The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 21 on Wednesday, September 16, 2009, in Creveling Lounge of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:01 p.m. by Dr. Jeanette Mann, President.

ROLL CALL
Trustees Present
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President
Dr. Consuelo Rey Castro, Clerk (arrived at 6:03 p.m.)
Mr. Geoffrey L. Baum (arrived at 6:04 p.m.)
Mr. William Thomson
Mr. John Martin (arrived at 6:04 p.m.)
Mrs. Beth Wells-Miller
Mr. Brian Abadia, Student Trustee

Administrative Officers in Attendance
Dr. Lisa Sugimoto, Acting President and Vice President, Student and Learning Services
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Mr. Lyle K. Engeldinger, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Robert Miller, Interim Dean, Educational Services
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Mr. Allen Tsay.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957  Public Employee Discipline, Dismissal, Release (Two employees)

Government Code §54957.6  Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidentials; Management Association); Engeldinger

Government Code §54957  Public Employee Appointment (College President)

Closed Session was adjourned at 7:44 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:46 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Dr. Jacobs led the Pledge of Allegiance.

B. INTRODUCTIONS

There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

David Krause, Facilities Services, President of CSEA, Chapter 777 requested to know when the retirement incentive program would begin. Nolan Pack, Chair of the Associated Students Sustainability Committee, spoke about the upcoming Green California Community College Summit scheduled for October 6-7, 2009.

D. ANNOUNCEMENTS

This Agenda Item was incorporated with Agenda Item Q.

E. APPROVAL OF MINUTES

Approval of Minutes of Meeting No. 20, Regular Board Meeting, September 2, 2009

Mr. Thomson pointed out a correction on page 5 of the Minutes. Agenda Item R should read “Dr. Bradbury-Huang”.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 20, Regular Board Meeting, as amended, held on September 2, 2009.

Advisory Vote: Aye

F. APPROVAL OF CONSENT ITEMS

41-B: Approve/Ratify/Amend/Renew Contracts

Mr. Thomson asked about contract number C-2901-8 for the Jack Schulman Construction Company, Inc. for $54,387.01 and questioned whether revenue streams from the use of the pool have been pursued. Mr. Thomson asked for a written report.

Dr. Rey Castro asked about contract number B-96338-5 for the XAP Corporation and asked if this was a continuation of an existing service. Dr. Sugimoto replied in the affirmative and added that it is a statewide application program which checks that PCC is the institution the students plan to attend. There is a separate online registration process. Dr. Rey Castro requested information on the enrollment process. Follow-up was requested for further discussion.

44-B: Approve Purchasing Transactions

Mr. Thomson asked about the purchasing transactions for Pasadena Municipal Services for $1,700,000 and $260,000 and whether PCC was eligible for and had
requested any discounts. Dr. van Pelt replied that these amounts are for electric and water, respectively, for the entire year. The change order of minus $250,000 represents the rollover and rebate due to the efficient use of energy. When PCC reduces its usage, Pasadena Municipal Services partners with the College in providing better rates and rebates. Dr. Rey Castro asked about the contract term. Dr. Van Pelt responded that the term is July 1, 2009 through June 30, 2010.

**MOTION:** ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the seven members present to approve Consent Items 2-I; 39-B through 47-B; and 30-P through 38-P.
Advisory Vote: Aye

**G. EDUCATIONAL MASTER PLANNING PROCESS AND LEADERSHIP TRANSITION: PRESENTATION AND DISCUSSION**
Dr. Daniel Iacofano, with the master planning consulting firm MIG, Inc. provided a report to the Board on the educational master planning process and responded to questions.

Mr. Thomson mentioned Dr. Iacofano’s previous consulting experience with the City of Pasadena.

**H. PUBLIC HEARING AND ADOPTION OF THE 2009-2010 FINAL BUDGET: DISCUSSION WITH POSSIBLE ACTION**
Dr. van Pelt presented a report and update on the final budget that was recommended to the Board for adoption.

**MOTION:** ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Martin, the Board voted by a unanimous vote of the seven members present to approve the adoption of the 2009-2010 Final Budget.
Advisory Vote: Aye

Mr. Baum requested a written report of the cuts made to the budget compared to what the Board had requested. Dr. Mann requested a written report on the effect of the budget cuts on student access.

**I. ADOPT RESOLUTION NO. 453 – APPROVE GANN APPROPRIATIONS LIMITS FOR 2009-2010**

**MOTION:** ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the seven members present to approve the adoption of Resolution No. 453, Approve Gann Appropriations Limits for 2009-2010.
Advisory Vote: Aye

**J. AMENDMENT TO CERTIFICATION OF SIGNATURES: DISCUSSION WITH POSSIBLE ACTION**

**MOTION:** ON MOTION OF Mr. Baum and seconded by Mr. Thomson, the Board voted by a unanimous vote of the seven members present to approve the Amendment to Certification of Signatures.
Advisory Vote: Aye
K. PUBLIC HEARING AND APPROVAL OF CONTRACT FOR 2008-2009
BETWEEN CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER
777 (CSEA) AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT:
DISCUSSION WITH POSSIBLE ACTION
Dr. Mann opened the hearing. Since no one wished to address the Board on the
item, the hearing was closed.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the
Board voted by a unanimous vote of the seven members present
to approve the Contract for 2008-2009 between California
School Employees Association, Chapter 777 (CSEA) and the
Pasadena Area Community College District.
Advisory Vote: Aye

L. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM
THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 777:
DISCUSSION WITH POSSIBLE ACTION
Dr. Mann opened the hearing. Since no one wished to address the Board on the
item, the hearing was closed.

M. ADOPT RESOLUTION NO. 454 TO ESTABLISH FUND 59 – IDENTITY
SERVICES: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the
Board voted by a unanimous vote of the seven members present
to approve the adoption of Resolution No. 454 to Establish Fund
59 – Identity Services.
Advisory Vote: Aye

N. ACCREDITATION UPDATE: DISCUSSION
Ms. Crystal Kollross provided a brief update on Accreditation.

O. POLICY REVIEW: DISCUSSION WITH POSSIBLE ACTION

• POLICY NO. 4330, LEARNING ASSISTANCE
• POLICY NO. 4410, FINANCIAL AID AND SCHOLARSHIPS
• POLICY NO. 4420, EOP&S

Due to time constraints, this Agenda Item will be heard at a future Board
meeting.

P. PRESIDENT’S REPORT
• The EXCEL Summer Bridge First Year Experience Program which comes
out of the Teaching and Learning Center will be recognized for their
programs by Examples Excellencia, a national initiative to accelerate Latino
students’ success in higher education.
• The Public Relations Department placed in the top three in all categories in
the National Council of Marketing and Public Relations District 6 Medallion
Awards. Four items were submitted: the Campus Report, student success
banners, Football Media Guide program and Women’s Basketball Media
Guide.
Q. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Ms. Ellen Ligons, Management Association
- The LA/Orange County Workforce Development leaders will be meeting in Creveling Lounge on September 17.

Mr. Edward Martinez, Academic Senate
- The Academic Senate held its annual retreat on September 12.
- The first Senate Board meeting was held on September 14.
- The issue of arming of the campus police will be coming before the Academic Senate Board. A process for faculty input will be developed on this issue.

Mr. John Lindemann, Classified Senate
- The Classified Senate held its retreat on September 11 at the Huntington Library.
- The statewide Classified Senate held a teleconference on September 11 and 12. Debra Cantarero was sworn in as a statewide Senate representative.
- Letitia Velez and Debra Cantarero attended the Academic Senate retreat on September 12.

Mr. Allen Tsay, Associated Students
- The Associated Students will have a booth at the Green California Community College Summit on October 6-7.
- There was great student involvement in the Welcome Day Club Week activities.

Mr. Thomson, Trustee
- Saturday, September 19, at 7:00 p.m., the UCLA vs. Kansas State football game will be held at the Rose Bowl. He announced that he had tickets available to other Board members.

Dr. Bradbury-Huang, Trustee
- Attended several community meetings where there have been very positive comments made about PCC.
- Expressed her appreciation for the update on the H1N1 virus.
- Supported the interest of the Associated Students in their sustainability efforts.

Dr. Mann, Trustee
- Announced that as a result of the recent roundtable sessions, the Board will make a brief announcement at each Board meeting as to any progress made in the process of selecting a new president.

Dr. Rey Castro, Trustee
- Attended the NAACP benefit dinner at the Pasadena Hilton. PCC was very well represented with two tables of faculty, staff, administrators and trustees.

Mr. Baum, Trustee
- Announced that PCC won the football game against Compton on September 12, 53-0.
- Purchased a women’s basketball championship ring.
- Encouraged PCC to apply for federal stimulus funds; the federal stimulus matrix was distributed at the recent Board of Governors meeting.
- Announced that the Legislature passed AB 386 (audiovisual materials must comply with equal access laws) and AB 669 (students who are wards of the state will be considered residents of California for tuition status at public colleges).

Mr. Martin, Trustee
- Thanked Juan Gutierrez, Director, Public Relations, for communicating with CalTrans in order to relocate the sign on the 210 Freeway that announces the upcoming exit at Hill Street for Pasadena City College.
R. FUTURE BOARD MEETING DATES

Wednesday, October 7, 2009 (Creveling Lounge) – Regular Board Meeting – 6:00 p.m.
Wednesday, October 21, 2009 (Community Education Center) – Regular Board Meeting – 6:00 p.m.

S. FUTURE AGENDA ITEMS

Dr. Rey Castro requested an item on the registration process and how to give priority to local students.

Mrs. Wells-Miller and Mr. Thomson requested an item on broadcasting Board meetings.

After a short break, Dr. Mann adjourned the Board to Closed Session at 9:55 p.m.

Closed Session was adjourned at 11:05 p.m.

Dr. Mann reconvened the Open Session at 11:06 p.m. and reported that there was an action taken in Closed Session. Dr. Lisa Sugimoto has been appointed Interim President, with a 5-2 vote [affirmative votes: Baum, Bradbury-Huang, Martin, Thomson, Wells-Miller; negative votes: Mann, Rey Castro].

IV. ADJOURNMENT

Dr. Mann adjourned Meeting No. 21 at 11:08 p.m.
MOTIONS CARRIED AT MEETING NO. 21 – September 16, 2009

1. Approval of the Minutes of Meeting No. 20, Regular Board Meeting, as amended, held on September 2, 2009.

2. Approval of Consent Items 2-I; 39-B through 47-B; and 30-P through 38-P.

3. Approval to adopt the 2009-2010 Final Budget.

4. Approval to adopt Resolution No. 453 – Approve Gann Appropriations Limits for 2009-2010.

5. Approval of the Amendment to Certification of Signatures.

6. Approval of the Contract for 2008-2009 between California School Employees Association, Chapter 777 (CSEA) and the Pasadena Area Community College District.

7. Approval to adopt Resolution No. 454 to Establish Fund 59 – Identity Services.

Submitted by:

Lisa Sugimoto, Interim Secretary
Board of Trustees