANAGEMENT MEMBERS</u> Jim Arnwine, Dean, Performing and Communication Arts Crystal Kollross, Interim Director Institutional Effectiveness and Enrollment Management Joe Futtner, Dean, Visual Arts and Media Studies <u>FACULTY MEMBERS</u> Krista Goguen, Library Stephanie Fleming, Performing & Com. Arts Sonya Valentine, Natural Sciences Terry Stoddard, Kinesiology Otilio Perales, English Division Carla Christensen, Health Sciences Dan Raddon, Business & Computer Technology Marie McClendon, Mathematics Division	<u>CLASSIFIED STAFF MEMBERS</u> Carlos Altamirano, TLC Lori Gabrielian, Counseling Services Gloria Wong, Library <u>STUDENT MEMBERS</u> Diane V. Vorral <u>RESOURCE EXPERT</u> David Colley, Enrollment Manager, Planning Analyst Matthew Jordan, Interim, Associate Dean General Education and Program Review <u>GUESTS</u> Sherri Stoddard for Terry Stoddard
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The following Institutional Effectiveness Committee members and experts were absent:

<u>FACULTY MEMBERS</u> Cecile Davis Anderson, Counseling Andrea Murray, Social Sciences Terry Stoddard, Natural Sciences <u>CLASSIFIED STAFF MEMBERS</u> Carrie Afuso, Student Services <u>MANAGEMENT MEMBERS</u> Salomon Davila, Dean, CTE	<u>CO-CHAIRS</u> Cynthia Olivo, Associate Dean, SLS Counseling Shelagh Rose, Languages Division <u>STUDENT MEMBERS</u> Miranda Alvarado
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CALL TO ORDER

The meeting was convened by M. Jordan and S. Fleming at 12:48 p.m. in the Circadian.

APPROVAL OF THE MINUTES

The committee approved the March 1, 2013 minutes.

PROGRAM EVALUATION

English Literature – The English Literature Program Review was presented. The English Literature Program Review was voted on and accepted unanimously with revisions.

Speech Communications – The Speech Communications Program Review was presented. The Speech Communications Program Review was voted on and accepted unanimously.

LEADERSHIP REPORT

S. Fleming and M. Jordan gave the committee an update on the status of revised Policy/Procedure #2560 (Institutional Effectiveness) at the Academic Senate. There has been resistance to the revisions to the policy/procedure at the Academic Senate meetings. There have been several presentations made to the Academic Senate, after each presentation S. Fleming has incorporated the Senate's recommendations into the document. However, the Academic Senate is still resistant to the changes. A discussion followed. **C. Kollross**

asked members of the IEC (faculty members in particular) to attend the Academic Senate meeting on April 1, to show our support for the revision to the policy/procedure. **M. Jordan** asked if the IEC would like to continue the push to have the Academic Senate vote on the revisions to policy/procedures #2560. The committee voted unanimously to move forward and ask the Academic Senate to vote on the revised policy/procedures. (Abstention: O. Perales).

ADJOURNMENT

The meeting adjourned at 2:25 p.m.

Recorded By: Beverly W. Tillman