

**PASADENA CITY COLLEGE
INSTITUTIONAL EFFECTIVENESS COMMITTEE
MINUTES
FRIDAY, November 18, 2011
ITV212**

The following Institutional Effectiveness Committee members and guests were present:

<p><u>CO-CHAIRS</u> Cynthia Olivo, Associate Dean Counseling/SLS</p> <p><u>MANAGEMENT MEMBERS</u> Jim Arnwine, Division Dn., Performing & Com. Arts Crystal Kollross, Interim Dean, Institutional Planning & Research Joe Futtner, Division Dn., Visual Arts & Media Services</p> <p><u>FACULTY MEMBERS</u> Krista Goguen, Library Sonya Valentine, Natural Sciences Susan Briggs, CEC Cecile Davis Anderson, Counseling Melanie Willhide, Visual and Arts & Media Studies Salomon Davila, E & T Stephanie Fleming, Performing & Com. Arts Lynora Rogacs, Social Sciences Linda Hintzman, Mathematics Division</p>	<p><u>CLASSIFIED STAFF MEMBERS</u> Wendy Lucko, E & T Leticia Velez, DSP&S</p> <p><u>RESOURCE EXPERTS</u> David Colley, Interim, Enrollment Manager, Planning Analyst</p> <p><u>GUESTS</u> Sherri Stoddard for Terry</p>
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The following Institutional Effectiveness Committee members were absent:

<p><u>FACULTY MEMBERS</u> Terry Stoddard, Kinesiology Jeong K. O, Health Sciences Division Jamal Ashraf, Business & Computer Technology Otilio Perales, English Division</p>	<p><u>MANAGERS</u> Denise Carter, Assessment/SLS</p> <p><u>STUDENT</u> Matilde Retrespo</p> <p><u>CO-CHAIRS</u> Shelagh Rose, Languages Division</p>
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Call to Order

C. Olivo called the meeting to order at 12:45 p.m. in ITV212.

Approval of Minutes

L. Velez pointed out that the question about, “what the committee counts as diversity” was omitted from the October 14 minutes. The committee approved the minutes of the October 14, 2011 meeting (with the correction) and the minutes of the October 21, 2011 meeting.

Reconciliation Summary Presentation – Team 2: Product Design

The Product Design Reconciliation Summary was presented. The committee agreed to accept the Product Design Program Review and Reconciliation Summary.

Future Agenda Items

- Drop Box Demonstration
- Discuss Diversity

Adjournment

The meeting adjourned at 2:05 p.m.

Recorded by: Beverly W. Tillman