

Distance Education Committee

Minutes

March 25, 2010 – CC202

Committee Attendees: Sandra Haynes (VAMS), chair, Regina Fernandez (DSPS), Shelley Gaskin (B&CT), Krista Goguen (Library), Boglarka Kiss (Performing and Communication Arts), Alicia Vargas (B&CT).

Guests: Dr. Allen Dooley (Academic Support), Dr. Carole Robinson (Academic Support).

I. Welcome and Introductions

Chair Sandy Haynes welcomed committee members and guests.

II. Continuing Business

Sandy updated the Committee on what she presented to Academic Senate on March 15, 2010:

1. Update: Recommendation 105D (Revised Form D) with some additional editing and Web CMS formatting revisions completed by the Chair and Krista Goguen (DSPS also edited Part "J" – Accessibility) has been sent back to the C&I Committee for review and approval.
2. Recommendation 107: Online Class Size (Course Cap) was approved by the Academic Senate and has been sent on to the Faculty Association for bargaining.
3. Recommendation 108: Conference Hours was approved by the Academic Senate and has been sent on to the Faculty Association for bargaining.
4. Recommendation 106: Distance Education Pedagogical Readiness for Faculty was presented. The Academic Senate will vote on this recommendation at their next meeting.

III. Continuing Business

Accreditation Task Force Documents

1. Recommendation 109: Teacher Load was reviewed with a lively discussion ensuing.
 - Alicia Vargas felt that there seemed to be two parts to the recommendation. The idea that a DE course might need a different load factor could be an extremely polarizing issue on the campus. Alicia also expressed that the majority of the rationale did not seem to support the recommendation.
 - After much back and forth, the committee agreed to move past the rationale and discuss the actual recommendations.
 - Discussion focused on breaking off the load factor from other issues.
 - Chair Sandy Haynes moved to table further discussion of this recommendation until the next meeting
2. Krista Goguen presented the revision of C&I Policy 3200.20, Curriculum Development Adoption, and Review, regarding changes that have come about in part because of the revision of Form D and recommendations regarding permanent membership on the C&I subcommittee of a member of the DE Committee.

After a call for final discussion, Alicia Vargas moved and Sandy Haynes seconded a motion to accept revisions to the C&I Committee procedure 3200.20 based on the recommendation of DE committee. The motion passed.

The meeting was adjourned.

The next scheduled meeting is Tuesday, April 6, 2010.

Submitted by Shelley Gaskin

Revised by Sandy Haynes