Meeting No. 22
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 22 on Wednesday, October 7, 2009, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:03 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum (arrived at 6:17 p.m.)
Mr. John Martin
Mrs. Beth Wells-Miller
Mr. Brian Abadia, Student Trustee

Trustees Absent
Dr. Hilary Bradbury-Huang, Vice-President
Mr. William Thomson

Administrative Officers in Attendance
Dr. Lisa Sugimoto, Interim President and Vice President, Student and Learning Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Mr. Lyle K. Engeldinger, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Robert Miller, Interim Dean, Educational Services

Administrative Officers Absent
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Mr. Allen Tsay.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 6:04 p.m.
II. CLOSED SESSION

Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidentials; Management Association); Engeldinger

Government Code §54957 Appointment of a Public Employee (Interim President)

Government Code §54957 Appointment of a Public Employee (Interim Vice President of Student and Learning Services)

Closed Session was adjourned at 7:01 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:03 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Dr. Sugimoto led the Pledge of Allegiance.

Government Code §54957 -- Appointment of a Public Employee (Interim Vice President of Student and Learning Services):

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the five members present to approve the appointment of Dr. Stuart Wilcox as Interim Vice President of Student and Learning Services.

B. INTRODUCTIONS

Mr. Abadia introduced Jason Herbert, Governor General of the PCC Model United Nations, Vice President of Internal Affairs for Omicron Mu Delta and Associated Students Vice President of Academic Affairs.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

Les Hammer, a member of the community, spoke about MEChA. Eric Recchia, a member of the Associated Students Sustainability Committee and a student at PCC, spoke about the GPS monitoring of the irrigation system. Nolan Pack, Chair of the Associated Students Sustainability Committee and a student at PCC, introduced members of the Associated Students Sustainability Committee. Triana Reyes, a student at PCC, spoke about alternative transportation for students who commute to the College. Robert Leonard, President, Seeds of Change and a student at PCC, spoke about the new buildings which are LEED certified and the installation of more efficient cooling systems.

D. ANNOUNCEMENTS

Dr. Rey Castro, Trustee

- There are two upcoming Educational Master Plan VISION 2020 meetings in Area 3: Thursday, October 8, 3-5 pm at the Lake Avenue Church in Pasadena; and Saturday, October 10, 10am-12noon at the Jackie Robinson Community Center in Pasadena. All are invited to attend and provide input into the educational programs that PCC should provide over the next ten years.

Mr. Martin, Trustee

- Mr. Leonard and several of the students from the Associated Students Sustainability Committee were at the VISION 2020 meetings in Temple City; one of their points was to review the possible installation of waterless urinals in the mens’ restrooms.
Dr. Mann, Trustee

- Will be attending the ACCT conference in San Francisco on October 8-9, 2009. On October 8th, Dr. Mann will be participating in a workshop on how boards of trustees can work with public information officers. To conserve conference and travel costs, Mr. Gutierrez, Director, Public Relations, will not be attending the conference.

E. APPROVAL OF MINUTES

Approval of Minutes of Meeting No. 21, Regular Board Meeting, September 16, 2009

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 21, Regular Board Meeting, as amended, held on September 16, 2009.

Advisory Vote: Aye

F. APPROVAL OF CONSENT ITEMS

41-P: Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

Dr. Mann asked what the seven represented for James Marsh. Dr. Sugimoto responded that it represented the longevity step but it was on the board report in error.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the five members present to approve Consent Items 1-S and 2-S; 3-I and 4-I; 48-B through 57-B; and 39-P through 44-P.

Advisory Vote: Aye

Dr. Mann announced that Agenda Item J would be heard out of order.

J. APPOINTMENT TO MEASURE P CITIZENS’ OVERSIGHT COMMITTEE: DISCUSSION WITH POSSIBLE ACTION

Dr. Rey Castro introduced Mr. Charles Nelson. Mr. Nelson, an alumnus of PCC, addressed his reasons for wanting to serve on the Measure P Citizens’ Oversight Committee.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the five members present to approve the appointment of Charles Nelson to the Measure P Citizens’ Oversight Committee.

Advisory Vote: Aye

G. AGREEMENT FOR EMPLOYMENT AS PRESIDENT: DISCUSSION WITH POSSIBLE ACTION

Dr. Mann explained that Dr. Sugimoto will be President until June 30, 2010 or until a new president is appointed. Dr. Sugimoto’s title will be President.

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the five members present to approve the Agreement for Employment as President.

Advisory Vote: Aye
H. SELECTION OF THE COLLEGE PRESIDENT: DISCUSSION WITH POSSIBLE ACTION

a. Bylaw #1690 – “Selection of the College President”

Dave Krause, Facilities Services, President of CSEA, Chapter 777, spoke about Bylaw #1690 and the composition of the first level screening committee and said that Dr. Kossler made sure that the unions were represented.

The following changes were suggested to the Policy and Procedures:

- Change ‘may’ to ‘will’ in line 1 of item 8 (“The Board of Trustees may use a first level committee to assist in evaluating the pool of candidates.”) – Mrs. Wells-Miller.
- Add the word ‘screening’ between ‘first level’ and ‘committee’ on lines 1 and 2 of item 8 – Dr. Rey Castro.
- Duties of the ad hoc committee of Board members for purposes of coordinating the logistics of the search to include procedures in item 2 – Dr. Mann.
- Do not change ‘may’ to ‘will’ in line 1 of item 8 – Mr. Martin.

The following changes were suggested to the Composition of the First Level Screening Committee:

- The search consultant not be the chair of the first level screening committee – Mr. Baum.
- Change the Academic Senate representative from CTA to FA – Mr. Baum.
- Question of whether it was appropriate to have a specific bargaining unit listed – Mr. Baum.
- Inquiry as to why Management Association is the only shared governance body with only one representative on the first level screening committee – Ms. Ligons.
- Only faculty have union representatives listed – Dr. Bickley.

Dr. Mann asked the administration to prepare a draft of Bylaw #1690 Policy and Procedures incorporating these suggestions for review by the full Board at the next meeting.

b. Review of previous search process

The issues that were raised by members of the Board about the previous search were addressed in the discussion of the proposed changes to Bylaw #1690.

c. Possible search firms

Mr. Baum requested that the two search firms Morris & Berger and Gary Kaplan & Associates be added to the list of Superintendent/President search firms. Dr. Mann said that Korn/Ferry International will not be submitting a proposal because they do not conduct searches for community college president but would be happy to evaluate the search firms’ expertise. Dr. Mann asked that Mr. Engeldinger, Dean, Human Resources, draft a request for proposal letter to be sent to the search firms. The letter will be reviewed by the Board officers.

I. PUBLIC HEARING AND APPROVAL OF CONTRACT FOR 2008-2009 BETWEEN THE PASADENA CITY COLLEGE POLICE OFFICER’S ASSOCIATION (POA) AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT: DISCUSSION WITH POSSIBLE ACTION

Dr. Mann opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the five members present to approve the Contract for 2008-2009
MEDIA BROADCASTING OF BOARD MEETINGS – THOMSON: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

Since Mr. Thomson was not present at the Board meeting, agenda item K will be deferred until a future Board meeting.

STUDY SESSIONS: DISCUSSION WITH POSSIBLE ACTION

Dr. Sugimoto recommended that the Board schedule study sessions as needed. Mr. Martin, Mrs. Wells-Miller and Dr. Rey Castro both suggested that the Board should be flexible as to scheduling study sessions. Dr. Rey Castro would like a study sessions list generated. Dr. Sugimoto said that this list would be added to the Future Agenda Items list. Dr. Mann suggested there be a budget discussion study session scheduled in January 2010.

FINANCIAL AID AT PCC: PRESENTATION WITH DISCUSSION

Dr. Sugimoto introduced Ms. Kim Miles, Assistant Dean, Scholarships and Financial Aid, and Mr. David LeClaire, Assistant Director, Scholarships and Financial Aid. Ms. Kim Miles gave a presentation on the student aid process at the College.

POLICY REVIEW: DISCUSSION WITH POSSIBLE ACTION

- POLICY NO. 4330, LEARNING ASSISTANCE
- POLICY NO. 4410, FINANCIAL AID AND SCHOLARSHIPS
- POLICY NO. 4420, EOP&S

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the five members present to approve Policy No. 4330, Learning Assistance; Policy No. 4410, Financial Aid and Scholarships; and Policy No. 4420, EOP&S.

PRESIDENT’S REPORT

- Dr. Sugimoto congratulated Head Coach Joe Peron who was selected as the South Coast Conference Women’s Basketball Coach of the Year.
- Flex Day, held on September 29, was very successful; a survey will be distributed to those who attended.
- September 24th KNBC anchor Ted Chen gave a talk on “China Today” which highlighted China and the Olympic Games.
- Dr. Sugimoto participated in the Latino Heritage Festival Parade on October 3rd with Mr. Haines, Dean, Engineering and Technology Division, Dr. Olivo, Associate Dean, Counseling and Student Success Services and Mr. Gutierrez, Director, Public Relations. Dr. Rey Castro and Mr. Baum also attended the parade and Jamaica celebration.

REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Dr. James Bickley, Academic Senate
- The Academic Senate Calendar Committee is addressing the 2011-2012 calendar. Recommendations will be sent to the College Calendar Committee.
The Academic Senate is working with the Basic Skills Initiative coordinator to get greater faculty participation.

The Statewide Academic Senate plenary session will be held in November. Two or three individuals will be sent to represent the Academic Senate.

The Board of Trustees Candidates Forum will be held on October 15, 2009 at 12 noon in Creveling Lounge.

Mr. John Lindemann, Classified Senate
- Thanked the Flex Day Committee for a successful Flex Day.
- Thanked Robert Miller for a review of the accreditation process at the Classified Senate meeting.
- Halloween Classified Days will be held on October 30th in the Circadian. There will be a costume contest, a pumpkin decorating contest and a visit from the Child Development Center children.

Mr. Allen Tsay, Associated Students
- There was good student involvement in Student Services Day with twenty departments participating.
- There was a successful movie screening attended by over 75 students.

Mr. Brian Abadia, Student Trustee
- The Associated Students will be attending the California Community College Student Affairs Association (CCCSAA) Conference in Sacramento to meet with student leaders from other community colleges.

Dr. Rey Castro, Trustee
- Invited to provide remarks at the Pasadena Commission on the Status of Women meeting at the Rose Bowl on September 29th. Her remarks were delivered in recognition of the issuance of the survival guide that the Commission launched. Dr. Sugimoto also attended the meeting and a commitment was made to issue the survival guides to PCC students as a means of accessing community resources.
- Invited to attend the Women in Business awards on October 1st at the Pasadena Hilton. Bobbie Moon, President, PCC Foundation, received an award for her accomplishments in small business.

Mr. Baum, Trustee
- Conveyed a message from the La Cañada Flintridge School Board and Superintendent that they are interested in continuing the partnership with PCC. A growing number of students, 30%-40%, from La Cañada Flintridge are attending PCC. Superintendent Edwin Diaz also expressed PUSD’s interest in continuing its partnership with PCC.
- Attended a garden party sponsored by the ACLU celebrating the champions of civil liberties in the PCC district, one of whom was Dr. Rey Castro.
- The Jackie Robinson Baseball Field is managed by the City of Pasadena and shared by eight community organizations. The field needs some improvements. Mr. Baum met with Councilmember Jacque Robinson to discuss ways in which the City can invest in capital improvements to produce a world-class field. Mr. Baum would like periodic progress updates from the administration.

Mrs. Wells-Miller, Trustee
- Suggested holding a fundraiser at PCC to raise money for the Jackie Robinson Baseball Field.

Mr. Martin, Trustee
- Attended the two VISION 2020 meetings held in Temple City. There were over 20 community members at each meeting, including the Superintendent of the Temple City Unified School District and the Superintendent of the El Monte High School District. Several board members from both districts attended as well as students from Rosemead and Temple City High Schools. There was support for more classes to be held in the Rosemead and Temple City area. The PCC Associated Students Sustainability Committee was well represented.
Dr. Mann, Trustee

- Received 8 tickets to the Ice House. Mrs. Wells-Miller suggested the Board could attend together.
- There has been an issue about granting access through the CEC property to the proposed ice skating rink. A Memorandum of Understanding (MOU) has been drawn up and delivered to the City. The MOU has not been signed so this matter has not been resolved nor has it been brought before the Board.

Q. FUTURE BOARD MEETING DATES

Wednesday, October 21, 2009 (Community Education Center) – Regular Board Meeting – 6:00 p.m.
Wednesday, November 4, 2009 (Creveling Lounge) – Regular Board Meeting – 6:00 p.m.

R. FUTURE AGENDA ITEMS

Mr. Baum requested an item on the initial round of public outreach efforts to draft the Education Master Plan 2020.
Mrs. Wells-Miller requested an item on creating a task force to help remedial students to come to PCC.
Dr. Mann requested an item on approval of contracts and added that the Board should approve all contracts.

IV. ADJOURNMENT

Dr. Mann adjourned Meeting No. 22 at 9:16 p.m.
MOTIONS CARRIED AT MEETING NO. 22 – October 7, 2009

1. Approval of the appointment of Dr. Stuart Wilcox as Interim Vice President of Student and Learning Services.

2. Approval of the Minutes of Meeting No. 21, Regular Board Meeting, as amended, held on September 16, 2009.

3. Approval of Consent Items 1-S and 2-S; 3-I and 4-I; 48-B through 57-B; and 39-P through 44-P.

4. Approval to appoint Charles Nelson to the Measure P Citizens’ Oversight Committee.

5. Approval of the Agreement for Employment as President.

6. Approval of the Contract for 2008-2009 between the Pasadena City College Police Officer’s Association (POA) and the Pasadena Area Community College District.

7. Approval of Policy No. 4330, Learning Assistance; Policy No. 4410, Financial Aid and Scholarships; and Policy No. 4420, EOP&S.

Submitted by:

Lisa Sugimoto, Secretary
Board of Trustees