

**INSTITUTIONAL EFFECTIVENESS COMMITTEE**  
**March 1, 2013 – Circadian**  
**12:30 P.M.**  
**MINUTES**

The following Institutional Effectiveness Committee members and guests were present:

<p><b><u>CO-CHAIRS</u></b> Cynthia Olivo, Associate Dean, SLS Counseling Shelagh Rose, Languages Division</p> <p><b><u>FACULTY MEMBERS</u></b> Krista Goguen, Library Sonya Valentine, Natural Sciences Cecile Davis Anderson, Counseling Andrea Murray, Social Sciences Carla Christensen, Health Sciences Otilio Perales, English Division Stephanie Fleming, Performing &amp; Com. Arts</p> <p><b><u>MANAGEMENT MEMBERS</u></b> Joe Futtner, Division Dn., Visual Arts and Media Studies Division Crystal Kollross, Interim Director, Institutional Effectiveness and Enrollment Management Salomon Davila, Dean, Career Technical Education</p>	<p><b><u>CLASSIFIED STAFF MEMBERS</u></b> Carlos Altamirano, TLC Gloria Wong, Library Lori Gabrielian, Counseling Services</p> <p><b><u>RESOURCE EXPERT</u></b> David Colley, Interim, Enrollment Manager, Planning Analyst</p> <p><b><u>STUDENT MEMBERS</u></b> Diane V. Corral, Associated Students</p>
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The following Institutional Effectiveness Committee members and experts were absent:

<p><b><u>FACULTY MEMBERS</u></b> Terry Stoddard, Kinesiology Dan Raddon, Business &amp; Computer Technology</p> <p><b><u>CLASSIFIED STAFF MEMBERS</u></b> Carrie Afuso, Student Affairs</p>	<p><b><u>STUDENT MEMBERS</u></b> Miranda Alvarado, Associated Students</p> <p><b><u>MANAGEMENT MEMBERS</u></b> Jim Arnwine, Division Dn., Performing &amp; Com. Arts Division</p> <p><b><u>RESOURCE EXPERT</u></b> Matt Jordan, Interim Associate Dean, General Education and Program Review</p>
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**CALL TO ORDER**

C. Olivo convened the meeting at 12:45 p.m. in the Circadian.

**INTRODUCTIONS**

The committee members introduced themselves.

**APPROVAL OF MINUTES**

The committee approved the February 22, 2013 meeting minutes with revisions.

**PROGRAM REVIEW POWER POINT PRESENTATIONS**

**BIT** – A resubmission of portions of the BIT Program Review was presented. The BIT Program Review was voted on and approved unanimously with recommendations.

**Dental Laboratory Technology** – The Dental Laboratory Technology Program Review was presented. The Dental Laboratory Program Review was voted on and approved unanimously with one recommendation.

**Linguistics** – The Linguistics Program Review was presented. The Linguistics Program Review was voted on and approved unanimously.

**Spanish Language** - The Spanish Language Program Review was presented. The Spanish Language Program Review was voted on and approved unanimously with recommendations.

**ADJOURNMENT**

The meeting adjourned at 2:31 p.m.

**Recorded by:** Beverly W. Tillman