

<p style="text-align: center;">CLASSIFIED SENATE MINUTES – MEETING August 3, 2011</p>

Present:	Melissa Bargsten Sam Bersane Debra Cantarero	Sharon Gonzalez Monica Palacios Gary Potts	Wendy Lucko
Absent:	Diana Ashkenasy	Julio Huerta	Jeannie Sullivan
Guests:			

I. Call To Order – Gary Potts: Called to order at 10:06 AM

II. Approval of Senate Minutes:

Gary Potts will determine how the minutes for classified senate meeting for June 1, June 15, July 6 and July 20 will be handled. Due to the fact that we have not had a secretary for the last few meetings, we are in the process of compiling the information and recordings.

III. Old Business, Discussion and Possible Action

- a. Shared Governance** - At the officer's meeting with Dr. Rocha on July 25th, Dr. Rocha expressed that there will not be an M.O.U., that he is not interested in having one. As the Board of Trustees recognizes the Classified Senate as a shared governance body, there is no need for an MOU. Therefore, the senate is to follow hiring policy 6200 from this point on. It is expected that the new (HR) Vice President will revise the hiring policy as the MOU was an addendum to the hiring policy. Dr. Rocha has met with David Krause (CSEA) and Anna Mae Jones (ISSU) to clarify that board policies are to be followed and both David and Anna Mae have agreed to this. The Union presidents also agreed that it is best not to have an M.O.U. The senate will continue to appoint a seat in the hiring committees. All three shared governance bodies are in agreement.
- b. Change of Meeting Time** – Gary thanked everyone on the senate for adjusting their schedules to the new meeting time. For the record, the new meeting time of 10:00 a.m. was voted and accepted at the senate meeting of July 20, 2011.
- c. Schedule classified senate retreat** – Debra Cantarero is in charge of organizing the Senate Retreat. The senate has agreed to hold the retreat on Friday, September 23rd from 8:00 a.m. – 4:00 p.m. at the Huntington Library. For your information, the Academic Senate will hold their retreat on Sat., Sept. 24th). As the senate will provide lunch, a sign-up sheet for snacks was circulated. Any information the senators would like included in the handbook should be forwarded to Debra as she will draft an agenda, handbook and forward to Gary for approval. It was brought-up that some Brown Act Training could be included however, the retreat is meant for the Senate to review its policies, procedures, and goals. Perhaps a Brown Act Training could be scheduled down the line.

MSC: M. Bargsten / S. Bersane
Motion carried unanimously

IV. New Business, Discussion and Possible Action

- a. Swear-in new officers – Gary Potts opened the new officers were installed as follows:
- President – Gary Potts
Nominated by M. Bargsten, Accepted by G. Potts
MSC: M. Bargsten / S. Bersane
Motion carried unanimously
 - Vice President – Debra Cantarero
Nominated by S. Bersane / Accepted by D. Cantarero
MSC: S. Bersane / W. Lucko
Motion carried unanimously
 - Secretary – no nominations received
 - Treasurer
Nominated by S. Gonzalez, Accepted by M. Palacios
MSC: S. Gonzalez / D. Cantarero
Motion carried unanimously
 - Parliamentarian – Julio Huerta
Nominated by S. Gonzalez, Accepted by J. Huerta
MSC: S. Gonzalez / D. Cantarero
Motion carried unanimously
 - Board of Trustees Representative – Melissa Bargsten
Nominated by S. Bersane / Accepted by M. Bargsten
MSC: S. Bersane / M. Palacios
Motion carried unanimously
- b. Gary introduced the unofficial position of a “Media Relations” person who would focus on distributing information about the Senate to classified employees in a timely manner, making certain all correspondence, flyers, newsletters are correct as well as regularly update the web site and PULSE.
- c. Debra would like to discuss at the next meeting the possibility of hiring an hourly person to attend the Classified Senate office.

V. Hiring committee appointments – Debra Cantarero

Intermediate Clerk I position

- Dina Chase, Chairperson
Corinne Lutter
MSC: W. Lucko / M. Bargsten
Abstention: S. Gonzalez
Appointment carried unanimously
- Dina Chase, Chairperson
Homa Nelson
MSC: D. Cantarero / M. Bargsten
Abstention: S. Gonzalez
Appointment carried unanimously

VI. Special Report

a. President's Report – Gary Potts

Gary will forward information from the Parking Advisory Committee to all senators.

b. Vice President – Diana Ashkenasy

Diana not present, nothing submitted to report on.

c. Treasurer's Report – Monica Palacios

- CS Scholarship Fund Balance: \$ 4,957.92
- CS T&A Account: \$ 1,719.72
- CS District Budget (2010-2011): Pending
- District Budget (2010-2011): Pending

d. Board of Trustees Report – Denise / Gary

The Board of Trustees introduced the new Vice Presidents who are starting on different dates in August.

- Dr. Richard van Pelt, Vice President of Administrative Services
- Dr. Benedict Lastimado, Vice President of Human Resources
- Dr. Robert Bell, Vice President of Student and Learning Services
- Mr. Robert Miller, Vice President of Educational Services
- Mr. Dwayne Cable, Vice President of Information Technology
- Ms. Gail Cooper, General Council

e. College Council Report – Council Representative

The College Council has not met so there is nothing to report on.

f. State Report – Debra Cantarero, 4CS Representative

There are representative positions open at the state-wide level. If interested, please contact Debra. 4CS will have meetings on September 9th and 10th.

g. Academic Senate Report

The Academic Senate is on hiatus, so there is nothing to report on. However, Dr. Patricia Lynn thanks the Senate for working with her in the past as she will no longer be the Academic Senate Representative. A new representative has been appointed beginning in the Fall.

VII. Audience Participation and Announcements

PCC will host a lunch at the Athenaeum on Monday, August 15th to welcome the new Vice Presidents. As the Classified Senate President, Gary Potts will be attending.

VIII. Adjournment

MSC: W. Lucko / M. Palacios

Carried unanimously

Gary Potts officially adjourned the meeting at 11:11 a.m.

The next Senate meeting will be held on Wed., August 17th at 10:00 AM in C-217.

Respectfully submitted by Monica Palacios, Substitute for the Classified Senate Secretary.