

**CLASSIFIED SENATE
MINUTES – MEETING 03/04/09**

Present:	Debra Cantarero Leslie Thompson Ursula Allen Julio Huerta	Leticia Velez Tamiya Cousins Sam Bersane Wendy Lee	Barbara Salmon John Lindemann Candelario Diaz Anne Ostrander
Absent:	Mia Adriano	Corinthian Bates	Felisia Mitchell
Guests:	Lisa Costa – Classified Days Chair		

I. Call To Order – Debra Cantarero: Called to order at 9:07 am

II. Approval of Senate Minutes for 2/18/09

MSC: J. Lindemann/B. Salmon approved with corrections
Carried with the following abstentions: L. Thompson

III. Special Reports:

A. President's Report – Debra Cantarero:

- Mock Site Visit: The mock site visit was very helpful. Also attended the Logistics meeting. The actual site visit head will be Dr. Ortiz, his secretary was also there. List will be sent out about the forums held for the visit. Debra asked Ursula to get the word out to CEC because the forums will all be on the main campus. Debra encouraged all senators to attend the 18th board meeting.
- Calendar Committee announced that the faculty is leaning toward version #2. Glenna will be here at the next meeting to share more information with us.
- Budget Reduction Guidelines will be discussed later in the meeting.

B. Board of Trustees – John Lindemann:

- From BOT meeting on February 18th – Approved consent items. CTE and Transfer annual report/presentation. Center for the Arts presentation postponed. Reviewed introductory section of self study. Report turned in to secretary and placed in binder.

C. College Council – Debra Cantarero:

- Discussed change from “participatory” to “shared” governance. Academic Senate sent representatives back to their areas to get feedback on the change. In the College Council meeting it was noted that Glenna and Debra did not get very positive comments in regards to change from the classified staff.
- Dr. Perfumo encouraged everyone to take a position on the smoking on campus issue. Agendized for next meeting.

IV. Treasurer's Report – Barbara Salmon for Leslie Thompson:

- No new Classified Staff Development Individual Conference Funding requests. The Classified Staff Development Individual Conference Funding request money is down to \$925.87. Barbara suggested utilizing for CLI if no new requests. Debra thanked Leslie for handling request forms.

CS-Scholarship Fund^a \$ 2,322.01

CS-T&A Account \$ 301.56

CS-District Budget (2008-2009)*** \$25,741.93

-^a Scholarship fund reflects monthly auto donations & 3-classified scholarships given

- *** District Budget: Note: \$10,000 earmarked for Classified Days

V. State Report –Barbara Salmon:

- Next Friday Spring meeting at Irvine, they will be finalizing CLI. Attendance could be down this year at CLI. Thankful we have funding this year.

VI. Academic Senate Report – Edward Martinez:

- Not present. Academic Senate dark until spring.

VII. Committee Reports:

A. Classified Technology Committee – Debra Cantarero for Julio Huerta

- Not present. Barbara will follow-up about concern.

B. Policy Review Committee – Barbara Salmon:

- Policy on feral cats has not come back.
- Concern with auditing. John said there was a discussion, but no room for people to audit. John said has been kicked back, but have not heard anything about it.

C. Other Committee Representatives:

- None.

VIII. Old Business, Discussion and Possible Action:

Committee Report Action (Standing)

A. Appointment to Committees and Committee Requests ---Leticia Velez

- None at this time.

B. Classified Days ad hoc Committee — Lisa Costa

- Registration forms went out in the mail today. Confirmation cards will go out once have responses.
- Barbara asked if there will be a packet to show at CLI. Lisa said yes.

C. Classified Senate Elections Committee — Leticia Velez

- Have set up a timeline for the elections process. Will be meeting next week to send out self-nomination forms.

D. Scholarships Committee – Leslie Thompson

- Website updated with correct dates. Will put something in the bulletin. Will also announce at Classified Days and have printed applications there.

E. CLI Planning Committee – Julio Huerta

- Meeting this Friday at 11:00 am. Everything on 4CS website.
- Will send Flyer via email. Everything on website, but don't register yet. PCC registers as a group.
- If you have any questions contact Julio.
- Lisa has already sent in paperwork for presentations.

IX. New Business, Discussion and Possible Action:

A. Accreditation – Barbara Salmon

- Team will be arriving March 16th will be here through the 19th. Stewart office will be contacting those the team wants to talk to.
- Recommend senators read about shared governance and your area. Also read the Unit and Program Plans. The program outcomes are in the College catalog.

- Please be familiar with shared governance. May ask about Staff Development, SLOs/SSOs, Professional Development and Code of Ethics. Classified Senate has a Code of Ethics, Classified Staff do not. There is an SSO for the Classified Senate
- The accreditation team members are nice people.

B. Discussion: See attached Memo. BOT wants feedback and ideas – Debra Cantarero

- Leticia asked what the purpose of the memo was. Debra said the Board has not implemented any of these, but sent them out for discussion. These are things that have been tried before.
- Debra told the senators there are some items that deal with negotiating issues and if they have comments on those items they should bring those concerns up with their Union representatives.
- Not for surveys, informational only. Deb said lets appreciate that they have shared the list with us.
- Feel free to email any comments to Debra and she will share them with John to take back to BOT meeting. Be careful not to go into bargaining unit issues. Number 4 in particular speaks to the Classified Senate.

X. Audience Participation and Announcements:

- Dr. Cody presented on the migration from Pegasus to Outlook Email. It will be well into the summer before everyone is fully migrated. A form was passed out. Dr. Cody said it is okay if we want to pass out copies and share information with our constituents.
- Reminder meetings have been changed. Next meeting will be Wednesday, March 25 at 9:00 AM in C217. April 1st meeting has been cancelled.

**XI. Adjournment: 10:09 a.m.
MSC: J. Lindemann/S. Bersane
Carried/Unanimously**

NEXT MEETING WILL BE HELD WEDNESDAY, MARCH 25, 2009 AT 9:00AM in C217

Respectfully submitted by T. Cousins, Classified Senate Secretary – Audio Transcript available upon request for 6 months after date of initial meeting.