



**PROFESSIONAL DEVELOPMENT COMMITTEE**

TUESDAY, DECEMBER 9, 2014

3:00PM-5:00PM

ROOM: G2

1570 E. COLORADO BLVD, PASADENA, CALIFORNIA 91107

Members present: Kathy Scott (co-chair), Lynn Wright (co-chair), Theresa Reed, Manuel Perea, Matthew Kiaman

**I. CALL TO ORDER:**

Dr. Kathleen Scott convened the meeting at 3:00pm in G2.

**II. FINALIZE STRUCTURE (REVISED CHART):**

The committee continued to develop Procedure 6030.10 and reviewed the functional chart.

**III. NARRATIVE FOR PROCEDURE:**

To be continued at the next meeting.

**IV. DEVELOP RESOURCE REQUEST:**

To be continued at the next meeting.

**V. ADJOURNMENT:**

The meeting was adjourned at 5:00pm.