



Amended

PROFESSIONAL DEVELOPMENT COMMITTEE

Monday, NOVEMBER 12, 2014

4: 00PM-5: 30PM

ROOM: C-217

1570 EAST COLORADO BOULEVARD, PASADENA, CALIFORNIA 91106

Members present: Kathy Scott (co-chair), Lynn Wright (co-chair), Manny Perea, Pat Rose, Dave Douglass, Theresa Reed, Cha Mancini

Guests: Yajaira De La Paz, Brock Klein, Cynthia Olivo, Shelagh Rose, Bianca Richards, James Aragon

I. CALL TO ORDER:

Dr. Kathleen Scott convened the meeting at 4:05pm in C-217.

II. PUBLIC COMMENT:

- At a meeting with the Academic Senate Executive Committee, Dr. Miller noted that APL might be rebranded in some way and he reiterated his belief that APL should take its charge from this committee.
- A guest spoke on the issue of diverse coordinator related to this committee.
- A guest expressed concern about missing information on website. In response committee member stated that everything is still in the review process and has not been finalized.

APPOINT OF ORDER:

A member of the committee noted that according to Robert's rules of order from previous meeting, unfinished business needs to be addressed before the original items can go forward.

MOTION: move Equity up on the Agenda.

VOTE: Motion passed unanimously.

III. APPROVAL OF MINUTES:

Revision

- Equity on page two change to Equity/Diversity
- Third page sentence "It was also suggested to use formative and summative assessment to ensure planning" change to "To use formative and summative assessment to inform planning".

MOTION made and seconded by Minutes as submitted made and seconded by M. Perea, L. Wright.

VOTE: Minutes approved.

IV. EQUITY – CYNTHIA OLIVO

Student Equity Committee update:

- The committee is currently in the process of reviewing data. Equity plan is due in January; an extension of the deadline will be requested from the Chancellor's office.
- Assignment is to identify the gaps in our data and specific data points need to be looked at for student-access (course completion, retention, and overall completion). Specific groups need to be evaluated, men and women by ethnicity, veterans, foster youth, disabled students and students from lower socioeconomic backgrounds.
- At the last Academic Senate Meeting, it was suggested potentially adding a question to the teacher's self-evaluation about diversity. Activities included in the student equity plan could help us lead to an environment where we achieve student equity.
- A PD committee member asked if the 1.9 million dollars is planned on using for increasing adjunct conference hours. In the English department there are 100 adjuncts and they have 6 hours of conference hours per semester, serving many underrepresented basic skills struggling students. If we are trying to close the equity gap the additional support might be a good idea. Part of the money can also be used for Professional Development that deals with equity. It could provide extra funds, and possibly having a theme about equity perhaps next semester.

V. PROCESS FOR MEETINGS

Discussion took place whether or not if we are Brown Act. According to College Council the committee is not under Brown Act. The committee agrees to develop a process and to follow Parliamentary procedure.

MOTION was made to that this committee make a decision to develop a process on how we want to operate made and seconded by J. Orozco, P. Rose.

VOTE: Motion passed unanimously.

VI. COLLEGE OF THE CANYONS MODEL

The committee reviewed College of the Canyons model for Professional Development. Each constituency group has its own Professional Development committee and that is their structure. A suggestion was made to have both an oversight group and a workgroup for our committee.

VII. WORKGROUP – KATHY SCOTT, LYNN WRIGHT

A workgroup was suggested as part of the Professional Development organizational structure. The workgroup might include members of diversity, equity and assessment.

VIII. POLICY 6030

To be continued at the next meeting.

IX. APL – THERESA REED

To be continued at the next meeting.

X. ANNOUNCEMENTS

Retreat at CEC on the 21st from 12:00pm-4:00pm.

XI. ADJOURNMENT

The meeting was adjourned at 5:35pm.