

**Academic Computing and Technology
Standing Committee
February 4, 2016
President's Conference Room**

Meeting Notes

PRESENT

Matthew Kiaman
Mark T. Sakata
Mark Gutierrez
Todd J. Hampton
S. Alexander Marositz
Lan Truong
Leslie Tirapelle
Elizabeth Wood
Robert Lee

ABSENT

Michael J. Ihrig
Maureen Davidson
Jeffrey Wojcik

GUESTS

Stephanie Pulcifer
Crystal Kollross
Beverly Tillman

CALL TO ORDER

The meeting was called to order by M. Kiaman at 10:08 a.m.

I. PUBLIC COMMENT

None

II. APPROVAL OF THE MINUTES

No minutes were approved at this meeting.

III MEMBERSHIP

The Committee unanimously agreed to add the following persons to the committee:

Susan Bricker, Student Services
Crystal Kollross, Institutional Effectiveness
Stephanie Pulcifer, Facilities Services
Carrie Starbird, Instructional Manager

The committee still needs to add two student appointees. No names had been submitted at this time.

IV. COMMITTEE NAME CHANGE

The Committee unanimously agreed to change the name of the committee to the District Technology Committee (DTC).

V WORK GROUPS

M. Kiaman told the committee that the work groups are labeled, "Administrative Technology," and "Instructional Technology." The committee had a long discussion about the structure of the work groups. A decision on the final structure of the work groups was not made at this meeting.

VI. TECHNOLOGY SURVEY

M. Kiaman led the committee through the draft of the technology survey questions and made revisions to the document as recommended by the committee. L. Tirapelle suggested that the committee look at the annual "Fall Student Survey" in-order-to prevent duplicating information that has already been acquired.

VI. TECHNOLOGY MASTER PLAN DURATION

The committee will need to resolve the issue of how to structure the work groups to work on the Technology Master Plan. The plan should be reviewed annually. T. Hampton and M. Gutierrez will continue to work on the draft of the Technology Master Plan.

ADJOURNMENT

The meeting adjourned at 11:57 a.m.