

**District Technology
Standing Committee
March 3, 2016
President's Conference Room – C233**

Meeting Notes

MEMBERS / RESOURCES

Matthew Kiaman, Mark T. Sakata, Mark Gutierrez,
Todd J. Hampton, S. Alexander Marositz, Lan Truong
Leslie Tirapelle, Elizabeth Wood, Robert Lee
Susan Brickert, Crystal Kollross, Stephanie Pulcifer
Carrie Starbird, Michael Ihrig, Maureen Davidson
Jeffrey Wojcik

CALL TO ORDER

The meeting was called to order by M. Kiaman at 10:07 a.m.

I. PUBLIC COMMENT

None

II. APPROVAL OF THE MINUTES

Minutes were approved from the February 4, 2016 meeting.

III TECHNOLOGY AREA REPORTS

M. Gutierrez reported 25 current and future projects such as the Banner bridge for LACOE, and Bob Lane Ed Plan updates and connecting SARS-GRID to Banner. A full list of projects is at the DTC Canvas site. T. Hampton reported on how technology will be funded under the integrated planning model. The college should follow a 5-year refresh cycle, replacing approximately 500 devices each year. A problem was noted that technology purchased under grants does not include funding for extended support, which puts a strain on IT and Facilities. M. Ihrig reported on the web site redesign to update content, improve navigation and improve ease of use. Orientation sessions to the new web design will occur on 3/15, 3/16 and 3/23. Staff assigned to update content for each area on campus can practice using Omni Update starting on 6/29.

IV. TECHNOLOGY SURVEY

The survey was reviewed and streamlined by Crystal Kollross's office. The final version was sent out to faculty and staff. The survey will be open for 30 days. M. Kiaman recommended adding technology related questions to other surveys given at PCC.

V. TECHNOLOGY MASTER PLAN

Outline of TMP was presented to committee for review. Members will provide feedback at the next meeting. M. Gutierrez recommended an annual update to the TMP, in view of the quickly changing nature of technology.

VI. FUTURE ITEMS

A. Marositz asked the committee to consider working on a board policy for Section 508. L. Truong recommended having troubleshooting tips for users with multiple Gmail accounts to access go.pasadena email. M. Ihrig recommended putting such tips into the new FAQs. L. Truong recommended a more organized method of addressing the technology needs of newly hired employees, e.g. MIS accounts, training and security. Next meeting set for March 22, at 11 am.

ADJOURNMENT

The meeting adjourned at 11:47 a.m.