

INSTITUTIONAL EFFECTIVENESS COMMITTEE
November 30, 2012 – CIRCADIAN
12:30 P.M.
MINUTES

The following Institutional Effectiveness Committee members and guests were present:

| | |
|---|---|
| <p><u>CO-CHAIRS</u> Cynthia Olivo, Associate Dean, SLS Counseling Shelagh Rose, Languages Division</p> <p><u>FACULTY MEMBERS</u> Salomon Davila, E & T Sonya Valentine, Natural Sciences Otilio Perales, English Division Jeong K. O, Alt., Health Sciences Cecile Davis Anderson, Counseling Dan Raddon, Business & Computer Technology Krista Goguen, Library Andrea Murray, Social Sciences Terry Stoddard, Kinesiology, Natural Sciences</p> <p><u>MANAGEMENT MEMBERS</u> Joe Futtner, Division Dn., Visual Arts and Media Studies Division Jim Arnwine, Division Dn., Performing & Com. Arts Division</p> | <p><u>CLASSIFIED STAFF MEMBERS</u> Javier Carbajal-Ramos, TLC Jeff Hupp, Counseling Services</p> <p><u>RESOURCE EXPERTS</u> David Colley, Interim, Enrollment Manager, Planning Analyst</p> |
|---|---|

The following Institutional Effectiveness Committee members and experts were absent:

| | |
|--|--|
| <p><u>FACULTY MEMBERS</u> Jamal Ashraf, Math & Computer Sciences Carla Christensen, Health Sciences Stephanie Fleming, Performing & Com. Arts</p> <p><u>MANAGEMENT MEMBERS</u> Crystal Kollross, Interim Director, Institutional Effectiveness and Enrollment Management</p> | <p><u>STUDENT MEMBERS</u> Simon Fraser, Associated Students, President</p> <p><u>RESOURCE EXPERT</u> Matt Jordan, Assessment Coordinator</p> |
|--|--|

CALL TO ORDER

C. Olivo convened the meeting at 12:45 p.m. in Creveling Lounge.

INTRODUCTIONS

Committee members introduced themselves.

GROUP PROGRAM REVIEW - ENGLISH

The Committee members went through the English Literature Program Review.

REVISED POLICY NO. 2560

The Committee discussed revised Policy No. 2560 (Institutional Effectiveness). The revised policy designates the new Associate Dean of General Education and Program Review as the committee's co-chair (Matthew Jordan) and retains the Academic Senate appointee (Shelagh Rose) as the faculty co-chair. **T. Stoddard** made a motion, seconded by **J. Futtner** to accept the changes to the revised Policy No. 2560 (Institutional Effectiveness). The motion carried.

GENERAL EDUCATION COLLOQUIUM

S. Rose informed the Committee that the C&I Committee would like the IEC to co-sponsor a General Education Colloquium. The colloquium would focus on General Education Outcomes (GEOs). This would start the conversation about what we want our students to achieve at PCC. A discussion followed. **J. Futtner** made a motion seconded by **T. Stoddard** that the Institutional Effectiveness Committee would co-host a General Education Colloquium with the C&I Committee. The motion carried.

ADJOURNED

The meeting adjourned at 2:48 p.m.

NEXT MEETING

December 7, 2012

Recorded By: Beverly W. Tillman