



**CITIZENS OVERSIGHT COMMITTEE MINUTES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR MEETING NO. 51
Wednesday, January 28, 2015
6:00 P.M. in C-233 – President's Conference Room**



Meeting No. 51

The Citizen's Oversight Committee met for a Regular Meeting, No. 51, on Wednesday, January 28, 2015 in the President's Conference Room, C-233 at Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

All documents/handouts provided to the Measure P Citizens' Oversight Committee are posted to the Measure P website under News & Events.

<http://www.pasadena.edu/departments/newsevents-v2.cfm?dept=bond>

Members Present:

Anthony Portantino, Chair
Allen Shay, Vice Chair
Berlinda Brown
Ron Carter
Roger Chandler
Marla Felber
Sandra Greenstein
Marshall Lewis
John McLean
Dennis Murphy
Vernon Wickstrom
Felicia Williams

Members Absent:

Lonnie Schield

District/Support Staff Present:

Dr. Bob Miller
Jack Schulman
Rueben Smith

Guests:

Thomas Hunsucker
Yolanda McKay

1. Call to Order, Roll Call and Introductions

The meeting was called to order at 6:00 pm by Mr. Portantino, Chair.

2. Approval of Minutes – Meeting No. 50, October 22, 2014

ON MOTION OF Mr. Chandler and seconded by Ms. Greenstein, the Committee voted to approve the minutes with no objections and Mr. Schield absent.

3. Measure P Committee Appointments

Mr. Dennis Murphy has been appointed and approved by the Board of Trustees. This is his first meeting as newly appointed.

The purpose of said Bond Election shall be for the voters of the District to vote on the following proposition (the "Bond Measure") which is to appear on the card notice of election and upon the ballot as follows:

"Shall the Pasadena Area Community College District repair and rehabilitate its facilities to meet current health, safety, accessibility and instructional standards, replace worn-out plumbing, upgrade existing electrical systems to better access technology, replace aging heating, ventilating and air conditioning systems, renovate outdated classrooms and other vocational training facilities, and construct other facilities to relieve overcrowding, by issuing \$150 million in bonds, at interest rates within the legal limit, and appoint a citizens oversight committee to oversee expenditures."

4. Measure P Finance Report (Schulman)

Mr. Schulman reviewed the "Measure P Update" budget report provided to the Committee with a reporting date through December 1, 2014. There were no major updates reported and only one transfer occurred of about \$1,300.

5. Measure P Project Overview Report (Smith/Schulman)

Mr. Smith and Mr. Schulman provided the following list of projects and updates:

A. Math Resource Center

1. This center will utilize the 4th floor of the R building for computer labs, classes, offices and a conference room and will be approximately 8,000 square feet.
2. An "Authorization to Bid" will go before the Board of Trustees at the March meeting for this project as the scope is complete.
3. The scope of work includes 4 classrooms that will accommodate 40 students and 2 computer labs with convertible desks to allow for classroom use when labs are not in use. The new space will have the same energetic feel as the current TLC in the V building.
4. There will be seating placed in the breezeways allowing for outdoor student, training and tutoring spaces.
5. The asbestos abatement for this area will be completed in conjunction with the 5th floor.
6. The budget for this project can be found on page 27 of the "Measure P Update" budget book.

B. Asbestos Abatement

1. Total project budget is \$295,000 for the abatement of the R building 4th and 5th floors.
2. It is expected that the construction will start in the next few weeks and be completed in about two months.
3. The contractor for the work has already been selected through District's formal bid process.
4. Mr. Schulman confirmed that all of the asbestos records will be updated when the abatement is complete.
5. Mr. Schulman advised that there will be additional material testing during the abatement such as lead and mold per Ms. Felber's inquiry.

C. C and V Restrooms

The construction and remodel to these restrooms is complete. Facilities is currently installing the additional items needed such as coat hooks and shelves as Ms. Brown inquired about. The hand dryers have been ordered and will be installed when received.

D. E Building-1st Floor: The architects continue to work on the planning and engineering of the design.

E. Chiller Plant: This project is complete and the Project Center is currently working on the close-out of the project.

F. Dental: Mr. Smith continues to meet with the program Director and department to discuss the scope of work for the remodel of the Dental area. Although the scope that has been defined meets their needs, it exceeds the budget for the project so the group is

evaluating other options of funding. The project should be completed prior to accreditation next year.

6. Centennial Facilities Master Plan Update (Smith)

Mr. Smith advised that HGA has been selected as the architect for this project. The scope of their contract is being finalized and will be ready to present to the Board of Trustees at the March business meeting for approval.

There is a meeting scheduled for Friday, February 6, 2015 with Administration and HGA to discuss the needs of the District and prioritize projects. The District is working through the process in order to meet all needs and support of the Educational Master Plan. There will be discussions regarding the costs and possible funding options which might include another Educational Facilities Bond Initiative on the 2016 ballot.

Ms. Felber questioned if the District has contacted the Pasadena Heritage or reached out to a preservation consultant. Mr. Miller confirmed with an overwhelming yes. He also stated that the Centennial Facilities Master Plan Coordinator, Mindy Craig specializes in historical restoration and open space. Focus is being put on green space, sustainability and preservation and this was a requirement in the scope of work in the Request for Proposal. Mr. Smith confirmed that historical awareness and preservation has been defined in the architect's scope of work.

7. Measure P Public Communication Video (Smith)

Mr. Smith advised that the Measure P bond program will be creating a video which will be about 7-10 minutes in length. The video will include past and present photos and show the progress and how the District has grown. This video will give a better understanding about the projects that have been completed which were funded by Measure P. This video is currently under development but there will be something to present at the next meeting.

8. Questions and Answers

- a. Mr. Murphy inquired about the status of the U building and if it is going to be removed and rebuilt. Mr. Miller explained that the District is in line to receive funding from the State to replace the building, like for like, however those funds are not yet available. The new building will be about 65,000 square feet. Currently the enrollment growth calls for more space, however all needs will be evaluated with the smaller footprint for maximum space usage. Interim options are to remove the building and provide open green space or set up temporary modular classroom space. Mr. Chandler questioned if there is a height restriction to which Mr. Miller advised there is not.
- b. Mr. McLean requested that a summary of projects be provided which include complete, current and future projects, prior to the next meeting. Ms. Felber agreed and emphasized that the sooner the materials are received prior to the next scheduled meeting the more helpful it is as it will give the committee more time to review.
- c. Ms. Felber inquired about the possibility of scheduling a walk-through of Measure P projects with an overview provided so there is a better understanding of the projects being discussed. Mr. Schulman advised he is always available to provide a walk through for those interested.

9. Future Agenda Items

Mr. Portantino requested that the next agenda identify discussion opportunity for the question “Did we meet the spirit of Measure P in regards to the Fine Arts building?” (See #11 Public Comment for additional information). Mr. Portantino requests a comprehensive report be prepared and discussed and a final consensus reached regarding the three Fine Arts programs. The findings to be provided to the Committee when the packages are sent out.

10. Committee Comments

Ms. Greenstein commented about the “PCC is #1 in Associate Degree Transfers” sign that she saw. Mr. Miller confirmed that out of the 112 Community Colleges, PCC is currently transferring the most students to 4 year colleges. Mr. Portantino asked if PCC pursued the bachelor’s degree programs. Mr. Miller confirmed that PCC did not pursue it, and although there are a couple of programs ready for this, the District as a whole was not prepared to move forward with the program.

11. Public Comment

- a. Mr. Thomas Hunsucker, who is a resident of La Canada, a Lawyer, and an Adjunct Instructor for Sculpture advised the committee that the District did not build what the voters approved. He expressed that he understands that the Measure P Citizen’s Oversight Committee is supposed to keep a light shined on projects and spending, however, three of the Fine Arts programs did not move into the Center for the Arts, have not been provided adequate space, or have had any funds spent on the programs. These programs include Sculpture, Print Making and Ceramics.

Mr. Hunsucker indicated the program was promised to be moved to the V building after it was determined there would not be space in the Center for the Arts building, but that has not occurred either. Mr. Hunsucker invited the committee to go out and look at the Z-building. He stated that prop P has not fulfilled its promise.

Currently, Mr. Hunsucker teaches in 1,100 square feet of space in the Z building and he has had to reduce his class size from 24 to 17 students due to the lack of space. Mr. Hunsucker indicated that the current space is not properly ventilated or maintained and it is not adequate space for the program. Mr. Lewis responded that he is currently a student in this area and understands that the Fire Marshall came at the request of Ms. McKay and inspected the building, advising that it is safe for teaching. Mr. Lewis advised that the next steps would be to address the concerns with the Board of Trustees.

Mr. Miller advised that the District will prepare and provide a detailed report which will include the annual audits showing if something was within the scope of work that was not provided. Mr. Miller stated that during the design phase things can change. An example of this is the IT building. The original designs were to make it a three story building, but due to funding they reduced it to a two story building. Only the two story building designs were approved. Another example is the CC building. This building was supposed to be torn down and replaced, however it was decided that the building should just be renovated instead of replaced. Mr. Murphy inquired if there is a list of specifications of intentions that can be matched to the budget to see what was identified. He also noted that the concern is about physical space. Mr. Miller understands and will work on finding a solution that will take into consideration the department constraints. Mr. Miller advised that meetings have occurred with the department and Mr. Portantino

followed-up reiterating to Mr. Hunsucker that there is nothing preventing him or the department from meeting with Mr. Miller aside from at these meetings.

- b. Ms. Yolanda McKay expressed her disapproval of the previous minutes where she was wrongly portrayed. Ms. McKay read a portion of the Measure P legal requirements and stated that half of the Fine Arts programs were left out of the Center for the Arts building. She stated that the current projects occurring with the remodeling of various offices and the construction of the Conference Center were not originally part of Measure P yet those projects have been completed. Ms. McKay expressed that the funds of the bond were tied to the Measure P 2010 plan. The original plan included a space for Sculpture and original projects should have been funded first before additional projects were completed.

Ms. McKay requested open records from DSA and was advised the cost would be \$1,900. She was not required to pay, however, these plans were not the original plans of 2008, they were of the current building. She was told that the previous plans somehow don't exist.

Ms. McKay advised that it is the responsibility of this group to make sure the projects that were promised are what are received. She would like a report not on the spirit of the requirements but on the legal requirements.

12. Future Meeting Dates:

- a. Wednesday, April 22, 2015 at 6:00 pm
- b. Wednesday, July 22, 2015 at 6:00 pm
- c. Wednesday, October 28, 2015 at 6:00 pm

13. Adjournment

Meeting adjourned at 7:03 pm.