

Institutional Effectiveness Committee
March 2, 2012 - Room C233
MINUTES

The following Institutional Effectiveness Committee members and guests were present:

<p><u>CO-CHAIRS</u> Shelagh Rose, Languages Division Cynthia Olivo, Associate Dean, SLS Counseling</p> <p><u>FACULTY MEMBERS</u> Stephanie Fleming, Performing & Com. Arts Krista Goguen, Library Susan Briggs, CEC Salomon Davila, E & T Lynora Rogacs, Social Sciences Division Otilio Perales, English Division Jamal Ashraf, Business & Computer Technology Cecile Davis Anderson, Counseling Sonya Valentine, Natural Sciences</p> <p><u>MANAGEMENT MEMBERS</u> Joe Futtner, Division Dn., Visual Arts and Media Studies Division Jim Arnwine, Division Dn., Performing & Com. Arts Division Crystal Kollross, Interim Dean, Institutional Planning & Research</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Carlos Altamirano, TLC Wendy Lucko, E&T</p> <p><u>RESOURCE EXPERTS</u> David Colley, Interim, Enrollment Manager, Planning Analyst</p> <p><u>GUESTS</u> Matt Jordan Sheri Stoddard for Terry</p>
--	--

The following Institutional Effectiveness Committee members were absent:

<p><u>FACULTY MEMBERS</u> Terry Stoddard, Kinesiology Melanie Willhide, Visual and Arts & Media Studies Jeong K. O, Health Sciences Division</p>	<p><u>STUDENT MEMBER</u> Matilde Retrespo</p> <p><u>CLASSIFIED STAFF MEMBERS</u> Leticia Velez, DSP&S</p>
---	---

CALL TO ORDER

C. Olivo convened the meeting at 12:35 p.m. and welcomed the committee back for the spring semester.

INTRODUCTIONS

The committee members introduced themselves.

LEADERSHIP REPORT

- Student Success Task Force Recommendations – **C. Olivo** went through the two-page summary of the Student Success Task Force Recommendations and pointed out that it encourages “completion” as the agenda for the Community Colleges. The mission of the Community Colleges used to be all about “access” and now it is about “success.”
- Project 90: Updated Achievement Targets - The committee reviewed the list of PCC’s Signature Goals in the November, 2011 draft document.
- CTE Certificate Data - The Career and Technical Education Program Completion Report for 2009-10 was distributed. The committee would like an updated version of this document as soon as it becomes available.

- Center for Community College Student Engagement 2010 Findings – The committee viewed this document on the CCCSE website.
- Program Discontinuance – C. Olivo told the committee that the Academic Senate is currently rewriting the program discontinuance policy #3210. She said the Academic Senate is looking at different shared governance committees to see if they can play a role in program discontinuance. The committee had a long discussion; the discussion will continue at the March 9, 2012 meeting. **C. Olivo** asked C. Altamirano to create a Wall Wisher account where committee members can post their comments.

RUBRIC

S. Rose asked the committee to review the new, revised rubric so that the committee can vote on it at the next meeting.

Future Agenda Items – Place the following items on the March 9, 2012 agenda.

Program Continuance

Rubric

Glossary

Process

New Program Review Team Assignments

ADJOURNMENT

The meeting adjourned at 2:30 p.m.

Recorded By: Beverly W. Tillman