

Pasadena City College
Classified Senate Meeting Minutes
July 2, 2014

Attendees: Carole Robinson	Anh Ha	Carlos Altamirano	Absent: Pat Rose
Denise Albright	Rosie Roberson	Yajaira De La Paz	
Debra Cantarero	Jeannie Sullivan	Barbara Bossard	
Jeff Wojcik	Anna Davis		

1. Call to Order – Carole Robinson opened the meeting and handed the gavel to Debra Cantarero.
Debra called the meeting to order at 10:22 am. (Rational is because Carole retired, Denise and Jeff have termed out).

2. Approval of Senate Minutes – Minutes from June 4, 2014 reviewed. Debra calls for vote to approve, Jeannie moves to approve, Yajaira 2nd, all in favor, no abstentions, none against, minutes are approved.

3. Old Business, Discussion, and Possible Action

a) **2014 Senator Election Results** – Mei Ling Chen and Jeff Wojcik were elected for the Technical/Paraprofessional segment, Graciela Caringella was elected for the Clerical/Secretarial segment. Barbara will send an email to the winners asking them to attend next meeting on 7/16/14 to be sworn in.

b) **Budget status/access update** – Jeff was able to access the budget but needs to verify budget amounts, might only be 50% or 75% load. Also the order was placed for the bookstore items and Classified Senate pins.

c) **CLI report/overview** – Debra and Jeff discussed their attendance at CLI conference in Ventura on 6/19 – 6/21/14. They both reported positive things about conference workshops and opportunity to network with other Senates from around the State. Jeff recorded some of the workshops and will make them available to our Senators. He also mentioned that he learned that there will be a new budgeting system for the Community College system in the near future. Debra shared 4CS Newsletter. We will sign up for an electronic subscription and the current issue will be scanned and placed on shared drive.

d) **Opportunity Drawing** – Tito drew the winning ticket for Sera Di Blasio. The total amount of drawing was \$114.00. 50% would go to Sera. Tito emailed Sera to let her know and she said she wanted to give her winnings to the Gary Cabrera Family Fund. Need to send out email to entire staff. Barbara will check with Mary Thompson on protocol.

4. New Business, Discussion, Possible Action

a) **July/August Senate Meeting Schedule** – The Classified Senate calendar for 2014-2015 was distributed. Barbara will work on setting up room reservations and Outlook calendar invitations.

b) **New Senator Outreach for next meeting** – An email needs to be sent to the new senators with meeting schedule and oath. Barbara will take care of this. Tito mentioned that he knows someone who wants to volunteer from Facilities.

c) **Budget update: Fiscal Year** – Jeff discussed his meeting with Joe Simoneschi about our budget and he said it was unlikely that the Classified Senate budget will be cut because we represent such a tiny amount.

d) **Appointments**

- **Committee Member appointment strategy for 2014-15** – Denise has contacted all current standing committee members (classified) and they wish to remain on those committees. The spreadsheet will be updated as needed and voted on at a future meeting.
- **Committee (hiring) appointments** – Nothing going on right now with regard to hiring committees.
- **Student hearing committee appointments** – New process on campus. CS is being asked to participate. It has something to do with a student hearing regarding sexual harassment. We need to have 1 person and an alternate put forward to serve on committee. The question was raised that it might be a good idea to have someone from the committee come and speak at the CS meeting so we understand its purpose and processes.

e) **Officer Nominations for 2014-2015**

- President – Jeannie nominated Jeff, Anh 2nd, Jeff accepts nomination. Tito self nominates.
- Vice President – Denise nominates Jeanne accepts, Jeanne nominates Debra, Jeff 2nd.
- Parliamentarian – Rosie nominates Anh, Anna 2nd, Anh nominates Yajaira who declines. Tito nominated Anna, Anna accepted nomination.
- Secretary - Denise nominates Jeannie.
- Treasurer – no one nominated. Yajaira is considering running for the office.
- B.O.T. – Denise self nominates, Rosie self nominates as alternate.

It was suggested that after the elections are done, that memo's be sent to Officer's managers as well as Dr. Bell and Bob Miller.

5. Special Reports

- a) **President's Report** – none
- b) **Vice President's Report** – none
- c) **Treasurer's Report** – see 4c.
- d) **Board of Trustee's Report** – Tito said the board meeting was quite lively and that the provisional calendar was put forward and approved for the 2014 – 2015 Academic Year w/o winter intercession. Next meeting is 7/16/14.
- e) **Academic Senate Report** – none

6. Audience Participation & Announcements – none

7. Adjournment – Meeting adjourned at 11:00 am by Debra Cantarero. All in favor, meeting adjourned.