

Distance Education Committee  
AGENDA  
March 25, 2010  
12 -1:00 PM CC202

I. **Welcome and introductions**

II. **DE Updates:**

**Office of Academic Support**

Dr. Allen Dooley, Acting Associate Dean of Enrollment Management and Academic Support

III. **Old Business: Accreditation**

Sandy Haynes

Presentation to Academic Senate on March 15, 2010:

- Recommendation 105D (Revised Form D) Some editing and Web CMS formatting revisions were completed by the Chair and Krista Goguen. DSPS also edited Part "J" – Accessibility. The most recent revision was sent back to the C&I Committee for review and approval.
- Recommendation 107: Online Class Size (Course Cap) was approved by the Academic Senate and has been sent on to the Faculty Association for bargaining.
- Recommendation 108: Conference Hours was approved by the Academic Senate and has been sent on to the Faculty Association for bargaining.

The expertise of PCCFA is needed regarding contract language on both 107 and 108, which will then need to be reviewed and voted on by the Senate Board.

- Recommendation 106: Distance Education Pedagogical Readiness for Faculty was presented. Some of the rationale, language and requirements are similar to Recommendation 104: Faculty Technology Readiness, passed in November 2009. The Academic Senate will vote on this recommendation at their next meeting.

IV. **Open Discussion**

V. **Continuing Business:**

RE: June 30, 2009 Resolution of The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges

**RECOMMENDATION 3**

The accrediting team recommends that the college establish and implement policies and procedures that define and ensure the quality and integrity of the distance education offerings and make these policies widely available to faculty. The institution must also submit a Substantive Change Proposal to the Commission (IIA.1, IIA.1b).

Discussion and review for approval of Accreditation Task Force document:

**1. Recommendation 109: Teacher Load**

Sandy Haynes

**2. C&I Policy 3200.20: C& I Procedure for Distance Education Course Approval**

Krista Goguen

Next Meeting: Tuesday April 6, 2010.