



PASADENA AREA COMMUNITY COLLEGE DISTRICT

COUNCIL ON ACADEMIC AND PROFESSIONAL MATTERS

Wednesday, January 13, 2016
2:00 PM – 3:30 PM
President's Conference Room C-233

Summary Notes

Members in attendance: Valerie Foster, Robert Miller, Cynthia Olivo, Shelagh Rose,
Kathy Scott, Rajen Vurdien **Guests:** Paul Jarrell

1. Call to Order

Meeting called to order at 2:08 p.m. by President Vurdien.

2. Approval of meeting notes: December 16, 2015

3. Announcements

VP Olivo thanked faculty for submitting grades and reported that as of January 13 only 12 faculty members hadn't submitted their grades.

4. Public Comments on Non-agenda Items

No comments.

5. Accreditation Update

VP Scott stated that changes made to ethics and PD were shared at the manager's retreat. In addition, a draft of the accreditation report will be presented at the February 24 board meeting. For more information on due dates, draft reviews etc. please refer to the accreditation timeline.

6. Future Agenda Items

Valerie Foster requested to add distance education policies. A discussion followed where the following items were discussed:

- Proposal of office hours
- Cost of distance education
- Percentage of faculty load that can be taught online
- Have students been surveyed?

President Vurdien will have Paul Jarrell coordinate a Distance Education committee. Distance education will be discussed at a future CAPM meeting.

Meeting adjourned at 2:45 p.m.