

**PASADENA CITY COLLEGE
INSTITUTIONAL EFFECTIVENESS COMMITTEE
MINUTES
FRIDAY, June 1, 2012
Room C233**

The following Institutional Effectiveness Committee members and guests were present:

<p><u>CO-CHAIRS</u> Shelagh Rose, Languages Division</p> <p><u>FACULTY MEMBERS</u> Stephanie Fleming, Performing & Com. Arts Krista Goguen, Library Sonya Valentine, Natural Sciences Susan Briggs, CEC Cecile Davis Anderson, Counseling Salomon Davila, E & T</p> <p><u>MANAGEMENT MEMBERS</u> Crystal Kollross, Interim Dean, Institutional Planning & Research Joe Futtner, Division Dn., Visual Arts and Media Studies Division Jim Arnwine, Division Dn., Performing & Com. Arts Division</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Carlos Altamirano, TLC Leticia Velez, DSP&S</p> <p><u>STUDENT</u> Matilde Retrespo</p> <p><u>RESOURCE EXPERTS</u> David Colley, Interim, Enrollment Manager, Planning Analyst</p> <p><u>GUESTS</u> Sheri Stoddard for Terry</p>
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The following Institutional Effectiveness Committee members were absent:

<p><u>FACULTY MEMBERS</u> Terry Stoddard, Kinesiology Jamal Ashraf, Business & Computer Technology Melanie Willhide, Visual and Arts & Media Studies Lynora Rogacs, Social Sciences Division Jeong K. O, Health Sciences Division Otilio Perales, English Division</p> <p><u>MANAGEMENT MEMBERS</u></p> <p><u>CO-CHAIRS</u> Cynthia Olivo, Associate Dean, SLS Counseling</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Wendy Lucko, E&T</p>
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CALL TO ORDER

S. Rose convened the meeting at 12:43 p.m. in Room C233.

INTRODUCTIONS

The committee members introduced themselves.

APPROVAL OF MINUTES

The committee approved the minutes of the March 16, 2012 and May 25, 2012 meetings with a revision to the language pertaining to IEC Version 2.0.

RECONCILIATION SUMMARY

The Paralegal Reconciliation Summary was presented. Based on the Reconciliation Summary, the committee voted unanimously to request that the Paralegal Program Review be returned to the author(s) and submitted again in 6 months.

PROJECT 90/ARCC UPDATE

C. Kollross reported on Project 90 and explained the document entitled, "ARCC 2012 Report: College Level Indicators." A PDF of both documents will be placed in the committee's Drop Box.

LEADERSHIP REPORT

S. Rose informed the committee that the Leadership Group decided that because the committee cut out the reflections section of the program review; we lost the place to put the centers of excellence. Rather than change TaskStream or the Rubric they asked D. Colley to add the centers of excellence subject to the information sheet that is given to faculty and it will be called "Innovation." The Leadership Group also decided that the criteria for a center of excellence would be innovation and completion.

Reconciliation Summary Presentations Scheduled for June 8th

Engineering Design Technology
Welding
Machine Shop

ADJOURNMENT

The meeting adjourned at 2:28 p.m.

Recorded By: Beverly W. Tillman