The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for the Spring Retreat Meeting No. 9 on Wednesday, April 29, 2009, in the West Room at the Athenaeum at CalTech, 551 South Hill Avenue, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 1:00 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President (arrived at 1:03 p.m.)
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum
Mr. John Martin (arrived 1:04 p.m.)
Mr. William E. Thomson (arrived 1:05 p.m.)
Mrs. Beth Wells-Miller

Trustee Excused
Mr. John Campo, Student Trustee

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 1:02 p.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Appointment
[English (1); Mathematics (1); Physiology, Cell and Molecular Biology (1)]

Government Code §54957 Employee Discipline, Dismissal, Release

Closed Session was adjourned at 1:29 p.m.

III. OPEN SESSION
Dr. Mann reconvened the Open Session at 1:32 p.m. and reported that no action was taken in Closed Session.
A. PLEDGE OF ALLEGIANCE
Mr. Martin led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

D. APPROVAL OF CONSENT ITEM

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve Consent Item 110-P.

E. UPDATE ON ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM
Dr. Perfumo introduced Mr. Henry Eimstad, Partner, Strata Information Group (SIG), who gave an update on the ERP system.

F. DATA ANALYSIS: Student Success/Retention Rates/ARCC
Dr. Wilcox, referring to materials sent to the Board of Trustees with their meeting packet, commented on the implications of the data presented.

G. 2008 ARCC REPORT
Dr. Bruce Carter commented on the ARCC report, and a discussion ensued regarding the data, budget, and recommendations from staff.

BREAK – 2:58 p.m. to 3:10 p.m.

H. REVIEW:

1. CONSIDERATION OF NEW MODEL FOR PLANNING
Dr. Mann suggested the planning process be reevaluated. Dr. Wilcox explained the possible new model for planning that would help connect it to the accreditation process.

2. DRAFT GOALS FOR 2009-2010 FROM COLLEGE GOALS SUBCOMMITTEE
A draft of the goals for 2009-2010 from the College Goals Subcommittee which connects the goals to the accreditation themes was handed out by Dr. Wilcox.

3. FUTURE DIRECTIONS/DISCUSSION FOR 2010-2011
Dr. Mann asked the President to present her report on “Key Issues Facing the College Next Year” (Item L) before discussing this item. Dr. Perfumo said a number of key issues are facing the college, starting with declining State revenues, and the impact on the budget. There was a discussion of apportionment revenue accompanied by a handout of the 2008-09 Apportionment Revenue. Other items she discussed with the Board were:

(a) Need to assess the College’s assessment process
(b) State Budget – impact on college – right-size schedule of classes
(c) Access for students to quality programs in an era of declining revenues; maintain student access at a reduced cost by improving college efficiencies (successful course completions, benefit/cost ratio)
(d) VISION 2020
(e) ERP
(f) Full completion of sustainability plan
(g) Development of leadership team at PCC and stability
(h) Fundraising – Don Rickner meeting with Board officers on 5/5/09
(i) Respond to accreditation recommendations
(j) Plans for Distance Ed.
(k) Measure P projects
(l) How the Board does its work (agenda)
(m) Under-prepared students
(n) Part-time faculty and students
(o) Satellite locations – facility expansion
(p) Increase in-district enrollment
(q) Gates Foundation grant
(r) Simplifying the registration process
(s) Outreach to Asian community

I. ASSESSMENT OF OUR PLANNING PROCESS: DISCUSSION WITH POSSIBLE ACTION
Dr. Bradbury-Huang said the Board sets the vision and direction for the college and the goals and mission should be set by shared governance. Dr. Rey Castro supported the Board setting the vision with participatory governance having input into the vision. Mrs. Wells-Miller said the Board pulls the goals together after input from the campus. Dr. Wilcox stated there should be more Board input into the college goals. Mr. Baum said the Board is open to restructuring the planning process. No action was taken.

J. DIRECTION TO BOARD DELEGATES TO STRATEGIC PLANNING RETREAT (2010-2011 STRATEGIC DIRECTIONS): DISCUSSION WITH POSSIBLE ACTION
Board Delegates: Dr. Jeanette Mann and Dr. Hilary Bradbury-Huang

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve Dr. Jeanette Mann and Dr. Bradbury-Huang as the board delegates to the Strategic Planning Retreat.

K. VISION 2020: STATUS REPORT AND LOCATIONS FOR TOWN HALL MEETINGS
Dr. Perfumo gave a status report on VISION 2020 and said there is a May-July timeframe for the town hall meetings for VISION 2020. There will be two locations in each district for the meetings. The town hall meetings could be extended to be completed by September. She asked the trustees to come up with the best month and time for the meetings in each of their districts.

L. PRESIDENT’S REPORT ON KEY ISSUES FACING COLLEGE IN NEXT YEAR
(See Item H.3 above).

M. STRATEGIC DISCUSSION IN PREPARATION FOR VISION 2020 WITH POSSIBLE ACTION
Discussion ensued as to which future directions from agenda item H.3. above to take to the Strategic Planning Retreat. (a), (c) and (m) were considered. Mr. Martin identified the strategic directions as (c), (f), (h), (j), (o), (p), (r) and (s). Dr. Bradbury-Huang prepared a summary of the directions by dividing them into three buckets: facilities/physical resources, educational resources and continuous improvement.
MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve that strategic direction (c) is the most important and focuses the campus community on maximizing efficiency and success.

BREAK – 5:20 p.m.

Dr. Mann adjourned the Board to Closed Session at 6:25 p.m.

IV. CLOSED SESSION

Government Code §54957  
Public Employee Performance Evaluations  
[Managers]

Government Code §54956.8  
Conference with Real Property Negotiators

Property: 1365 E. Colorado Blvd., Pasadena  
Negotiating Party: Harlan G. Loud Trust and Gertrude R. Loud Trust

Property: 1347 E. Colorado Blvd., Pasadena  
Negotiating Party: Robert H. and Barbro G. Loud Trust

Property: 36-50 North Holliston Avenue  
Negotiating Party: Robert H. and Barbro G. Loud Trust

Property: 1336-1348 E. Colorado Blvd., Pasadena  
Negotiating Party: Robert H. and Barbro G. Loud Trust

Property: 1335 E. Colorado Blvd., Pasadena  
Negotiating Party: Leslee A. Leong

District negotiator: Dr. Paulette J. Perfumo

Under negotiation: Price

V. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:37 p.m. and reported that no action was taken in Closed Session.

N. FUTURE BOARD MEETING DATES

Thursday, May 7, 2009 (Sexson Auditorium) – Joint Board Meeting with Associated Students - 9:45 a.m.

Wednesday, May 20, 2009 (Harbeson Hall) – 6:00 p.m.

O. FUTURE AGENDA ITEMS

VISION 2020 plan (Baum)
Follow-up on how to organize board agendas (Thomson)
Update on Kinesiology, Health & Athletics (Wells-Miller)

VI. ADJOURNMENT

Meeting No. 9 was adjourned at 7:45 p.m.
MOTIONS CARRIED AT MEETING NO. 9 – April 29, 2009

1. Approval of Consent Item 110-P.

2. Approval to send Dr. Jeanette Mann and Dr. Bradbury-Huang as the board delegates to the Strategic Planning Retreat.

3. Approval that strategic direction (c) is the most important and focuses the campus community on maximizing efficiency and success.

Submitted by:
Paulette J. Perfumo, Secretary
Board of Trustees