

**Pasadena City College  
Calendar Committee  
Meeting Minutes - Thursday, January 31, 2013**

**Calendar Committee Members Present**

**Committee Co-Chair**

Krista Walter, Co-Chair, Calendar Committee  
Dr. Robert Bell, Co-Chair, Calendar Committee

**Classified**

Haroldine Gardner, ISSU  
Glenna Watterson, Classified Senate

**Academic Senate**

Matthew Henes, Mathematics  
Lydia McDonald, Academic Senate  
Loknath Persaud, Languages  
Phil Ricards, Social Sciences  
Tomas Riojas, Counseling

**Confidentials**

Cynthia Smith, Administrative Assistant

**Division Deans**

Jim Arnwine, Division Dean

**Calendar Committee Members Not Present**

Miranda Alvarado, Associated Students  
Dina Chase, Assoc. Dean, A&R Dept.  
Richard Harsha, CSEA  
James Karch, POA

**I. Call To Order**

The meeting was called to order at 12:05 p.m. by Dr. Bell, Co-Chair of the Calendar Committee.

**II. Approval of Minutes of the October 25, 2012 Calendar Meeting**

*(Note: November and December 2012 Meetings were cancelled)*

Dr. Bell called for a motion for approval of the minutes.

**On motion of Haroldine Gardner and seconded by Lydia McDonald, the Calendar Committee voted 10 ayes, 1 abstention (Dr. Bell) and 0 opposed to approve the minutes of the October 25, 2012 Calendar Meeting.**

**III. Public Comments**

Public Comments were made by Rod Foster, Danny Hammond, Roger Marheine, Rita D'Amico, Kelly Camacho, Charlene Potter, and Paul Jarrell.

**IV. 2013-2014 Calendar**

The 2013-2014 Calendar with a fall, spring and summer term was viewed by the Committee. Matt Henes asked about moving the spring start date to January 13, 2014. Dr. Bell stated that the operational dates need to go forward and it is not the purview of this committee to change the calendar. Loknath Persaud stated it is perceived by many that we are in agreement with this calendar. Lydia McDonald stated that as part of our charge, we should be able to draft an alternate calendar that includes a winter session.

Dr. Bell reminded the committee that we needed to get the fall operational dates set for transition into the Banner system. Cynthia Smith cited that the committee was forced to approve the last calendar and it was unfair to approve this one under the same conditions. In the past the committee would make a recommendation that went to Administration and on to the Board for approval and that process is now in reverse. Haroldine Gardner noted that the inclusion of a winter session came about after a 3 year study and a campus vote. Glenna Watterson asked if our school was the only one that does not have a winter session or if others were doing this also. Haroldine Gardner noted that other schools did reinstate winter after Prop. 30 passed.

Jim Arnwine asked about Cesar Chavez Day. Kathy Barnes noted that she had been in touch with the Chancellor's Office; they cited when March 31 falls on a Monday through Friday, (if we observe the holiday) we would be required to take it on that date. If the 31<sup>st</sup> falls on a weekend we would observe the holiday on the Friday before or the Monday after.

*(Note: Both versions of calendars for 13-14 have been changed to reflect the March 31<sup>st</sup> date)*

Lydia McDonald asked to draft a calendar with winter for the Board to reconsider. Dr. Bell stated that the Board of Trustees made their decision for a calendar with fall, spring and summer and this is the calendar we needed to look at. Loknath Persaud asked who it was that made the final decision on this. Dr. Bell said that the calendar had been approved by the Board of Trustees; he understands the concerns and disagreements brought up at this meeting, but we need to move forward.

Glenna Watterson stated that it is for the Calendar Committee to recommend a calendar to the Board, not the reverse. Cindy Smith asked at what meeting this had been approved, as she did not recall it being presented to the Board at past meetings. Dr. Bell stated this was a roll-over of the current calendar. Krista Walter noted that this committee did not create or approve this calendar now presented to them, it had not been vetted and there is much dissatisfaction over a calendar that committee members never saw.

Dr. Bell reminded the committee we need to set the fall start date. There was discussion about Professional Development Day and finals week. Matt Henes moved to start fall term on Friday, August 23, 2013. Glenna Watterson stated that this is a negotiated item. Krista Walter said that the Professional Development Day on October 1, 2013 was already voted on and approved by the Academic Senate. Due to Banner implementation, and the need to get this information in the system, Dr. Bell put a motion on the table that we identify the fall start date as August 26, 2013.

**On motion of Dr. Bell and seconded by Cindy Smith the Calendar Committee voted 10 ayes, 1 abstention (Matt Henes) and 0 opposed to identify August 26, 2013 as the start date for the Fall 2013 term.**

## **V. Adjournment**

Dr. Bell stated he appreciated the discussion and contributions of the committee and called for a motion to adjourn.

**On Motion of Phil Ricards and seconded by Cindy Smith, the Calendar Committee voted unanimously to adjourn the meeting at 1:00 p.m.**