BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 25 and
JOINT MEETING WITH ASSOCIATED STUDENTS BOARD
Wednesday, November 18, 2009
10:30 a.m. Closed Session
12:00 p.m. Joint Meeting with Associated Students Board
Note: Regular Business Meeting will continue at conclusion of Joint Meeting with
Associated Students Board
Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard, Pasadena, California 91106

To listen to the full deliberation of the Board, please go to the college website,
www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Meeting No. 25
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 25 on Wednesday, November 18, 2009, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 10:40 a.m. by Dr. Jeanette Mann, President.

ROLL CALL
Trustees Present
Dr. Jeanette Mann, President
Dr. Consuelo Rey Castro, Clerk (arrived at 11:47 a.m.)
Mr. Geoffrey L. Baum
Mr. John Martin (arrived at 11:42 a.m.)
Mr. William Thomson
Mrs. Beth Wells-Miller
Mr. Brian Abadia, Student Trustee

Trustees Absent
Dr. Hilary Bradbury-Huang, Vice-President

Administrative Officers in Attendance
Dr. Lisa Sugimoto, Superintendent/President
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Interim Vice President, Student and Learning Services
Mr. Lyle K. Engeldinger, Dean, Human Resources
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Robert Miller, Interim Dean, Educational Services

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Mr. Allen Tsay.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on closed session items.
II. CLOSED SESSION

Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidentials; Management Association); Engeldinger

Closed Session was adjourned at 11:57 a.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 12:01 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Mr. Tsay led the Pledge of Allegiance.

B. INTRODUCTIONS

Dr. Sugimoto introduced Ms. Berlinda Brown, newly elected trustee for Area 3, and Ms. Teresa Lamb Simpson, District Representative from Congressman Adam Schiff’s office.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

Dr. Enrique Orozco, Professor, Social Sciences Division and Coordinator of Chicano Studies, spoke about MEChA.

Mr. Joshua Acevedo, President, Omicron Mu Delta Honor Society 2009-2010, spoke about the PCC student service and honor society.

Dr. Mann stated that Agenda Item F would be heard out of order and that further public comment on non-agenda items would be heard after the Joint Meeting with the Associated Students Board.

F. JOINT MEETING WITH ASSOCIATED STUDENTS BOARD

1. INTRODUCTION OF MEMBERS OF PACCD/AS BOARD MEMBERS

Mr. Abadia introduced the Associated Students Executive Board Members: Mr. Jason Herbert, Vice President for Academic Affairs; Ms. Becky Tabares, Vice President for Internal Affairs; Mr. Allen Tsay, President; Ms. Erica Liang, Vice President for Student Services; Mr. Jacobo Quan, Vice President for Business Affairs; Mr. Michael Lance, Chief Justice of the Supreme Council; Ms. Mladenka Grgic, Vice President for Campus Activities; Ms. Natalja Karniouchina, Vice President for Cultural Diversity; Mr. Robert Morgan, Vice President for External Affairs; and Ms. Jamie Hammond, Secretary.

The members of the PACCD Board of Trustees introduced themselves.

2. STATUS REPORT ON ITEMS FROM THE LAST JOINT BOARD OF TRUSTEES/ASSOCIATED STUDENTS MEETING

Dr. Scott Thayer gave a mid-term progress report on the items from the May 7, 2009 joint board meeting: Travel Policy No. 3240; Smoking on Campus Policy No. 5575; Student Activity Fee Policy; ASPCC Lobby Committee Activities; and Student Vision.

Dr. Rey Castro suggested that a meeting between the Board of Trustees and the Associated Students Lobby Committee be scheduled in January to identify a common legislative agenda. Dr. Rey Castro said she would like to see more progress on reducing the costs of textbooks.
3. **2009-2010 GOALS FOR THE ASSOCIATED STUDENTS**

   Mr. Tsay presented a PowerPoint presentation on the 2009-2010 goals for the Associated Students, a review of the 2009-2010 events and activities accomplished to date, and the upcoming events and activities for winter and spring 2010.

4. **REVIEW OF 2009-2010 EVENTS AND ACTIVITIES ACCOMPLISHED TO DATE**

   This was a part of Mr. Tsay’s PowerPoint presentation under item 3 above.

5. **UPCOMING EVENTS AND ACTIVITIES FOR WINTER AND SPRING 2010**

   This was a part of Mr. Tsay’s PowerPoint presentation under item 3 above.

There was a brief break to honor Dr. Rey Castro and Mrs. Wells-Miller for their years of service as members of the Board of Trustees.

C. **PUBLIC COMMENT ON NON-AGENDA ITEMS (continued)**

   Dr. Robert Cody, Assistant Dean of Computing Services and adjunct faculty member in History, spoke on the new Management Compensation Schedule.

   Ms. Amy Ulmer, Dean, English Division, spoke on the Management Compensation Schedule.

   Ms. Carol Calandra, President of the PCC Veterans Club, spoke about the veterans on campus and the programs and activities that were organized during the week of Veteran’s Day.

D. **ANNOUNCEMENTS**

   Dr. Mann said there will be an informal meeting after the December 2, 2009 Board meeting with the two newly elected Board members (not yet sworn in) and two current Board members.

E. **APPROVAL OF MINUTES**

   **Approval of Minutes of Meeting No. 24, Regular Board Meeting, November 4, 2009**

   Correction to Minutes of Meeting No. 24, November 4, 2009

   Mr. Lindemann noted that on p. 6, agenda item N, his report should read “Friday, October 30, 2009 was the annual Halloween event. The winner of the raffle donated back a portion of her winnings to the Classified Senate Scholarship Fund”.

   **MOTION:** ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 24, Regular Board Meeting, as amended, held on November 4, 2009.

   Advisory Vote: Aye

F. **APPROVAL OF CONSENT ITEMS**

   **3-S: Approval of Tuition Fee Waiver for F-1 Visa Students**

   Mr. Thomson inquired as to the types of courses taken by the two students from Indonesia and Russia. Ms. Amy Yan, the College’s Assistant Director, International Student Office, responded that international students come to PCC due to PCC’s reputation and its high transfer rate.
77-B: Approve/Ratify/Amend Contracts
Mr. Baum asked for more information on the artist in residence and whether the payment was consistent with previous years. Mr. Alex Kritselis, Dean, Visual Arts and Media Studies Division, replied that the artist in residence, Gary Panter, is from New York and in 2000 received the Chrysler Design Award; this year the Artist in Residence program is focusing on design. About five years ago the fee was reduced to $5,000 from $10,000. This year is the second time the amount has been set at $7,500 due to the additional transportation and housing costs of bringing someone from a distance. Additional funding has been received from the Pasadena Art Alliance as well as individuals.
Mr. Baum will be abstaining from voting on Contract Number B-97645-0, University of Southern California, as that is his employer. Dr. Mann said that that contract would be held for a separate vote.

78-B: Approve Staff Development Activity
Ms. Ligons asked what part of staff development funds will fund the Holiday Reception. Mr. Engeldinger responded that unallocated staff development funds have been allocated for this purpose.

81-B: Approve Change Orders, Measure P Projects: Industrial Technology and Campus Center/Bookstore Buildings
Mr. Baum asked if this was the final change order. Mr. Jack Schulman, Measure P Project Manager, stated that the change orders are in the process of being finalized with the contractor. The Industrial Technology Building and Bookstore change orders are completed; the Campus Center change orders should be finished in the near future based on a recent series of meetings with the contractor.

82-B: Approve Change Orders, Measure P Campus-Wide Network Project/Infrastructure Upgrade
Mr. Baum asked if this was the final change order. Mr. Schulman said this is a final accounting and these change orders represent the last clean-up of the project.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Thomson, the Board voted by a unanimous vote of the six members present to approve Consent Items 3-S; 76-B through 83-B; and 57-P through 59-P, with Consent Item 77-B, Contract Number B-97645-0, University of Southern California held for a separate vote.
Advisory Vote: Aye

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by five affirmative votes to approve Consent Item 77-B, Contract Number B-97645-0, University of Southern California. Mr. Baum abstained.
Advisory Vote: Aye

H. ACCREDITATION UPDATE: DISCUSSION
Ms. Kollross and Mr. Miller provided an update on accreditation activities.

I. APPROVAL OF ADDITIONS AND DELETIONS TO THE CREDIT AND NON-CREDIT CURRICULUM: DISCUSSION WITH POSSIBLE ACTION
Ms. Ligons suggested that the word ‘deletions’ be changed to ‘inactive’, as required by Title 5, for the Career and Technical Education credit programs, allowing the faculty to reactivate a course within three years. Dr. Sugimoto recommended the change.
MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Thomson, the Board voted by a unanimous vote of the six members present to approve the Additions and Deletions to the Credit and Non-Credit Curriculum as well as to change the language on the Career and Technical Education credit programs from 'deletions' to 'inactive'. Advisory Vote: Aye

J. PERIODIC UPDATES ON JACKIE ROBINSON BASEBALL FIELD – BAUM: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION
Mr. Baum said he will not be asking for approval of staff time with periodic updates. His concern was the maintenance of the Jackie Robinson Baseball Field. He wanted to ensure that the maintenance of the field is monitored so that there is a resolution of the issue. Dr. van Pelt gave an update on the status of the field.

K. SELECTION OF THE COLLEGE PRESIDENT: DISCUSSION WITH POSSIBLE ACTION
a. Bylaw #1690 – “Selection of the College President”
Dr. Mann said the word ‘draft’ can be removed from the Bylaw and the procedures.

b. Recommendations for Screening Committee
Mr. Engeldinger said that the screening committee member recommendation for Area 3 has yet to be received, as well as the faculty representatives, classified senate representatives and the executive committee representative.

c. Roundtable Discussions
There was a discussion regarding the need for roundtable discussions to ascertain the thoughts of the community.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the six members present to make the selection of the search firm at the December 2, 2009 Board meeting.
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Thomson, the Board voted by a unanimous vote of the six members present to appoint the Screening Committee at the December 9, 2009 Board meeting.
Advisory Vote: Aye

Dr. Consuelo Rey Castro left the meeting at 3:04 p.m.
Mrs. Wells-Miller left the meeting at 3:05 p.m.

L. PRESIDENT’S REPORT
- November 10th, a Women in the Military program took place in Creveling Lounge with a screening of the film “Lioness”. Thanked Ms. Patricia d’Orange-Martin, Counselor, Counseling and Career Services, Ms. Lauren Arenson, Assistant Professor, Social Science Division, as well as Ms. Erica Liang, Associated Students Vice President for Student Services for their part in arranging this program.
- November 13th, invited by the office of Assemblymember Warren Furutani (55th District) to attend a press conference to begin coordinating the California College Nissei program, Assembly Bill 37. California State Universities and community colleges have been authorized to provide honorary degrees; there are 123 individuals who were identified as attending
PCC during the internment of the Japanese Americans during the early 1940’s.

- PCC is now blogging and Twittering.
- Lady Lancers basketball team won the Arcadia Hilton Garden tournament. Congratulations to Joe Peron and the Lady Lancers.

Dr. Mann said that Agenda Item N would be heard out of order.

N. FUTURE BOARD MEETING DATES

Wednesday, December 2, 2009 (Regular Board Meeting) – 5:00 p.m.

Wednesday, December 9, 2009 (Regular Board meeting) – 6:00 p.m.

MOTION: ON MOTION OF Mr. Thomson and seconded by Mr. Baum, the Board voted a unanimous vote of the four members present [Baum, Mann, Martin, Thomson] to approve that the Annual Organizational Meeting will be held on Wednesday, December 9, 2009.

Advisory Vote: Aye

Mr. Martin left the meeting at 3:11 p.m.

M. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Mr. Edward Martinez, Academic Senate
- Distributed the Nanoseconds. The Academic Senate continues work on the development of a draft wait list policy.
- The Academic Senate is in favor of the concept to allow the auditing of classes.

Mr. John Lindemann, Classified Senate
- Established an ad hoc committee to address the selection of a recommendation to the screening committee. Recommendations were sent to Mr. Engeldinger.
- Thanked Bob Miller and the MIG representatives for the two Educational Master Plan classified staff focus group meetings.
- Gary Potts, Linda Costa-Yamauchi, Debra Cantarero and Denise Albright are the statewide Classified Senate representatives to the Community College League of California who are attending the Community College League Annual Convention in San Francisco. There are no registration or lodging costs to PCC as the attendees are presenters at the conference and lodging has been provided by local statewide representatives in San Francisco.

Mr. Allen Tsay, Associated Students
- Educational Master Plan forum is scheduled for Friday, November 20, 2009 at 12:30 p.m. in CC203.

Mr. Baum, Trustee
- Thanked the Health Center for offering H1N1 flu shots to the community.

N. FUTURE AGENDA ITEMS

Mr. Baum requested an item on PCC’s role in the Osher Challenge Grant. He also requested a budget presentation as the State is anticipating a $21 billion shortfall.

IV. ADJOURNMENT

Dr. Mann adjourned Meeting No. 25 at 3:29 p.m.
MOTIONS CARRIED AT MEETING NO. 25 – November 18, 2009

1. Approval of the Minutes of Meeting No. 24, Regular Board Meeting, as amended, held on November 4, 2009.

2. Approval of Consent Items 3-S; 76-B through 83-B; and 57-P through 59-P, with Consent Item 77-B, Contract Number B-97645-0, University of Southern California held for a separate vote.

3. Approval of Consent Item 77-B, Contract Number B-97645-0, University of Southern California.

4. Approval of the Additions and Deletions to the Credit and Non-Credit Curriculum as well as to change the language on the Career and Technical Education credit programs from ‘deletions’ to ‘inactive’.

5. Approval to make the selection of the search firm at the December 2, 2009 Board meeting.

6. Approval to appoint the Screening Committee at the December 9, 2009 Board meeting.

7. Approval to hold the Annual Organizational Meeting on Wednesday, December 9, 2009.

Submitted by:

Lisa Sugimoto, Secretary
Board of Trustees