

BUDGET AND RESOURCE ALLOCATION COMMITTEE
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
Thursday, April 23, 2015 - 2:30 p.m. – G1

MINUTES

COMMITTEE MEMBERS PRESENT

Danny Hamman, CEC, Co-Chair
Joe Simoneschi, Executive Director
Business Services, Co-Chair
David Le Claire, Scholarships & Financial Aid
Rod Foster, Faculty
Mary-Erin Crook, Faculty
Jeff Wojcik, Classified Senate
John Wood, Management Association
Gary Potts, PCC, CFT

COMMITTEE MEMBERS ABSENT

Jordyn Orozco, Associated Students
Emily Samvalian, Associated Students
Julie Kiotas, Faculty
Ann Scherb, CSEA

RESOURCE REPRESENTATIVE(S) PRESENT

Diane Mandrafina, Fiscal Services
Cha Mancini, Business Services
Laconia Fennessy, Fiscal Services
Robert Bell, Academic and Student Affairs

GUESTS

Ryan Cornner, Strategic Planning & Innovation
Crystal Kollross, Institutional Effectiveness

1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 2:37 p.m. by J. Simoneschi.

2. PUBLIC COMMENT

None

(All documents/handouts provided to the Budget & Resource Allocation Committee are posted to the BRAC site under News & Events <http://www.pasadena.edu/departments/newsevents-v2.cfm?dept-com-brac>).

3. REASSIGNED TIME

B. Bell distributed the document entitled, "Faculty Reassigned Time," which gave the total budgetary cost of reassignments for Fall 2013, Spring 2014, Fall 2014, and Spring 2015. It also listed the recommended reductions for fiscal year 2014-15.

4. APPROVAL OF MINUTES

The following minutes were approved by the Committee: December 4, 2014, January 22, 2015 and March 3, 2015. (G. Potts abstained).

5. LINKING BUDGET AND PROGRAM REVIEW

R. Cornner gave a brief review of the Accreditation Visiting Team's Report. He explained that integrated planning and program review are the directions that the College should be going in-order-to succeed in fulfilling the recommendations given to us by the Accreditation Visiting Team. He distributed an Institutional Effectiveness Committee document Titled, "Draft Recommendations for Improvement." He reported that he had met with members of several planning committees. He suggested the College use the Program Review process as the method for requesting resources. He recommended that a broad group of College constituents come together to create the planning process. He asked for volunteers from BRAC to be on the committee. The following committee members and resource experts volunteered: Rod Foster, Faculty and Laconia Fennessy, Fiscal Services.

6. **INFORMATION IN SUPPORT OF FACULTY HIRING (DATA ELEMENTS)**

C. Kollross discussed the Data Element Reports that were requested by the Academic Affairs and Academic Senate areas. The reports include 5 years of data, by discipline. The Committee asked if the reports could be sent to each of them. C. Kollross stated that she would make the reports available to J. Simoneschi's office. B. Tillman will send the following documents to the committee members: 5-Year Discipline FTESF and FTES-FTEF Faculty Counts by Discipline.

7. **FUTURE AGENDA ITEMS**

District's Tentative Budget

8. **ADJOURNMENT**

The meeting adjourned at 3:30 p.m.

Recorder: Beverly W. Tillman