

# SIGN-IN SHEET

## BY LAWS, RULES AND PROCEDURES COMMITTEE

October 14, 2014 –12PM-1:PM

C217

| EX OFFICIO (NON-VOTING) OFFICERS    |                   | Present/Regrets/Absent |
|-------------------------------------|-------------------|------------------------|
| Academic Senate                     | Eduardo A. Cairó  |                        |
| Academic Senate                     | Kris Pilon        |                        |
| Academic Senate                     | Pat Rose          |                        |
| Academic Senate                     | Manny Perea       |                        |
| C & I                               |                   |                        |
| IEC                                 |                   |                        |
|                                     |                   |                        |
| <b>VOTING COMMITTEE MEMBERS</b>     |                   |                        |
| Chair: Open                         |                   |                        |
|                                     |                   |                        |
|                                     |                   |                        |
| Library                             | Dan Haley         |                        |
| Mathematics                         | Erlend Weydahl    |                        |
| Mathematics                         | Dan Gallup        |                        |
| Community Education Center          | Danny Hamman      |                        |
| CTE: Business & Computer Technology | Elaine Fong       |                        |
| CTE: Engineering & Technology       | Dave Cuatt        |                        |
| CTE: Engineering & Technology       | Kris Pilon        |                        |
| Languages                           | Gloria Horton     |                        |
| Languages                           | Melissa Michelson |                        |
| Library                             | Dorothy Potter    |                        |
| Natural Sciences                    | Peter Castro      |                        |
| Natural Sciences: Kinesiology       | Terry Stoddard    |                        |
| Performing and Communication Arts   | Rikki McGee       |                        |
| Visual Arts &Media Studies          | Eloy Zarate       |                        |
| Visual Arts & Media Studies         | Rod Foster        |                        |
|                                     |                   |                        |
| <b>GUESTS:</b>                      |                   |                        |

E. Cairó: The revised Article 3 has been presented to the Senate Board. Final approval is pending until a definition is provided of who obtains or is eligible for reassign time. The current reassign time percentage for PCC is 75%. A number of PCC faculty feel they will be singled out because of their reassign time. Many other colleges do not require a reassign time percentage. Archived Board-approved policies are available for review to locate the date of when the 75% figure was approved. E. Cairó suggested starting from 1967.

Further discussion on:

- Need for clarification about Academic Senate Board representatives and would those individuals with release time be eligible to serve on the Senate.
- Replacing reassigned faculty with effective replacements.

ARTICLE 5: Review & Discussion of previous and proposed revisions

5.1A Remove words "obtain application". To read: as stated below.

5.A.2 Agreed to move to Article 8.9 C under Chair Responsibilities  
Academic Senate President to read Committee Chair.

Added an 8.9.D: Will notify executive committee of any change in status of committee members.

- No changes made to 5.1B. Committees referenced in this item could be reviewed regarding possible duplication of committee work.

5.1. A. 3 To read: Conducting regular business of the committee outside of the regular contract period or outside normal business hours, is at the discretion of the majority of the committee members.

5.1. A. 4: Accepted Change: The committee members may vote by proxy. The proxy vote will be in writing with the identification of the committee member clearly stated and submitted to the chair at least 24 hours prior to the meeting.

Question/Clarification: A proxy vote would be on paper.

Faculty Technology Committee: Hoped this committee would be linked up to work with LancerPoint and other areas.

M. Michelson to send to Judy Article Revisions made in the summer. The revisions will be printed out and placed in the mailboxes of the committee members.

**VOTE: The Committee voted unanimously to accept the proposed changes.**

## **ARTICLE 5 – COMMITTEES AND APPOINTMENTS – Revised 10/9/14 [From: P. Rose]**

### **5.1 Academic Senate Committees A. Committee Members**

A.1. Membership on the Academic Senate Standing, Operational, and Ad Hoc committees shall be voluntary and applies toward contractual obligation for shared governance participation. All regular and adjunct faculty are eligible for committee appointments. Interested faculty must apply to serve on a committee through the Academic Senate website. The Academic Senate Board shall vote to approve committee membership.

*A.2. Item moved to Article 8 under Chair Responsibilities*

A.4. Committee members may vote by proxy in writing and prior to the vote and submit to either the Chair or another committee member.

### **5.2 Academic Senate Appointments D. Committee Chairpersons**

The chairperson of each person of each committee shall be a tenured or tenure-track regular faculty member, with the exception of the Adjunct Faculty Issues Committee. The Academic Senate Board shall approve chairpersons from recommendations presented by the Academic Senate President

REVISED ARTICLE 6: Revisions were made over the summer. Not everyone had a copy.

An Email notifying the Committee of the next meeting will be forwarded by President Cairó.