



CITIZENS OVERSIGHT COMMITTEE MINUTES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR MEETING NO. 47
Wednesday, February 26, 2014
6:00 P.M.
Pasadena City College
C-233 – President's Conference Room
1570 East Colorado Boulevard, Pasadena, California 91106



Regular Meeting No. 47

The Citizens Oversight Committee met for its Regular Meeting No. 47 on Wednesday, February 26, 2014 in the President's Conference Room, C-233, of Pasadena City College, 1570 E. Colorado Boulevard, Pasadena, California 91106.

Members Present:

Scott Feldmann, Chair
Anthony Portantino
John Gordon
Kevin Strotz
Odom Stamps, *arrived at 6:08 pm*
Sandra Greenstein
Shirley Burt
James Smith

Members Absent:

Allen Shay, Vice Chair
Anthony Fellow
Jonathan Fuhrman
Bradford King
Simon Fraser

District/Support Staff Present:

Mark Rocha
Bob Miller
Jack Schulman
Rueben Smith

Guests:

Valerie Wardlaw

1. CALL TO ORDER, ROLL CALL and INTRODUCTIONS

Wednesday, February 26, 2014 Measure P Oversight Committee Meeting called to order at 6:03 pm

2. APPROVAL OF MINUTES – MEETING NO. 46, October 23, 2013

MOTION: Burt, and seconded by **Smith**, the Committee voted to approve the Regular Meeting No. 46 minutes held on Wednesday, October 23, 2013. No Abstentions

3. MEASURE P FINANCE REPORT (Smith/ Pulcifer)

a. PROJECT BUDGET TRANSFER REPORT

Smith: Introduced Stephanie Pulcifer to the Measure P Oversight Committee.

Pulcifer: At the request of John Gordon the Measure P Oversight Committee has been provided with a "Measure P Project Budget Transfer" for the period of October 23, 2013 to December 31, 2013. The document lists how the \$11 million dollars was transferred (distributed to approved Measure P projects) during this quarter. The summary shows the remaining fund balances and encumbrances.

The Committee was provided with the "Pasadena City College Citizen's Oversight Committee Measure P Update" as of December 31, 2013. Ms. Pulcifer provided a brief report. Discussion ensued. The committee accepted the update and thanked Ms. Pulcifer for her detailed report.

Miller: As an information item, Auditors will be here for the April 23rd Measure P Oversight Committee to present the 2012/2013 Measure P Audit Report.

4. MEASURE P PROJECT OVERVIEW REPORT (Smith/ Schulman)

a. PROJECT STATUS

i. ONGOING AND NEW PROJECTS

Schulman: The Ongoing Projects status is as follows:

Center for the Arts Update: Punch list work has been completed. There are a few warranty issues being addressed. Notice of Completion was set as of January 31, 2014. We will be requesting approval of this notice from the Board of Trustees at their Regular Business Meeting scheduled for Wednesday, March 5, 2014 at 6:00 pm. All four areas -- main building, Little Theatre, Rehearsal Hall and the Recital Hall are in full use.

Elevator Update: E-Building and C-Building have been completed. R-Building -- the east side was turned over to the District as of February 26, 2014. The west side is scheduled to be completed by September 29, 2014.

R-Building Restrooms Update: We have received approval from the Board of Trustees for the Authorization to Bid. The bid opening date is set for March 12, 2014 with the work scheduled to start April 14, 2014. A family restroom will be added and will be accessible from the outside of the R-Building.

New Projects status is as follows:

Classroom Conversions: The V-Building and C-Building conversions are in progress. We have received Authorization to Bid from the Board of Trustees for the E-Building and the scheduled bid opening is March 12, 2014 with work scheduled to begin on April 14, 2014. The E-Building work was held until now as some staff areas were still in the process of moving into the Center for the Arts building. We are meeting with R-building end-users to determine the programming needs.

b. CHANGE ORDERS

The Measure P Committee was provided with the "Center for the Arts, Change Order Record, Kemp Brothers" which was updated as of February 19, 2014 and has been Board reported and approved.

5. CENTER FOR THE ARTS SURETY UPDATE (Miller)

Miller: When Edge Development filed Chapter 11, Liberty Mutual took over as the surety. Liberty retained Kemp Construction to complete the building. The District and surety are in the process of closing out the project. This is a long, protracted, complicated endeavor. The District and surety are discussing the appropriate amount of retention funds to be released. A recommendation will be made to Board of Trustees at their March 5, 2015 meeting. Work continues and a further update will be provided at the next Measure P meeting.

6. CENTENNIAL FACILITIES MASTER PLAN VISIONING SESSION UPDATE (Miller)

Miller: The committee has been provided with an additional packet with the following documents "Pasadena City College Centennial Facilities Master plan Visioning Summary Notes" dated February 7 & 8, 2014 and "Pasadena City College Centennial Facilities Master plan Visioning Stakeholder Interview Summary". The process continues to run smoothly. We anticipate the selection of a Master Planning Architectural firm by June 30, 2014.

7. QUESTIONS AND ANSWERS

None

8. FUTURE AGENDA ITEMS

None

9. COMMITTEE COMMENTS

Rocha: Thanked the Measure P Oversight Committee members for their continued service, guidance, and support.

10. Miller: Reported that work continues on the possible Series A Bond Refunding which will save the taxpayer's over \$1.3 million if successful. A full report will be provided at the next Measure P meeting.

11. PUBLIC COMMENT

Chair Feldman reported that Thomas Neiderer, Allied Health faculty, provided the committee with a document titled "Giving Back to the Taxpayers" for their review.

12. FUTURE MEETING DATES:

Wednesday, April 23rd at 6:00 pm and Wednesday, July 23rd at 6:00 pm

13. ADJOURNMENT

MOTION: Gordon, seconded by Stamps Measure P Citizens Oversight Committee, meeting 47 on Wednesday, February 26, 2014 adjourned at 6:53 pm

Respectfully submitted:

Cindy Chamussy

Executive Assistant

Business and College Services