

Pasadena Area Community College District  
Regular Meeting (No. 2)  
Health & Safety Committee  
Pasadena City College

MINUTES

The Health & Safety Committee met on Tuesday, June 19, 2012, in Room C225, at Pasadena City College, Pasadena, California.

Committee Members Present

Juan Diego Ashton, AS Sustainability  
Jo Buczko, Student Health Services, Co-Chair  
Sarah Flores, Facilities  
Kerin Huber, Natural Sciences  
Nick Mata, TRIO Programs  
Brad Steed, Performing & Communications Arts  
Daisy Ung, Student Health Services  
Kent Yamauchi, Special Services, Co-Chair

Committee Members Unable to Attend

David Aoki, Campus Police, Classified  
Hanna Israel, AS/VP Sustainability

Resource Representatives Unable to Attend

Stan Perez, Campus Police  
Scott Thayer, Student Affairs

I CALL TO ORDER

The meeting was called to order at 1:40 pm by Jo Buczko.

II Purpose of Committee (Clarification)

Jo Buczko and Kent Yamauchi met with Mr. Bob Miller, Convener of the College Council, to get clarification of charge of H & S Committee. As an advisory group, we can present recommendations to the College Council for consideration and approval that will then be sent to the President and ultimately to the Board of Trustees for their approval and direction. If there is already a policy in place, as in the current Smoking on Campus Policy (District Policy #5575), the Committee can take action to make sure that the policy that is in place is fully implemented.

III Public Comment

There were no Public Comments to address.

IV Discussion:

Smoking on Campus Policy

Discussion of the purpose of the Committee concluded that our goal would be to bring the current Policy to full implementation (focusing on the designated areas for smoking). A plan for a smoke-free campus will be a longer term goal after a period of time has passed seeing how the fully implemented Policy goes. Identified three areas to work on to implement Policy: Notification (signage), Beautification (four designated smoking areas), and Education (smoking cessation program). After discussing various ideas for implementation, motion to work on Signage was made by Kerin Huber and seconded by Daisy Ung. Sarah Flores will get a mock up from Bob McDaniel, the College's sign

contractor, to create replacement signs for all of the signs that currently show the state law. The wording will be:

NO SMOKING HERE Smoking Permitted Only In Designated Areas District Policy #5575 QR
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Samples will be reviewed once Mr. McDaniel creates them. Goal is to have new signage by Welcome Day (August 2012).

A motion to create a subcommittee for ideas to improve the aesthetics of the designated smoking areas was made by Juan Ashton and seconded by Daisy Ung. Group will meet during the summer to explore ideas such as asking Building Construction Program to design and build benches with shade and Life Sciences Professor to do landscape design of smoking areas that uses native plants. Subcommittee volunteers will be Nick Mata, Sarah Flores, Juan Ashton, Jo Buczko, and Kent Yamauchi.

The educational promotion part of Policy was briefly discussed: having tour guides during Welcome Day to point out new signs and to have ready for distributing two bookmarks (Smoking on Campus Policy and Smoking Cessation Program) to new students.. Alan De La Vara and his student ambassadors will be asked to include the campus smoking policy in their talks while touring the campus. Continued discussion of implementation of current smoking policy at next meeting.

Juan Ashton announced that he will be attending the Campuses Organized & United for Good Health (COUGH) Conference in late June and participate in a workshop directed towards developing student leadership in the areas of developing and working on campus smoking policies.

#### Leaf Blowers

Brad Steed distributed information he gathered on leaf blowers. Sarah Flores informed us of the issues about the use of leaf blowers and other 2-cycle gasoline powered equipment on campus. Recognizing that this is an appropriate item for the Committee to talk about, we will continue discussion at the next meeting with members bringing information on the topic to share.

#### Exploration of Campus Wellness Projects

To be discussed at next meeting, time permitting.

#### VI. Future Agenda Items

Continuation of discussion of implementation of Smoking on Campus Policy.  
Sharing of information on leaf blowers.  
Campus Wellness Projects.

VII Next scheduled meeting is Tuesday, July 17<sup>th</sup>, 1:30 pm to 3:00 pm, location TBA

VIII. Adjournment

Nick Mata moved that we adjourn, seconded by Juan Ashton. Adjournment at 3:05 pm.