



CITIZENS OVERSIGHT COMMITTEE MINUTES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR MEETING NO. 45
Wednesday, July 24, 2013
6:00 P.M.

Pasadena City College
C-233 – President's Conference Room
1570 East Colorado Boulevard, Pasadena, California 91106



Regular Meeting No. 45

The Citizens Oversight Committee met for Regular Meeting No. 45 on Wednesday, July 24, 2013 in the President's Conference Room, C-233, of Pasadena City College, 1570 E. Colorado Boulevard, Pasadena, California 91106.

Members Present:

John Gordon, Chair
Scott Feldmann, Vice Chair
Linda Wah *for John Martin*
Kevin Strotz
Sandra Greenstein
James Smith
Shirley Burt
Allen Shay
Anthony Portantino
Odom Stamps
Simon Fraser

Members Absent:

Bradford King
Jonathan Fuhrman
John Martin

District/Support Staff Present:

Dr. Mark Rocha
Bob Miller
Rueben Smith
Jack Schulman

Guests:

Joe Simoneschi

1. CALL TO ORDER, ROLL CALL

John Gordon, Chair, called the meeting to order at 6:05 p.m.

2. APPROVAL OF MINUTES – Meeting No. 44, April 24, 2013

MOTION: Greenstein, and seconded by Burt, the Committee voted to approve the Minutes of Regular Meeting No. 44 held on April 24, 2013.

3. CENTER FOR THE ARTS, BUILDING COMPLETION *Rueben/ Schulman/ Pulcifer*

Rueben: Announced that the Center for the Arts is on schedule and will be opening on August 26, 2013.

Dr. Rocha: Announced that The Foundation will be hosting a walk through on August 13th at 9:00am. Measure P Committee is welcome to join.

Request was made to host a mixer for Area 5 by Linda and Scott and that the President was happy to do this as well as to host all of the other Trustee Area constituents.

4. SURETY, ACTUAL DAMAGE NEGOTIATION *Miller/Smith*

- a. ARCHITECTURAL & ENGINEERING EXPENSES, POST JULY 1
- b. INSPECTION AND TESTING, POST JULY 1
- c. CONSTRUCTION ITEMS OF CONCERN (APPROVALS, FINISHES AND LEED)

Miller: Reported that once the building is complete, there will be discussions with the Surety as regards liquidated damages as a result of the building being completed after July 1, 2013. In addition, the District will be establishing a hotline to assist and track faculty, staff and student issues that may arise once the building opens.

5. **OTHER MEASURE P PROJECTS REPORT: BUDGETED** *Schulman/ Smith*

- a. **ADA**
- b. **WATERPROOFING**
- c. **ELEVATORS**
- d. **C-BUILDING CLASSROOM CONVERSION**
- e. **CLASSROOM UPGRADES, V & R BUILDING**
- f. **CLASSROOM TECHNOLOGY INFRASTRUCTURE UPGRADE, CAMPUS WIDE**
- g. **ASBESTOS ABATEMENT**

Schulman: Informed the committee that we have been progressing on schedule with waterproofing, classroom technology upgrades and classroom conversions. We are behind on the E Building elevator because of the discovery of asbestos which is being addressed.

Fraser: Asked for clarification on what exactly are the Smart Classroom Upgrades.

Smith: Informed the committee that Smart Classroom Upgrades involve the placement or replacement of video/data projectors, Smart Boards and other types of equipment for specialized courses; i.e. photography and fashion.

6. **MEASURE P FISCAL REPORT**

- a. **CONSTRUCTION HOLDING FUND BALANCE** *Pulcifer*

Pulcifer: Provided a report on the current Holding Account balance and projected balance once the Center for the Arts is completed. A discussion ensued regarding the use of the Holding Account funds in support of further Measure P projects and/or the possibility of returning some or all of the funds to the taxpayers.

7. **SECONDARY SPACE PLANNING ACTIVITIES UPDATE (R, V & W BUILDING, GENERAL CAMPUS)** *Smith*

Smith: Announced that the District has retained the services of two space planning firms to review the secondary space available once the Center for the Arts is completed and to suggest ways to maximize the space in support of the college's educational programs.

Miller: Stated there is approximately 54,000 square feet of space available and generally will be used to increase instructional space. The District is currently adding 12 classrooms which include large group instruction spaces.

8. **ADDITIONAL REQUEST MEASURE P PROJECTS** *Smith/ Miller*

Part of Original Bond Approval

- a. **SECONDARY SPACE, V & R BUILDING, 10 ADDITIONAL CLASSROOMS**
- b. **R BUILDING RESTROOMS**
- c. **V BUILDING RESTROOMS**
- d. **WALKWAY SAFETY PROJECTS**
- e. **WAY FINDING**

Rocha: Provided a draft of the "2013 Measure P Campus Improvement Bond Report to the Community". This report is required to be sent to District constituents twice a year. The committee provided helpful suggestions.

Dr. Rocha also discussed the options associated with the Holding Account funds, his thoughts for preparing the District for another possible Bond Measure, and his plans for developing options for consideration of the Board of Trustees. A good discussion and sharing of ideas resulted providing Dr. Rocha helpful community input as the college begins the Centennial Facilities Master Plan development process.

A good discussion and sharing of ideas included the suggestion that Pasadena City College refund and or credit back to the taxpayers the surplus funds generated by Measure P rather than proceed with projects that were not specifically included in the drafted language on the ballot but needed on campus use. Committee Members and staff also suggested that a political consultant be brought into the discussion. It was recognized that the surplus

decision may have an influences on the marketability of a potential future bond. It was also suggested that crediting and or returning unused surplus funds would be unique and engender good will as it cemented the school's reputation for fiscal responsibility

9. **BOND REFINANCE** *Simoneschi*

Simoneschi: Handout, "Pasadena Area Community College District Refinancing and Market Update". Mr. Simoneschi presented the handout and outlined the work that had been done to prepare for a refinancing of the 2006 Series B Measure P Bonds. Unfortunately due to a major uptick in interest rates in June, 2013, at this time refinancing of the bonds is no longer fiscally prudent and in the best interest of the taxpayer

10. **U BUILDING FINAL PLAN UPDATE** *Smith*

Smith: Provide an update of the status of the Final Project Plan submitted to the Chancellor's office, state funding availability, and general plans for demolitions once funding is secured.

11. **PROP 39 ENERGY EFFICIENCY INITIATIVE** *Smith*

Smith: Presented a report on the District application for Prop 39 Clean Energy and Energy Efficiency Funding. The District will receive a minimum of \$880,000 with the potential of a significantly greater sum

12. **FACILITIES MASTER VISIONING PLAN UPDATE** *Smith*

Smith: Reported on District's retention of BluePoint Consulting to assist with the development and facilitation of a Centennial Master Plan Visioning workshop. Further, Blue Point will assist in the development of a Request for Proposal to secure a Facilities Master Plan development firm as well as assist the District in the development of a possible Bond measure to take to the voters.

13. **FUTURE MEETING DATES: PROPOSED**

- a. Wednesday, October 23rd at 6:00pm
- b. Wednesday, January 22nd at 6:00 pm
- c. Wednesday, April 23rd at 6:00pm
- d. Wednesday, July 23rd at 6:00 pm

Motion: Portantino and Seconded by Stamps to approve the proposed dates and to add a Special Meeting of the Citizens Oversight Committee for Wednesday, September 25th at 6:00pm.

14. **QUESTIONS AND ANSWERS**

Feldman: Inquired about the previous recordings of the meeting.

Miller: The recording of meetings was a recent phenomenon and occurred in support of the last recording secretary's request for note-taking purposes. The current recording secretary does not need this assistance.

The committee discussed whether recording was needed and it was agreed it was not needed.

15. **FUTURE AGENDA ITEMS**

- a. Election of a Chair and Vice Chair. Notice the Nominations
- b. Provide a chart on the way all construction projects flow together in support of the college's needs

16. **COMMITTEE COMMENTS**

None

17. **PUBLIC COMMENT**

None

18. **ADJOURNMENT**

MOTION: Stamps, seconded by Fraser, Measure P Citizens Oversight Committee, meeting 45 on July 25th adjourned at 7:53 pm

FUTURE MEETINGS:

Respectfully submitted:
Cindy Chamussy
Executive Assistant
Business and College Services