

**Pasadena City College
Classified Senate Meeting Minutes
December 2, 2015**

Attendees:	Denise Albright	Antonio Casillas	Rosie Roberson	Katina Williams	Guests: B. Bossard
	Debra Cantarero	Candalario Diaz	Dean Sao	Jeff Wojcik	
	Graciela Caringella	Robert Peña	Jeannie Sullivan	Shelagh Rose (AS)	

1. Call to Order – Call to order at by Debra Cantarero at 10:10 am.

2. Swear in New Members – tabled, Audrey Joseph (CEC), not present

3. Approval of Senate Meeting Minutes for November 18, 2015 – Jeannie moves to approve, Rosie second, all in favor, minutes approved.

4. Old Business, Discussion, Possible Action

a) Accreditation Update – Jeannie reported she has been to the recent accreditation meetings. The proposal was made to restructure the academic divisions. Dr. Vurdien will be meeting with Shared Governance groups next week to review the Academic Structure. Jeannie also indicated we should be looking at our portion of the Board Policy and perhaps form an ad hoc group.

b) See's Candy - We need \$143 more to meet our See's Fundraising goal of \$500. The deadline is this Friday. Jeff also inquired with Chick-Fil-A and try to also begin planning a date for a future fundraiser. Denise indicated to reach out to Victoria who is an EOP&S student who works there. Jeff will report back to the board in January.

c) Student Equity Plan – Update - Jeannie reported there is not an updated, Debra indicated an email went out with the included changes since she last saw it. The new updated went to College Council on 11/3/15. Debra reported Cynthia took into consideration some of the recommendations Classified Staff had made and thanked Classified Staff for their input.

5. New Business, Discussion and Possible Action

a) Academic Computing and Technology Committee Survey – Review - Jeff indicated a revised copy will be provided at next College Council meeting. Jeff reviewed the survey and it was very lengthy but it is still being reviewed. It was not approved at College Council meeting. Crystal will be assisting Dr. Cornner so the survey is more adaptive and user friendly. Feedback will need to be sent directly to Dr. Cornner.

b) Final Draft Summary Ethical Statement from Ethics Committee – Review - Debra reported that the Accreditation Committee per Kris Pilon has asked for input on the Ethical Statement. Kris did have a concern and has requested clarification from Kris Pilon who has provided clarification.

c) Instructional Design and Innovation (IDI) Institute – Participants Needed - Leslie Tirapelle is looking for volunteers to participate, a retreat in January for this event. Denise has volunteered to go. If there is anyone else who wants to go, please let Debra know and she will contact Leslie.

d) Academic Reorganization Rationale (Information Only) – Debra indicated the reorganization rationale is to keep senators in the loop

e) Discussion of Cancelling 1/6/16 Meeting - Debra asked for a show of hands who will be present at the senate meeting. Debra proposed to cancel the meeting. Denise motioned to cancel, Jeannie second, all in favor, Graciela opposed, No abstentions, motioned carried.

f) Appointments – Jeannie

- **Hiring Committee Appointments** – Jeannie had no appointments to report, but will have names next meeting
- **Standing Committee Appointments** – none per Jeannie
- **Standing committee Reports** – none

5) Special Reports -

a) President's Report – Debra indicated she went to the 4CS conference and met other individuals from other campuses.

Felicia and Debra were able to support the event, which was well planned, and executed. She is also attending the committees she assigned to and she has been reporting to them. Debra also thanked the rest of the senators who work hard to keep our Senate flowing in addition she thanked Barbara for her hard work in assisting her as President.

b) Vice President's Report – Jeannie reported that she wants to make sure that everyone who is appointed to serve on committees contacts them to make sure they are able to serve and if they are in need of any assistance. Barbara commented that it is on the shared drive. If you do not have access to the shared drive please let Jeff know. Barbara commented that she is able to print out the report if anyone would like to see it if they do not have access to a computer.

c) Treasurer's Report – Jeff has still has not received receipts for the Halloween event reimbursement. Currently there have been no changes to the budget. At our next meeting he is hoping to be able to provide an updated detailed report.

d) Board of Trustee's Report – none, not present

e) Academic Senate Report – Shelagh wanted to report on the Academic reorganization. The Academic Senate wanted to make sure that they went thorough the process and make sure that the administration was explaining to the college if there were any discrepancies. She asked for documentations to be made behind the rationale. She also indicated that Academic Senate also

is keeping in mind being aware in the event a reorganization is being made on the business side. She indicated we should keep watch of it in the event changes are being made. She indicated she works closely with the students as Pathways has been under instruction and a proposal has being made of Pathways, Brock Klein, reporting to Dr. Cynthia Olivio and therefore this change will not be brought to shared governance. Debra indicated she had only be made aware that the changes would be made on the Academic side as to restructuring.

f) 4CS Report – Debra indicated the state wide senate is proposing a resolution and will send out an attachment for senators to review for the next meeting. Debra indicated the resolution is to have classified staff to be called Classified Professionals instead of staff. It is a movement that she believes will be a local movement but will most likely become a statewide set up. The board of governors now has two classified representatives for the consultative committees. However they are both union individuals. Currently a representative in Long Beach from CFT and also someone named many who is a CSEA representative. A proposal is being made to include a classified representative which represents all classified staff and not just specific unions. For the most part colleges are supporting the resolution. We will be reviewing the proposal and discussing it at our next meeting.

6. Audience Participation, Announcements and Public Comments – Graciela indicated the Association of Latino employees is having a winter coat drive and collecting coats and jackets or any clothing to be dropped off in the green bin in the quad.

7. Adjournment - Jeff motioned to adjourn, Rosie second. All in favor, meeting adjourned at 10:44am