

**Institutional Effectiveness Committee
March 9, 2012 - Room C233
MINUTES**

The following Institutional Effectiveness Committee members and guests were present:

<p><u>CO-CHAIRS</u> Shelagh Rose, Languages Division Cynthia Olivo, Associate Dean, SLS Counseling</p> <p><u>FACULTY MEMBERS</u> Stephanie Fleming, Performing & Com. Arts Krista Goguen, Library Susan Briggs, CEC Salomon Davila, E & T Lynora Rogacs, Social Sciences Division Otilio Perales, English Division Jeong K. O, Health Sciences Division</p> <p><u>MANAGEMENT MEMBERS</u> Joe Futtner, Division Dn., Visual Arts and Media Studies Division Jim Arnwine, Division Dn., Performing & Com. Arts Division</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Carlos Altamirano, TLC Leticia Velez, DSP&S Wendy Lucko, E&T</p> <p><u>RESOURCE EXPERTS</u> David Colley, Interim, Enrollment Manager, Planning Analyst</p>
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The following Institutional Effectiveness Committee members were absent:

<p><u>FACULTY MEMBERS</u> Terry Stoddard, Kinesiology Sonya Valentine, Natural Sciences Melanie Willhide, Visual and Arts & Media Studies Jamal Ashraf, Business & Computer Technology Cecile Davis Anderson, Counseling</p> <p><u>MANAGEMENT MEMBERS</u> Crystal Kollross, Interim Dean, Institutional Planning & Research</p>	<p><u>STUDENT MEMBER</u> Matilde Retrespo</p>
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CALL TO ORDER

C. Olivo convened the meeting at 12:35 p.m.

INTRODUCTIONS

The committee members introduced themselves.

ANNOUNCEMENTS

The Leadership Group meets on Tuesdays from 9:00 a.m. – 10:00 a.m. in Room C221.

LEADERSHIP REPORT

Program Discontinuance Discussion Continued – **C. Altamirano** created a Wall Wisher account which allowed the committee members to post their comments about program discontinuance. The committee went through the comments and discussed the pros and cons of whether the IEC should be involved in program discontinuance. The committee came to a consensus that the IEC should not participate in program discontinuance. C. Olivo and S. Rose will convey that information to the administration.

Identify Recommendations from the Reconciliation Summaries - The committee broke into evaluation teams to review their reconciliation summaries and identify the recommendations that they made to each program review. The co-chairs recorded the recommendations and will create a list of broad recommendations that will be presented to the College. (See list composed by C. Olivo below).

NOTE: Jamal Ashraf moved from Evaluation Team #5 to Evaluation Team #3.

ADJOURNMENT

The meeting adjourned at 2:30 p.m.

Recorded By: Beverly W. Tillman