



PASADENA AREA COMMUNITY COLLEGE DISTRICT

COUNCIL ON ACADEMIC AND PROFESSIONAL MATTERS

Tuesday, July 07, 2015
3:30 P.M. – 5:00 P.M.
President's Conference Room C-233

MEETING NOTES

Meeting called to order at 3:35 PM.

Members agreed to stop video recordings of CAPM meetings. May revisit at a later date or as requested.

Approval of Minutes – June 10, 2015

Motion to approve keeping notes broader rather than detail every word, focus on motions. **Moved** by Dr. Robert Bell. Motion seconded by Shelagh Rose. No further discussion requested. Unanimously approved; no opposition, no abstention. **Motion approved.**

Public Comments on Non-agenda Items

No public comments

Accreditation

Dr. Kathy Scott received report from ACCJC June 29 - PCC put on probation. Nine areas noted including shared governance, HR, SLO's, evaluations, professional development. Task groups have been developed to chart recommendations, compile due dates, and responsibilities. Dr. Ryan Cornner and Stephanie Fleming discussed timeline. Moving planning cycle forward to Academic Senate for discussion/approval.

Dr. Bob Miller met with FA to discuss negotiations and issues including department chairs and compensation, evaluations specifically of adjuncts, contract reviews, NCNs. Reached consensus, next step – meet with AS to discuss.

A discussion continued on accreditation working groups and responsibilities.

Reassigned Time

Dr. Kathy Scott distributed a chart of reassigned time that has been taken to deans multiple times and has undergone several revisions. Dr. Miller, Faculty Association, and Academic Senate will get together and develop recommendations, processes, and best practices.

Structure of CAPM

Meetings are supposed to be mutual agreement on 10+ 1 items. Dr. Rajen Vurdien prefers open model for now. The group agreed must remain Brown Act as it was developed by Board policy.

Future meeting dates

Members requested earlier meetings; suggested 2 to 3:30 PM on Wednesdays off Board cycle.

Meeting adjourned 4:40 PM