

**INSTITUTIONAL EFFECTIVENESS COMMITTEE**  
**November 2, 2012 – Circadian**  
**12:30 P.M.**  
**MINUTES**

The following Institutional Effectiveness Committee members and guests were present:

<b><u>CO-CHAIRS</u></b> Cynthia Olivo, Associate Dean, SLS Counseling Shelagh Rose, Languages Division  <b><u>FACULTY MEMBERS</u></b> Cecile Davis Anderson, Counseling Krista Goguen, Library Andrea Murray, Social Sciences  <b><u>MANAGEMENT MEMBERS</u></b> Joe Futtner, Division Dn., Visual Arts and Media Studies Division Jim Arnwine, Division Dn., Performing & Com. Arts Division Crystal Kollross, Interim Director, Institutional Effectiveness and Enrollment Management	<b><u>CLASSIFIED STAFF MEMBERS</u></b> Javier Carbajal-Ramos, TLC  <b><u>RESOURCE EXPERT</u></b> David Colley, Interim, Enrollment Manager, Planning Analyst Matt Jordan, Assessment Coordinator
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The following Institutional Effectiveness Committee members and experts were absent:

<b><u>FACULTY MEMBERS</u></b> Terry Stoddard, Kinesiology Jamal Ashraf, Math & Computer Sciences Otilio Perales, English Division Carla Christensen, Health Sciences Dan Raddon, Business & Computer Technology Stephanie Fleming, Performing & Com. Arts Salomon Davila, E & T Sonya Valentine, Natural Sciences Carla Christensen, Health Sciences	<b><u>STUDENT MEMBERS</u></b> Simon Fraser, Associated Students, President  <b><u>CLASSIFIED STAFF MEMBERS</u></b> Jeff Hupp, Counseling Services
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**CALL TO ORDER**

C. Olivo convened the meeting at 1:09 p.m. in the Circadian.

**INTRODUCTIONS**

Committee members introduced themselves.

Because there was not a quorum at this meeting; discussion of the agenda items were tabled until the next meeting. The Committee did an overview of the AA Degrees. The [www.sb1440.org](http://www.sb1440.org) website is the source for information on transfer degrees.

**NEXT MEETING**

November 16, 2012

**ADJOURNED**

The meeting adjourned at 2:23 p.m.

**Recorded By: Beverly W. Tillman**