



PASADENA AREA COMMUNITY COLLEGE DISTRICT

COUNCIL ON ACADEMIC AND PROFESSIONAL MATTERS

Tuesday, January 28, 2015

3:00 P.M. – 4:00 P.M.

C-233

NOTES

Meeting called to order at 3:05 PM.

PUBLIC COMMENT

Melissa Michelson – Continuing realignment without oversight or process. New hirings/positions have no thought behind them. Wants moratorium or stoppage to hiring processes. Dr. Miller suggested if group wants to agendaize, can add. Position Melissa questioned is the PR position; not new, has been vacant several months. Dr. Miller to present high level org charts to BOT. Many positions are grant funded. Must get interim positions filled according to Title V.

Previously discussed realignment, where need to go. Rod Foster volunteered to partner; has understanding of campus culture. Convene small group to move through guided process and draft recommendation of school's organization. Data will be used; group will forward recommendation. Problem with first re-alignment was cost. Dr. Miller, FA and administration will have 3 reps each to discuss department chairs (hours, etc.). FA was very careful to state is not fait accompli. Ryan suggested a survey. Before survey done, schools must convene and discuss. What have deans done? What are their plans? Have dialogue before survey comes out. Ryan and group to draft survey, provide suggested dates for survey to be released. Cairo, AS will have a resolution as to how many should be on the committee. Must include CEC, Rosemead. Will add to AS agenda and advise.

Martin Enriquez Marquez, community member representing Latino interests. Redistricting, minority majority and voting. He will be presenting to the BOT.

PRIORITIZATION OF AGENDA ITEMS

Dr. Miller asked Eduardo to prioritize items. Eduardo requested agenda review process begin Monday, finalize by Tuesday. Ryan draft agenda, forward to Cairo/AS for review/edits/approval. Ryan to finalize and disseminate.

LENGTH OF CAPM

Dr. Miller extended to 2 hours – 3 PM to 5 PM.

REALIGNMENT OF EVALUATION PROCESS

UPDATE ON COMPREHENSIVE AND COORDINATED PROFESSIONAL DEVELOPMENT PROGRAM

Dr. Miller previously commented on how to move forward. Uncertain as to why APL has proceeded. AS feels their procedure best for college. Dr. Miller to meet with APL, any others helpful to conversation and clarify. Eduardo feels damage has been done. Dr. Miller to conduct campus-wide forum, present to community. Through shared governance process, faculty and staff have agreed. Eduardo wanted public statement now by Dr. Miller. Manny, APL was born outside of policy. Dr. Miller and Dr. Scott to craft communication that does not demonize anyone, moves this further. Pat, many agreed to collaborate with

Dr. Scott on statement. Dr. Miller, if comes from joint signature under Dr. Miller, Cairo, and Vice President, will do. Provide to accreditation as an example of working together.

APPROVAL OF NOTES

Spelling error, second sentence – spelling error on ‘served.’

UPDATE OF EMP

Ryan suggested midterm evaluations and updates, outline. By Spring in order to condense in summer, take to faculty in Fall. Ryan to send Cairo additional copies.

RECORDING AND TIMELY RELEASING OF VIDEOTAPED CAPM MEETINGS

Cairo/AS want CAPM videotaped and posted. Dr. Miller, CAPM was never public nor videotaped and broadcast to world. His goal is to get to where not broadcast. Will do but CAPM was not designed to be recorded. Pat asked if CAPM confirmed to Brown Act? Dr. Miller, never was. Brown Act discussion to be held Feb 21 with outside counsel. Individual will advise what law requires, how to implement, what must be/need not be. There will be a shared governance training with above Brown Act counsel. Dr. Miller will arrange for videotaping. Question remains where to post.

WINTER INTERSESSION

Cairo, violation of shared governance. Until PERB decision comes down, AS understanding that must come back as it was. Has administration decided if there will be? Dr. Miller, administration has no position. Until such time as PERB comes to an agreement, will table discussion. FA agreed to wait for PERB.

NCNs

Cairo, violation of shared governance. Must go back to how things were. Dr. Miller, FA agreement states will use strategic enrollment management techniques; will hold harmless in meantime. Another group to meet to discuss NCN issue. Tied to class sizes, equity, etc.

BLOCK SCHEDULING

Cairo, violation of shared governance. Which faculty involved in decision making process? Dr. Scott heard from several faculty members, want standardized start time for students benefit. Often gets requests from faculty to move classes up or back. Faculty unanimously disagreed with start time of 7 AM for math, requested 7:30 AM.

Dr. Miller, topic should be enrollment management. Administration must run college effectively and efficiently. Not everything can be a committee decision; would hinder.

HIRING COMMITTEE PROBLEMS

Kristin, HR aware of issues; problems with communication. Duplication of efforts. Felt could trust Terri Hampton to fix problems, communicate. Dr. Miller, wants to do everything in collaborative way, include AS in discussions. Get Eduardo, Julie, and Terri in one room to discuss faculty hirings.

Eduardo voiced concerns to Terri re EEO training. Would like to have heard that there is progress. Avoid the statute of limits on training. Shouldn't be the same people constantly serving. Eduardo, needs to be tweaked. Working on recommendation for HR. Stated EEO training is not in contract. Must be in FA contract.

Meeting adjourned at 4:51 PM