



PASADENA AREA COMMUNITY COLLEGE DISTRICT

COUNCIL ON ACADEMIC AND PROFESSIONAL MATTERS

Wednesday, September 9, 2015
2:00 P.M. – 3:30 P.M.
President's Conference Room C-233

MEETING NOTES

Members in attendance: Dr. Rajen Vurdien, Dr. Robert H. Bell, Dr. Ryan M. Cornner, Dr. Robert B. Miller, Dr. Cynthia D. Olivo, Dr. Kathleen J. Scott, Jay K. Cho, Dr. Valerie S. Foster, Shelagh E. Rose

Guests: Dean Joseph L. Futtner, Dean Paul E. Jarrell, A. Julie Kiotis

1. Call to Order
Meeting called to order at 2:06 PM.
2. Approval of meeting minutes: August 26, 2015
Motion made by Dr. Robert Bell to approve notes with changes as discussed. Motion seconded by Shelagh Rose. No further discussion requested. Unanimously approved: no opposition, no abstention. **Motion approved.**
3. Announcements
Dr. Cynthia Olivo, census data due soon. Director of A&R will send reminder email to faculty.

Shelagh Rose, Flex Day October 1 from 9 AM to 4 PM, adjunct session 5 PM to 8 PM.

There will not be a board meeting next week.
4. Public Comments on non-agenda items
None
5. Accreditation
Dr. Kathy Scott, disseminated chart outlining the various group and their respective responsibilities, including timeline. Filling vacancies on groups from shared governance.

Paul Jarrell presented brief update on SLO's. In process of finalizing Coordinator job description, zeroing in on compensation across areas, identifying courses taught and assessment(s) required. Working with Faculty Association on MOU (if faculty member required). Developing training sessions for eLumen.
- a. Assessment
Dr. Kathy Scott, working with Learning Assessment committee on how to best integrate a more meaningful process. Met with faculty; important to get all information from the start. Robert Miller, in discussion with Faculty Association; all faculty must invest in it. Will send email welcoming and thanking all for participating in group(s).

Grades are in Lancerpoint, not canvas. Someone must take leadership role and designate one specific program to use; have faculty engaged and include input. Rajen Vurdien, once recommendation made must make sure that appropriate training is given to faculty/managers, including who will train others to use the agreed upon program. Working conditions, must go through Academic Senate.

6. Realignment
Dr. Kathy Scott, met with deans and Faculty Association. Handout distributed and reviewed (draft only). Once formal conversations begun, should include. Rajen Vurdien, Listened to faculty and separated International Students. Feels there is a need for a Director of International markets. Suggested forums. What is best way to engage faculty? Dr. Cynthia, Olivo, must understand accreditation issue. Julie Kiotis and Faculty Association to look at components - chairs, cost, rationale, staffing (would be wrapped in cost analysis). Paul Jarrell is working on chair model.
7. NCNs
Robert Miller, wrapped in LGI arbitrator decision: faculty were due compensation. Number established should be considered best practice. District in negotiations to dissolve and come up with model that is appropriate and fairly compensates. Impact has multiple fixes attached. Must determine what programs can be offered. Faculty Association meeting with Academic Senate leadership. Dean Paul Jarrell and Robert Miller are part of the discussion team. Not currently engaged in formal negotiations.
8. Future agenda items
None
9. Future meeting dates
September 23 cancelled, October 14, October 28
10. Adjournment
Meeting adjourned at 3:37 PM.