

Distance Education Committee

Minutes

March 10, 2009

Committee Attendees: Sandy Haynes, chair, Sharon Bober, Ken Cheney, Allen Dooley, Diana Francisco, Shelley Gaskin, Krista Goguen, Barbara Griffith, Sonia Wurst

Guest: Dr. Frances Wu-Barone, Senior Research and Planning Analyst, Institutional Planning and Research

Handouts: Draft of the Faculty Survey on Student Academic Integrity, and Draft of the DE Professional Development Workshops "Online Teaching Boot Camp," scheduled for June 24, 25, and 26, 2009.

1. **Announcements and updates:** Chair Sandy Haynes

- Our guest, Dr. Frances Wu-Barone was introduced.
- The English Division is sponsoring a one-day, division technology retreat On March 27, 2009. Sandy Haynes has been invited to attend, and contribute. Details are pending. Diana Francisco shared some information about the retreat.
- "Learn and Share" workshops continue to be offered by Jason Bettrue, DE Web Specialist, and Office of Academic Support on Thursdays and Fridays, once a month. The next one-hour workshops are April 2 and 3. See our web site for details. Committee members are encouraged to request that specific topics be covered in these workshops.
- Work continues on the DE Newsletter, the *DE Dispatch*, which will be part of our web site. We will be using Microsoft SharePoint, described by Microsoft as: "A single, integrated location where employees can efficiently collaborate with team members, find organizational resources, search for experts and institutional [corporate] information, manage content and workflow, and leverage ... insight to make better-informed decisions."
- Sandy Haynes would like to take a Final Draft of the DE Faculty Survey on Student Academic Integrity to the Academic Senate for the meeting on Monday, March 16.
- Krista Goguen asked why the "Accreditation 2009 team" had been added to the Grade Book in current Bb/CE6 courses without any announcement or warning from Academic Support. Sandy will follow up with Bob Miller.

2. **Old Business**

- The committee took up discussion of the Academic Senate, Distance Education Faculty Survey on Student Academic Integrity. Sandy thanked Regina Fernandez for her early work on the issue, and introduced Dr. Frances Wu-Barone who has been working on the survey along with Sandy. The survey is being done in order to respond to recent changes in the Higher Education Act of 2008, that requires student authentication in online classes. The questions in the survey are based in part on a survey done last year by the WCET and directed toward online instructors. Our survey will be directed to both online and on-campus (face-to-face) faculty in order to gauge how all faculty deal with issues of authentication and academic integrity. A lively discussion

followed with many changes suggested by members of the committee. Dr. Wu-Barone and Sandy responded to committee questions. Changes will be considered and incorporated into a new Final Draft of the survey.

- There was no time to begin discussion of the "Online Teaching Boot Camp." Committee Members were asked to look over the available draft and send feedback to Sandy or Bob Miller in the Office of Academic Support.

Next meeting: Tuesday April 14, Noon, in C225.

Minutes recorded by S. Bober

Compiled and edited by S. Haynes