



PASADENA AREA COMMUNITY COLLEGE DISTRICT

COUNCIL ON ACADEMIC AND PROFESSIONAL MATTERS

Wednesday, August 26, 2015
2:00 P.M. – 3:30 P.M.
President's Conference Room C-233

MEETING NOTES

Members in attendance: Dr. Rajen Vurdien, Dr. Robert H. Bell, Dr. Ryan M. Cornner, Dr. Robert B. Miller, Dr. Cynthia D. Olivo, Dr. Kathleen J. Scott, Jay K. Cho, Dr. Valerie S. Foster, Shelagh E. Rose

Guests: Argiro Julie Kiotis, Paul E. Jarrell

Meeting called to order at 2:06 PM.

Approval of Meeting Notes: July 29, 2015

Motion made by Dr. Cynthia Olivo to approve notes as presented. Motion seconded by Shelagh Rose. No further discussion requested. Unanimously approved: no opposition, no abstention. **Motion approved.**

Announcements

Dr. Cynthia Olivo, *Welcome Day* is Friday, August 28, from 8:30 AM to 12 PM. Volunteers were asked to please dress appropriately. Lunch will be served in the Piazza at 11:30; Convocation begins at 1 PM.

Dr. Valerie Foster invited all to Academic Senate open house, also on Friday.

Public comments on non-agenda items

None

Accreditation

Dr. Kathy Scott received letter from ACCJC regarding SLO's. Task force has met several times and developed groups and subgroups. Kathy Scott and Stephanie Fleming have created preliminary timeline. Report to ACCJC shows substantial work performed. The goal is documenting everything including approvals. There will be 2 draft opportunities for constituents to review. Kathy Scott confirmed no reports due prior to September 16. SLO report due March; this is an *annual report*, not an update.

Adjunct Senator Stipends

Dr. Valerie Foster, last summer there were 4 adjuncts added to Senate, paid via stipends. Will this be a continued practice? Previous Senate executives negotiated with Dr. Bell. Valerie Foster advised that the full Academic Senate did not vote on it. Academic Senate to review, consult bylaws, then meet with Dr. Robert Bell.

Faculty conference Travel

Valerie Foster, chair of Faculty Development committee has received many requests for travel. Budget was previously \$400K. Kathy Scott, now \$250K. Leslie Tirapelle agreed to serve on Professional Development committee. The committee will develop criteria for travel and allowances.

Assessment

Kathy Scott invited Paul Jarrell to participate in discussion. Met regarding SLO's after receipt of letter from ACCJC. Paul is trying to identify fall courses affected and assessment data. Working with Melissa Anderson to develop info sessions to encourage faculty participation on process, provide guidance on how to do. Discussed identifying roles for faculty as SLO experts. Rajen Vurdien, by next week wants

each division to email courses in catalog that have SLO's listed and identify those assessed. Rajen Vurdien asked Ryan Cornner to write letter to reflect discussion. Rajen Vurdien, Valerie Foster, and Julie Kiotis to review, sign, and send out.

SSSP

Dr. Cynthia Olivo provide handout with update on SSSP and Student Equity. Report due to Chancellors office October 30; must go through Academic Senate first. Equity report due November 23, also must go before senate and requires AS president signature.

Equity meeting planned to review. SSSP is attached to SB1456; we have one year to get students off academic probation.

Future agenda items

None; participants asked to email them to Ryan Cornner.

Meeting adjourned at 3:31 PM.