

**CLASSIFIED SENATE
MINUTES – MEETING 03/25/09**

Present:	Debra Cantarero Tamiya Cousins Felisia Mitchell	Leticia Velez Ursula Allen Anne Ostrander	Barbara Salmon Julio Huerta
Absent:	Mia Adriano Candelario Diaz Leslie Thompson	Corinthian Bates Wendy Lee	Sam Bersane John Lindemann
Guests:	Lisa Costa – Classified Days Chair		

I. Call To Order – Debra Cantarero: Called to order at 9:07 am

II. Approval of Senate Minutes for 3/04/09:

**MSC: B. Salmon/J. Huerta approved with corrections
Carried with the following abstention(s): Felisia Mitchell**

III. Special Reports:

A. President's Report – Debra Cantarero:

- Debra Cantarero reported that overall accreditation was positive. Also reported that all the speakers are lined up for Classified Days and there are a record number of attendees this year and pre-planning for CLI is done.

B. Board of Trustees – Barbara Salmon for John Lindemann:

- Barbara Salmon commented on that the Board of Trustees have not approved the early college only to develop a concept.

C. College Council – Debra Cantarero:

- Debra reported that the college council will meet this afternoon.

D. Barbara reported that Paul Carlson passed away in his sleep last week.

IV. Treasurer's Report –Leslie Thompson:

- Not present. No report.

V. State Report –Barbara Salmon:

- Barbara Salmon reported that the CLI plans have been finalized.

VI. Academic Senate Report – Edward Martinez:

- Edward Martinez reported that the Academic Senate would be voting on a draft of the 2010-2011 year calendar.

VII. Committee Reports:

A. Classified Technology Committee – Debra Cantarero for Julio Huerta

- Debra Cantarero reported that Arkova forwarded the agenda from her March 17th meeting. The report was placed on file.

B. Policy Review Committee – Barbara Salmon:

- Barbara Salmon reported that she is waiting to hear about auditing. Also reported that there are nine or ten other policies that are being questioned.

C. Other Committee Representatives:

1. Calendar Committee – Glenna Watterson

- Glenna Watterson reported that the Calendar Committee is meeting tomorrow. All constituent groups seem to prefer version number 2 and the faculty have conceded that version number 2 would probably be best for everybody. Traditionally the Senate does not vote on a version of the calendar, but President Debra Cantarero was comfortable to have Glenna Watterson take version 2 as the version the Classified Senate would like to see for the 2010-2011 year.

2. Catastrophic Leave Committee – Glenna Watterson

- Glenna Watterson reported that there are major inequities between faculty and classified in regards to catastrophic leave. Working to have sick time, not only PNL considered before receiving catastrophic leave.

3. Student Service Fund – Glenna Watterson

- Glenna Watterson reported that usually there is about \$400,000 to divide among the clubs. This year only had \$230,000 and expecting a lot less for the next year. Now clubs will have to request for what they need.

VIII. Old Business, Discussion and Possible Action:

Committee Report Action (Standing)

A. Appointment to Committees and Committee Requests ---Leticia Velez

1. *Hiring Committee Appointments Made By Leticia Velez:*

Raymond Mitchell: Supervisor, Facilities Services (Van Pelt)
Candelario Diaz: Supervisor, Facilities Services (Van Pelt)

2. *Shared Governance Appointments*

David Colley: Curriculum and Instruction Committee -Alternate

MSC: J. Huerta/U. Allen
Carried/Unanimously

B. Classified Days ad hoc Committee — Lisa Costa

- Lisa Costa reported that Classified Days will be next week. There will be 90 attendees on April 1st and 102 people on April 2nd. On Friday Debra Cantarero and Lisa Costa met with Stephanie Duran, the events coordinator from Brookside and finalized everything. Because of food allergies the potato salad was swapped out for green salad. Two-thirds of classified staff are going. With the amount of people the price has gone up.

C. Classified Senate Elections Committee — Leticia Velez

- Leticia Velez handed out a list of the current senators and where they are in their term. She reported that the self nomination forms would go out early next week.

D. Scholarships Committee – Leslie Thompson

- Not present. No report.

E. CLI Planning Committee

- President Debra Cantarero asked the CLI Planning Committee to hold off their report.

IX. New Business, Discussion and Possible Action:

A. Accreditation – Barbara Salmon

- Barbara Salmon reported that the Accreditation committee commended the facilities people for the grounds here. The report will not come out until after June, but one issue was the need for a Classified Code of Ethics. Another issue was the linking of planning and budgeting.

B. Budget Reduction – Debra Cantarero

- Debra Cantarero requested that any further ideas or comments be sent to Cindy Smith.

C. Smoking Policy – Debra Cantarero

- Debra Cantarero reported that there is a current policy on the books and will not poll until it goes through the proper channels. Will be asking the Health and Safety Committee to report to the Classified Senate at the next meeting.

X. Audience Participation and Announcements:

- The email system will be upgraded this weekend.
- Need volunteers to staff the senate office.

**XI. Adjournment: 10:16 a.m.
MSC: B. Salmon/T. Cousins
Carried/Unanimously**

NEXT MEETING WILL BE HELD WEDNESDAY, APRIL 15, 2009 AT 9:00AM in C217

Respectfully submitted by T. Cousins, Classified Senate Secretary – Audio Transcript available upon request for 6 months after date of initial meeting.