

Pasadena City College
Classified Senate Meeting Minutes
October 15, 2014

Attendees:	Jeff Wojcik Debra Cantarero Rosie Roberson Anh Ha	Tito Altamirano Mei Ling Cheng Anna Davis Graciela Caringella	Absent: Jeannie Sullivan Yajaira De La Paz	Guests: Dean Sao Robert Pena Pat Rose Barbara Bossard
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1. Call to Order – @ 10:30 am by Jeff Wojcik.

2. Approval of Senate Minutes – Jeff asks for a motion for the minutes from 9/17/14 to be approved. Debra motions to approve minutes, Anna 2nd, Tito abstained, everyone else in favor, minutes are approved.

3. Group Photo

4. Old Business, Discussion, and Possible Action

a) Ad Hoc Committee Updates

- Fall General Meeting – Mei-Ling has created a spreadsheet to track expenses for the meeting, to date \$115.89 has been spent. Prizes for contests were discussed. She has also created a slide show of last year's photo booth photos to show in the background. Barbara will create Eventbrite and send out to staff. Jeff will ask for volunteer judges from the FA, MA and SA. Yajaira is working with I-8 on catering, she will also provide name tags for the event. We will not be participating in any CDC events.
- Hospitality/Staff Outreach Committee – Yajaira was not present to discuss outreach plans. Graciela did share with the full Senate about Dr. Miller mentioning at the last meeting with him that he would be able to contribute funds toward this project and that it would be a good idea for us to combine our efforts with the Social Outreach Committee of which Graciela is a member. Want to get committee chair to attend a senate meeting to discuss possibilities.

5. New Business, Discussion, Possible Action

a) Hiring Committee Appointments – Job #011 Acting Coordinator, Talent Search: Beatriz Sapiens and Angelica Alvarez Appointed. Job #050 Web Developer: Davina Garcia Appointed. Tito motions to approve, Graciela 2nd, all in favor, names are approved.

b) Standing Committee Appointments – Lancer Point Advisory Committee: Liz Wood, Maria Bustamante, and Jeannie Sullivan. EEO Advisory Committee: Shereece Sims, Miriam Escovar, and Denise Albright. Anna motions to approve, Rosie 2nd, all in favor, names are approved.

5. Special Reports

a) President's Report – Jeff reports hearing positive feedback on campus regarding Flex Day. Reports working with M.A.C. group on a real time survey.

b) Vice President's Report – Debra reports that committee appointments are moving long at a brisk pace and she is waiting for the EEO Training List from HR.

c) Treasurer's Report – none.

d) Board of Trustee's Report – Graciela reports that at the last BOT meeting she spoke about the successful Flex Day with APL in partnership and thanked the BOT for their support of the event.

e) Academic Senate Report – Pat also shared how positively received Flex Day was by the Faculty participants.

6. Audience Participation, Announcements and Public Comments – Tito shared that he had also heard very positive feedback from Classified Staff that they were happy with the training offered on Flex Day because it was exactly what they had asked for.

7. Adjournment – Meeting adjourned by Jeff at 11:10 am.

Prepared by Barbara Bossard (College Assistant) and Jeannie Sullivan (Secretary), Classified Senate 10/29/14. Approved 11/5/14